

GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Damodar Survey & Investigation Sub-Division No - I
5th floor, Jalasampad Bhawan, Bidhannagar, Kolkata-700 091

NOTICE INVITING QUOTATION NO. 09 OF 2016-17 OF S.D.O of D.S & Investigation Sub-Division No - I

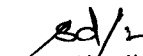
Sealed quotations are invited by the Sub-Divisional Officer, Damodar Survey & Investigation Sub-Division No - I on behalf of the Governor of West Bengal, for the works as per list attached herewith from the Bonafied reliable and resourceful Contractor / Motor car Repairer (Garage) having sufficient experience in execution of similar type of works as per detailed herein under . The work stated below on the following terms and conditions.

1. Intending quotationers should apply for quotation papers in their respective Letter Heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered Partnership (For Partnership Firms) etc. are to be produced on demand, as well as during interview (If any).
 - a. P.T. Clearance certificate and I.T.PAN valid up to the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - b. Declaration by the Applicant to the effect that there is no other application for quotation paper for work in these NIQ in which he/she/they has/ have common interests. Failure to produce any the above documents may be considered good and sufficient reason for non-issuance of quotation paper.
2. Quotation should be submitted for the work in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by Post is not allowed.
3. Govt. Vehicle WMC – 8761 (Petrol Ambassador) may be inspected by the intending quotationers or by their duly authorized representatives during office hours between 11.00 A.M and 4.00 P.M on every working day, till 23.03.2017 at the Jalasampad Bhawan office complex Salt Lake, Kolkata 91.
4. Any suppression/ misrepresentation of fact will automatically debar the applicant from participating in any Tender/ quotation under the Division/ Circle for at least 3 (Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
5. No quotation paper will be supplied by Post.
6. No quotation paper will be issued after expiry of date and time mentioned in the notice.
7. The quotationers should quote their rate both in figures & in words on each item of work/ supply as per the NIQ.
8. All corrections are to be attested under the dated signature of the quotationer.
9. All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorised representative on the body of the documents with date and seal.
10. The quotationers, who will sign on behalf of a company or Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
11. Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
12. Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.
13. The quotation Accepting Authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.

14. Vat, Royalty, Building & other constructional workers, Cess and all other statutory Levy/Cess etc. will have to borne by the contractor(He/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). It may further be noted that if VAT registration certificate is produced before receiving payment, 3% deduction as per present Government Order or as may be notified by the Finance Department from time to time will be made, other-wise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department(If applicable).
15. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening register.
16. The successful quotationer will have to execute a formal agreement in **W.B.F.No.-2911** within 7 (Seven) days from the date of receipt of the intimation of acceptance of his quotation. Copies of the forms and other documents will be supplied on free of cost from the office of the Executive Engineer, Damodar Survey & Investigation Division.
17. The successful quotationers will have to deposit earnest money @ **2%** of the estimated amount at the time of executing formal agreement as per Government Rules.
18. No advance Payment to the selected agency will be made under any circumstances.
19. The successful quotationer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
20. The quotationers will have to, if so desired by the quotation accepting authority, submit his analysis to justify the rate quoted by him.
21. In the following cases a quotation may be unacceptable.
 - a. Correction, alterations, additions, etc. if not attested by the quotationer.
 - b. If the quotation paper is not properly filled in respect of the general description of the work to verify the competency, capacity and financial stability of the intending quotationer (s), the quotation paper issuing Authority may demand production of any necessary document(s) as it may be deem necessary.
 - c. Canvassing in connection with the quotation will be liable to rejection.
 - d. Any quotation containing over writing is liable to be rejected.

Additional Terms & Conditions

1. The supply articles as mentioned in the schedule of work would have to be supplied as asked by the authority according to demand.
2. The warranty period for supplied articles except ink cartridge shall be for a period of at least 1 (one) year.
3. Payment shall be made, quarterly/ upon satisfactory execution of the work, on the availability of fund and there is no guarantee that the payment shall be made every month or at a regular interval of time.
4. All unserviceable parts shall be taken back by the agency, observing necessary formalities and rate should be quoted showing the amount of deduction against supply of such items.
5. During the period of agreement, execution of any item may be kept suspended if the authority so decides.
6. In the event of unsatisfactory service, the contract will be terminated, abiding by the clauses of Form-2911(ii).
7. In case replacement of any peripherals, standby arrangement for functioning of computer will have to be made.


(Goutam Chudhury)
Sub-Divisional Officer

Damodar Survey & Investigation Sub-Division - I

1. N.I.Q No & Date : 09 of 2016-17 of S.D.O of D.S & I Sub-Division No – I, 08.03.17
2. Last Date of Application : 23.03.2017 till 16.00 HOURS.
3. Date of issue of quotation documents : 24.03.2017 up to 16.00 HOURS.
4. Date of dropping of quotation Documents : 27.03.2017 upto 14.00 HOURS.
5. Place of dropping of quotation Documents : Office of the Sub-Divisional Officer, Damodar Survey & Investigation Sub-Division – I, 5 th Floor, Jalasampad Bhawan, Salt Lake City.
6. Date & time of opening quotation : 27.03.2017 after 15.00 HOURS.
7. Quotation Accepting Authority : Superintending Engineer, Investigation & Planning Circle - II.

Name of the work : Special repair & Maintenance to the Govt Vehicle no WMC - 8761 (Petrol Ambassador) under Damodar Survey & Investigation Division, Irrigation & Waterways Dte.

SI No	Description of Items	Quantity	Unit
01.	Engine overhauling and changing of unserviceable spare parts. i.e., Piston, Liner. Main and big end bearing, thrust washer, valve, valve guide, water pump, oil pump, engine mounting, gasket unit, piston ring, timing cover, timing chain with adjuster mobil filter Valve seal including machining shop charge and labour charges as per direction of the Engineer-in-charge.	01	Each item
02.	Clutch overhauling changing of unserviceable clutch plate pressure plate kit, clutch carbon, piston bush as per direction of the Engineer-in-charge.	01 Item	Each item
03.	Suspension system overhauling, changing of unserviceable upper and lower link nut D.T. Pin bushing kit, side washer, main bolt, tana rod bolt, buffer, "U" bolt, spring pad, spring bush including machining shop and labour charges as per direction of the Engineer-in-charge.	01 Item	Each item
04.	Steering system overhauling, changing of unserviceable spare parts i.e., bellow, tie rod end, ball joint, collom bush, steering bearing including machine shop and labour charges as per direction of the Engineer-in-charge.	01 Item	Each item
	Total		
05.	LESS: - Unserviceable and scraped material	01 Item	Each Item
	Net Total		

Sd/-
(Goutam Chowdhury)
Sub-Divisional Officer


Damodar Survey & Investigation Sub-Division No - I

Memo No: 22

Dated: 08.03.2017

Copy forwarded for information & having displayed in Notice Board to:

- i) Chief Engineer (D & R Central), Irrigation and Waterways Directorate.
- ii) Superintending Engineer, Investigation and Planning Circle No - II
- iii) Superintending Engineer, Metropolitan Drainage Circle.
- iv) Executive Engineer, Damodar Survey & Investigation Division Refer to his Memo No – 214 dt 07/03/2017


(Goutam Chowdhury)
Sub-Divisional Officer
Damodar Survey & Investigation Sub-Division-I

Memo No: 22/01/08

Dated: 08.03.2017

Copy forwarded to

1. Sub-Divisional Officer, Damodar Survey & Investigation Sub-Division No – II & III
2. Account Section, Damodar Survey & Investigation Division.
3. Estimating Section, Damodar Survey & Investigation Division.
4. Notice Board of Damodar Survey & Investigation & Sub-Division No - I
- ✓ 5. Public Relation Cell for Uploading in the I & W. Dte. Website
6. Notice board


(Goutam Chowdhury)
Sub-Divisional Officer
Damodar Survey & Investigation Sub-Division No - I

Issued to: -

NOTICE INVITING QUOTATION NO. 09 OF 2016-17 OF S.D.O of D.S & Investigation Sub-Division No - I
SCHEDULE OF WORK

Name of the work: : Special repair & Maintenance to the Govt Vehicle no WMC - 8761 (Petrol Ambassador) under Damodar Survey & Investigation Division, Irrigation & Waterways Dte.

Working Days: 15 days

SI No	Description of Items	Quantity	Unit	Rate	Amount
01.	Engine overhauling and changing of unserviceable spare parts. i.e., Piston, Liner. Main and big end bearing, thrust washer, valve, valve guide, water pump, oil pump, engine mounting, gasket unit, piston ring, timing cover, timing chain with adjuster mobil filter Valve seal including machining shop charge and labour charges as per direction of the Engineer-in-charge.	01	Each item		
02.	Clutch overhauling changing of unserviceable clutch plate pressure plate kit, clutch carbon, piston bush as per direction of the Engineer-in-charge.	01 Item	Each item		
03.	Suspension system overhauling, changing of unserviceable upper and lower link nut D.T. Pin bushing kit, side washer, main bolt, tana rod bolt, buffer, "U" bolt, spring pad, spring bush including machining shop and labour charges as per direction of the Engineer-in-charge.	01 Item	Each item		
04.	Steering system overhauling, changing of unserviceable spare parts i.e., bellow, tie rod end, ball joint, collom bush, steering bearing including machine shop and labour charges as per direction of the Engineer-in-charge.	01 Item	Each item		
	Total				
05.	LESS: - Unserviceable and scraped material	01 Item	Each Item		
	Net Total				

Total amount in Rupees: -

Signature of the quotationer

Declaration by the Applicant as per clause 1.c of standard Form for Notice
Inviting Quotation for Public Works

I/We do hereby declared that there is no other application for quotation paper for work in this NIQ (NIQ No.03 of 2016-17 of E.E./D.S.I.D) in which I/We have common interests.

(Signature of contractor with seal)