



Govt. of West Bengal

Irrigation & Waterways Directorate  
Office of the Executive Engineer  
Howrah Irrigation Division  
9<sup>th</sup> Floor, Jalasampad Bhawan,  
Bidhannagar, Salt Lake,  
Kolkata- 700 091  
Phone: +91 33 23593521

**NOTICE INVITING QUOTATION No. 5 of 2016-2017 of Howrah Irrigation Division**

**Circulated vide Memo. No. 970 Dated. 22-03-17**

Sealed Quotation in plain papers are invited from reliable bonafied owners of Luxury Taxi(Bharat Stage-II/III) preferable having contract carriage permit for hiring Luxury Taxi for official use on temporary basis by the Chief Engineer(West), Irrigation & Waterways Directorate, Jalasampad Bhawan, Salt Lake, Kolkata-700 091. The rate should be inclusive of all taxes and charges as mentioned below.

Quotation in sealed cover super scribed "Quotation for placing Luxury Taxi(Bharat Stage-II/III)" in the office of the Executive Engineer, Howrah Irrigation Division, 9<sup>th</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata – 700 091 should reach this office by 4.00 P.M. on or before 30.03.2017 and will be opened at 4.30 P.M. on 04.04.2017 in presence of Quotationers or their authorized representatives. Acceptance of the Quotation is rest upon the Superintending Engineer, Western Circle-I, I & W Dte., who is not bound to accept the lowest quotation & reserves the right to reject any or all quotation without assigning any reason thereof.

The rate should be quoted on daily hire basis with the following terms & conditions:-

1. The car should have authorized carriage permit from appropriate authority for playing in Burdwan, Howrah, Hooghly, Bankura District and Kolkata and required all over West Bengal. The quotationers will specify in the quotation regarding zone of permit.
2. The car should be in good and tiptop condition both in regard to body and engine with necessary accessories and to be provided with efficient driver who is well conversant with driving in Kolkata and the Districts of West Bengal. Driver should have to be paid by the owner of the car.
3. The car will normally run within Burdwan, Howrah, Hooghly, Bankura District and Kolkata but when required car may have to move outside area specified above with halting in necessary.
4. Fuel and other lubricants would be supplied by the car owner subject to the condition laid down:-
  - a. Diesel oil consumption has to be maintained minimum of 12(twelve) Kilometre per Litre.
  - b. Mobil oil consumption has to be maintained minimum 500(five hundred) Kilometre per Litre.
5. If the owner fails to place the hire car on any days the owner should arrange for placement of substitute car.
6. The vehicle may be required for 24(twenty four) Hours including Sundays and Holidays.
7. No compensation / cost of additional damage of the car will be borne by the Department.
8. The contract may be terminated by 7(seven) days prior notice from this end without showing any reason.
9. Overtime should be allowed @Rs. 20.00(Rupees Twenty) only per hour beyond first 10(ten) hours per day.
10. The vehicle should have upto date all fit certificates, all Tax clearance certificates & valid Blue Book and registration certificate.
11. If the breaks downs of the car during duty hours anywhere immediate replacement will have to given. If it cannot be provided, the charge will be deducted from the owner's bill for making duplicate arrangement by this office for each day.
12. The intending quotationer / the owner should quote his rate in rupees per day both in words & figures stating also the registration number of the vehicle & model of the car for the period of one year from the first day of placement of the car.
13. Month wise bill in triplicate shall be submitted by the owner to the office of the Executive Engineer, Howrah Irrigation Division & payment will be made accordingly by the Executive Engineer, Howrah Irrigation Division, I & W Dte., 9<sup>th</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata – 700 091.
14. No conditional quotation will be entertained and quotation by post will not be allowed. Upto date clearance certificate of I.T, VAT/ST, P.Tax, PAN, Trade Licence should be produced in original/Attested Xerox copy of those certificates should be submitted during submitting of quotation papers.

**Executive Engineer,  
Howrah Irrigation Division.**



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**Salient points regarding N.I.Q. No. 5 of 2016-2017 of Executive Engineer, Howrah Irrigation Division at a glance**

[Circulated vide Memo No :- 970 Dated : 22/03/17] :-

1. Name of work : As per list attached
2. Amount put to Quotation : -Do-
3. Earnest Money : -Do-
4. Tender Form No . : -Do-
5. Cost of Tender Form etc. : -Do-
6. Time allowed for completion of work : -Do-
7. Contractors entitled : -Do-
8. Accepting Authority : Superintending Engineer,  
Western Circle-I
9. Last date of receiving application : 30/03/17 upto 4-00 p.m.
10. Last date of purchasing.  
Tender Form etc. : 31/03/17 upto 4-00 p.m.
11. Date & time of dropping Tender : 04/04/17 upto 4-00 p.m.
12. Date & time of opening Tender : 04/04/17 at 4-30 p.m.
13. Application for purchase of  
Tender Form : To be addressed to the Executive Engineer,  
Howrah Irrigation Division
14. Authority of issuance of  
Tender Form : Executive Engineer, Howrah Irrigation Division
15. Tender Form to be Purchased  
from : i) Office of the Executive Engineer,  
Howrah Irrigation Division.
16. Dropping of Tender Form : i) Office of the Superintending Engineer,  
Western Circle-I (Irrigation).  
ii) Office of the Executive Engineer,  
Howrah Irrigation Division
17. Opening of Tender : By the Executive Engineer, Howrah Irrigation Division,  
9<sup>th</sup> Floor, Jalsampad Bhawan, Salt Lake, Kol-91 after collection of  
the tenders from the receiving center.

**Executive Engineer,  
Howrah Irrigation Division.**

Memo. No:- 970

Dated. 22/03/17

Copy forwarded for favour of information and wide circulation through the Office Notice Board of the :--

- 1) Chief Engineer –West, I. & W. Dte. Govt. of West Bengal, P.O.-Sadanpur(Near Polytechnic), Burdwan, Pin-713101.;
- 2) Superintending Engineer, Western Circle-I(Irrigation) ;
- 3) Superintending Engineer, Damodar Irrigation Circle.
  
- 4) District Magistrate, Howrah ;
- 5) Savadhipati, Howrah Zilla Parisad, Howrah ;
  
- 6) Executive Engineer, Hooghly Irrigation Division;
- 7) Executive Engineer, Lower Damodar Construction Division ;
  
- 8) Sub-Divisional Officer, Trans Damodar Drainage Sub-Division;
- 9) Sub-Divisional Officer, Seijberia Irrigation Sub-Division;
- 10) Sub-Divisional Officer, Howrah Drainage Sub-Division;
- 11) Sub-Divisional Officer, Lower Damodar Sub-Division No.I;
  
- 12) Accounts Branch, Howrah Irrigation Division;
- 13) Estimating Branch, Howrah Irrigation Division;
- 14) Notice Board, Howrah Irrigation Division.

**Executive Engineer,  
Howrah Irrigation Division.**