



Government of West Bengal
Office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No. XIX
Irrigation & Waterways Directorate
Fulkushma, Bankura.
Email:iwdkcsd19@gmail.com

Memo No: 117

Date: 08.06.2017

NOTICE INVITING QUOTATION NO -01/KCSD XIX of 2017-18

Sealed Quotation in letter head as per attached list of work are invited by the undersigned on behalf of the Governor of West Bengal from the Authorised Dealers for “Supply of furnitures for office cum rest-shed of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No: XIX, Fulkushma, Bankura during the year 2017-18” as per Annexure I.

Time Schedule for Quotation procedure:-

i)	Last date and time of receipt of application	15.06.2017	Upto 13.00 hrs
ii)	Last Date & Time for issue of Quotation form.	16.06.2017	From 14.00 hrs to 16.00 hrs
iii)	Last date and time of receipt of quotation document at the Office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No XIX, Fulkushma, Bankura.	19.06.2017	Upto 14.00 hrs
iv)	Date of opening	19.06.2017	After 14.30 hrs

N.B:- Under any unavoidable circumstances the above mentioned dates can be rescheduled by the quotation inviting authority without showing any explanation to intending tenderers.

Sd/-S.CHOUDHURY
SUB-DIVISIONAL OFFICER
KANGSABATI CANALS SUB-DIVISION NO-XIX
FULKUSHMA, BANURA

TERMS AND CONDITION of NOTICE INVITING QUOTATION NO – 01/KCSD XIX of 2017-18

1. Eligibility criteria to participate in the quotation:

A) The agency/ contractor willing to participate in the quotation, shall have to apply in their own printed letter head pad containing full mailing address with working phone no along with all relevant documents.

B) The application shall have to be made by the intending agency/contractor himself/herself or by his/her authorized representative.

C) Intending agency/contractors will have to produce set(non refundable) of photocopy with self attestation by full signature of Pan card, Professional Tax Challan, SARAL (ITR) which will be valid up to the date of opening of tender at the time of application, otherwise no quotation paper will be issued.

D) By law, pan card, professional tax clearance certificate, one set(non refundable) of photocopy with self attestation by full signature for Unemployed Engineer's Co-operative, Labour Co- Operative, valid up to the date of opening of tender at the time of application, otherwise no tender paper will be issued.

E) As the items to be procured by the undersigned are of Godrej make, hence authentic authorisation certificate from Godrej Co. has to be furnished as supporting document.

2. Paper will be issued only to those bidders/agencies/contractors who will be eligible after scrutiny by the quotation accepting authority.

3. Only qualified applicant will be issued the quotation paper to take part in the quotation.

4. Except for unavoidable circumstances the opening of the quotation may be deferred to the next working day.

5. The Superintending Engineer – II, Kangsabati Circle, Kenduadihi, Bankura reserves the right to accept and/ or not to accept the lowest quotation or any other without assigning any reason thereof and also reserves the right for cancelling all the quotations.

6. In case of any inadvertent typographical mistake found in anywhere of the provided documents the same will be treated to be so corrected as to conform item concern or quantity .

7. The Sub-Divisional Officer, Kangsabati Canal Sub-Division No. XIX, Fulkushma, reserves the right to decide the eligibility of the contractors on the basis of submitted documents or to reject the application without showing any explanation for the same.

8. The successful quotationer/bidder will have to execute a formal agreement within the time schedule specified in the work order in specified *W.B.Form 2911/2911(i)/2911(ii)*, as the case may be, in duplicate.

9. Deduction towards ST, IT, VAT will be made from the bill as per existing rules in vogue and also a cess @ 1 % for the welfare of the building and constructional workers will also be deducted as per G.O NO- 853-F Dated:- 01/02/2006

10. Issue of quotation paper will mainly be made on the merit of the documents submitted and also by considering the reliability and resourcefulness and eligible bidder have to submit their offer either in the tender box kept at the office of the undersigned within the specified schedule of time and date mentioned above.

11. Payment will be made depending on the availability of fund. No R.A bill will be made except in extraordinary circumstances under certain conditions.

12. Intending quotationer are requested to inspect the site prior to their offer for participation in the tender and no conditional tender will be entertained.
13. The quoted rate should be inclusive of mobilization of men, machineries, instrument, govt taxes, levies including all incidental charges etc. No extra rate over the quoted rate will be entertained whatsoever.
14. The quotation once submitted will be valid for a period of 120 days from the date of opening of the offer.
15. All the materials in Annexure I in good condition have to be supplied at the o/o the undersigned.

Sd/-S.CHOUDHURY

SUB-DIVISIONAL OFFICER
KANGSABATI CANALS SUB-DIVISION NO-XIX
FULKUSHMA, BANURA

Memo No: -117/10

Dated: - 08.06.2017.

Copy forwarded for information and wide circulation:-

1. The Superintending Engineer-II, Kangsabati Circle, Kenduadihi, Bankura.
2. The Executive Engineer, Kangsabati Canals Division No-V, Jhargram.
3. The Executive Engineer, DVC Study Cell, Jalsampad Bhawan, Kol-91, with the request to upload the NIQ in the Departmental Website.
4. The District information Officer, Paschim Medinipur –with request to wall up the N.I.Q. in his office Wide Circulation.
- 5-7. The Sub-Divisional Officer, Kangsabati Canals Sub-Division No-XIII/XXI/Silabati.
- 8-9. The Divisional Accountant/ Divisional Estimator, Kangsabati Canals Division No-V, Jhargram.
10. NOTICE BOARD of the office of the undersigned.

Sd/-S.CHOUDHURY

SUB-DIVISIONAL OFFICER
KANGSABATI CANALS SUB-DIVISION NO-XIX
FULKUSHMA, BANKURA

ANNEXURE- I

Issued To:

Name of Work: Supply of furnitures for office cum rest-shed of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No: XIX, Fulkushma, Bankura during the year 2017-18.

Sl. No	Items	Quantity	Unit of Rate	Compact Rate	Amount (In Rs.)
1.	GODREJ ZURINA DRESSING TABLE WITH STOOL	1 No.			
2.	GODREJ ADRIANA SINGLE BED	2 Nos.			
3.	GODREJ LEO & LISA DINNING SET (6 seater)	1 No.			
4.	GODREJ EXECUTIVE VERY HIGH BACK REVOLVING CHAIR MODEL FU 7000	1 No.			
5.	GODREJ S1071 OFFICE DESKING SIZE (1800mm x 900mm x 725mm)	1 No.			
6.	GODREJ C11 COMPUTER TABLE (1200 mm x 600 mm x 750 mm)	1 No.			
7.	GODREJ BIG ALMIRAH PLAIN 4 SHELF	1 No.			
8.	GODREJ SLIMLINE MINOR 2 Shelf	3 Nos.			
9.	GODREJ OFFICE TABLE MODEL ENTERPRISE DESK 2 (1350x750x728)	2 Nos.			
10.	GODREJ SINGLE SIZE MATRESS (78X36X04)	2 Nos.			
11.	STEEL ALNA	1 No.			
12.	GODREJ VISITOR CHAIR MODEL FU7212R	8 Nos.			
13.	GODREJ PILLOW	2 Nos.			
14.	GODREJ 3 SEATER NANO PERCH	2 Nos.			

Sd/-S.CHOUDHURY
SUB-DIVISIONAL OFFICER
KANGSABATI CANALS SUB-DIVISION NO-XIX
FULKUSHMA, BANKURA

I/We do hereby agree to abide by the terms & conditions laid down and agree to the above mentioned work at the rate quoted.

Signature of the supplier/dealer with date