



GOVT. OF WEST BENGAL  
OFFICE OF THE EXECUTIVE ENGINEER  
COOCH BEHAR IRRIGATION DIVISION  
DEBI BARI, COOCH BEHAR PIN-736101.  
Tel : (03582) 228305 / 228451 (Fax)

10-1

N.I.Q.No- 01(m) of 2017-18 of Executive Engineer, Coochbehar Irrigation Division

Sealed Quotation in plain paper is hereby invited from the bonafide suppliers to "Supply of stationery articles of Coochbehar Irrigation Division during the year 2017-18" as per **annexure-I** which will be received up to 3:00pm on 20.06.2017 and the same will be opened at 3.30 p.m. on same day in presence of the participating suppliers who will present at the time. The rate should be inclusive of all terms and delivery charges to the office of the undersigned.

The lowest quotation shall have to supply the materials as per order of the undersigned and as and when required as per his quotation which should be remain valid up to 31.03.2018.

Payment will be made as and when fund is available.

*etc* 5.6.17  
Executive Engineer  
Cooch Behar Irrigation Division  
Debibari, Cooch Behar

Memo No. - 849 (10)

Dated - 05.6.17.

Copy with copy of list of articles forwarded for information to the:-

- 1 ) Superintending Engineer , North East Irrigation circle -I, Debibari, Coochbehar (in duplicate).
- 2) Executive Engineer, Cooch Behar Division Social Sector, P.W. Directorate, Cooch Behar.
- 3-6) Sub-Divisional Officer, Tufanganj /CoochBehar /Mathabhanga Irrigation Sub-Division and Coochbehar Investigation Sub-Division No-I.
- 7-8) Sr. Divisional Accountants Officer/ Estimator
- 9) Office Notice Board.
- 10) Secretary, Contractors' Association, Cooch Behar.

*etc* 5.6.17  
Executive Engineer  
Cooch Behar Irrigation Division  
Debibari, Cooch Behar

**Annexure-I**

Name of work-Supply of stationery articles of Cooch Behar Irrigation Division during the year 2017-18

Ref: N.I.Q.No- 01(m) of 2016-17 of Executive Engineer, CoochBehar Irrigation Division


Sl. No	Name of stationery articles	Unit per	Rate
1.	Double foolscap paper ( Best Quality)	Ream	
2	Conquest paper ( Green)	Ream	
3	Foolscap paper (White) (Best quality)	Ream	
4	Art paper/ Drawing paper	piece	
5	A4 Xerox paper	Ream	
6	FS Xerox paper	Ream	
7	A3 Xerox paper	Ream	
8	Ammonia Paper(Kilburn)	Roll	
9	Tracing Paper (Gateway)	Meter	
10	A4 Carbon 100 nos / pkt	Pkt	
11	A3 Carbon 100 nos / pkt	Pkt	
12	Correction pen	Piece	
13	Measurement Book (Best quality)	Piece	
14	Tag-12"	Banch	
15	Twin Ball (Large)	Piece	
16	Stamp Pad i) Small ii) Big	Piece Piece	
17	Pad Ink (600ml)	Bottle	
18	A4 color paper	Ream	
19	Peon book	Piece	
20	Attendance Register	Piece	
21	Fax roll	Piece	
22	Letter issue/Receive/other register i) 100 Folio ii) 200 Folio	Piece Piece	
23	Blank CD	Piece	
24	Flap	Piece	
25	Alpin	Box	
26	James clip	Box	
27	Folder file	Piece	
28	Cover file i) Ordinary ii) Best	Piece Piece	
29	Register (Oxford)	No.	
30	Register (Ordinary)	No.	
31	Wooden Pencil	Pkt	
32	Gum tube	Piece	
33	Gum Bottle (700ml)	Bottle	
34	Sealing wax	Pkt.	
35	Knife	Piece	
36	Scissor	Piece	
37	Bod kin	Piece	
38	Candle i) Medium ii) Beg	Pkt. Piece	

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S. No	Name of stationery articles	Unit per	Rate
39	Stapler i) Medium ii) Big	Piece Piece	
40	Stapler pin i) Small ii) Medium iii) Big	Box Box Box	
41	Cloth Duster	Piece	
42	One time pen	Piece	
43	Dot pen/ Gel pen i) Ordinary quality ii) Best quality	Piece Piece	
44	Phynile	Bottle	
45	Harpic	Bottle	
46	Neptholin (100gm)	Pkt.	
47	Motrin coil	Pkt.	
48	Match box	Pkt.	
49	Bleaching powder	Pkt.	
50	Arch file	Piece	
51	Flat file	Piece	
52	Plastic channel file	Piece	
53	Envelop (White) i) Small 10"x4" ii) Big 11"x 5"	Piece Piece	
54	Laminate envelop i) FS 14" x 10" ii) A3 16" 12"	Piece Piece	
55	Pin cousin	Piece	
56	Paper weight	Piece	
57	Plastic scale i) 12" long ii) 18" long	Piece Piece	
58	Measuring tape i) 5m ii) 30m	Piece Piece	
59	Ammonia gas	Bottle	
60	Waste paper bucket	Piece	
61	Battery i) Small ii) Big	Piece Piece	
62	Fevicol i) Small ii) Big	Piece Piece	
63	Gum stick	Piece	
64	Chalk	Box	
65	Key bag	Piece	
66	Calculator i) Small ii) Big	Piece Piece	
67	Guarder 100gm/Pkt	Pkt.	

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Sl. No	Name of stationery articles	Unit per	Rate
68	Broom stick	Piece	
69	Binding exercise book	Number	
70	Dak bag	Piece	
71	Pen drive		
	i) 4 GB	Piece	
	ii) 8 GB	Piece	
72	Water bottle (1 Lit)	Piece	
73	Note pad stiker	Pkt.	
74	Cello tape		
	i) 1" white/color	Piece	
	ii) 2" white color	Piece	
75	Mosquito liquid	Piece	
76	Mosquito liquid with machine	Piece	

  
 Executive Engineer  
 Cooch Behar Irrigation Division  
 Debibari, Cooch Behar  
