



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB DIVISIONAL OFFICER
NORTH BENGAL PLANNING SUB DIVISION NO-II, RATHBARI,
MALDA-732101, Phone & Fax No. 03512-220383

NOTICE INVITING QUOTATION NO. 01 OF 2016-2017 OF S.D.O/N.B.P.S D.II

Sealed quotation in plain paper in the prescribed format are hereby invited by the Executive Engineer, North Bengal Planning Division, Malda from reliable and resourceful owner for supplying a Non A.C Motor-Cab (diesel/LPG/CNG engine) (Bharat Stage II / III/IV) with driver on monthly hiring (per day) basis and to be billed on monthly basis for a period of one year for the official use of the Sub Divisional Officer, North Bengal Planning Sub Division No-II, under North Bengal Planning Division, Malda.

The Prescribed format, additional terms and conditions and other particulars can be seen from the office of the Sub Divisional Officer, North Bengal Planning Sub Division No-II, Malda at the above address during office hours on any working day.

Name of Work :

Sl. No.1. Supplying a Non A.C Motor-Cab (diesel/LPG/CNG engine)(Bharat Stage II / III/IV) with driver on monthly hiring (per day) basis and to be billed on monthly basis for a period of one year for the office of the Sub Divisional Officer, North Bengal Planning Sub Division No. II, Malda under Executive Engineer, North Bengal Planning Division, Malda

- | | |
|---|-------------------------------------|
| 1) Last date of receiving application | : 07.03.17 (up to 4.00 p.m.) |
| 2) Last date for of issue of quotation paper | : 07.03.17 (up to 4.00 p.m.) |
| 3) Last date for receiving quotation | : 08.03.17 (up to 4.00 p.m.) |
| 4) Date of opening quotation | : 08.03.17 (at 4.15 p.m) |

The vehicle must be in good/road worthy condition with B.S.II/B.S.III/B.S.IV Certificate and shall have up to date fitness, pollution control, Tax clearance, Insurance Certificate with blue book/smart card.

The successful quotationer shall have to place the vehicle within a day for a run and checking at the quotationer's own cost. The quotationer shall have to bear all expenditure for regular servicing, maintenance and repair including cost of parts and labor charges. The quotationer shall have to pay all the taxes to keep the vehicle in road worthy condition.

Fuel and other lubricants shall have to be supplied by the owner of the vehicle. Payment will be made only for fuel and lubricants (Mobil) at the prevailing market rate **on the basis of prevailing rules of the Transport Department, Govt. of West Bengal** subject to availability of fund. Payment in respect of Driver's wages, T.A., D.A etc. shall have to be borne by the quotationer and hire charge of the said vehicle shall be inclusive of the expenditure. The successful quotationer shall have to arrange for garaging facility of the vehicle at his own cost.

The quotationer shall have to replace by vehicle of identical specification with Driver in the event of supplied vehicle being out of order/under servicing, maintenance and repair failing which hire charges for that/those day (s) will not be paid.

The acceptance of quotation will fully lie on the Executive Engineer, North Bengal Planning Division, Malda who reserves the right to reject the lowest quotationer or any of the quotationers without assigning any reason thereof.

**Sub Divisional Officer,
North Bengal Planning Sub Division No. II,
Malda**

Memo.No. 124/1(13)-

Dated 20:02:2017

Copy forwarded for wide circulation to the :

1. Chief Engineer (North), Netaji Subhash Road, Malda
2. Sabhadhipati, Malda Zilla Parisad
3. District Magistrate, Malda
4. Superintending Engineer, North Irrigation Circle – I, Green Park, Malda
5. Superintending Engineer, Investigation & Planning Circle – I, Salt Lake, Kolkata – 91
6. Executive Engineer, North Bengal Planning Division, for his kind information as discussed.
7. Executive Engineer, Malda Irrigation Division, Green Park, Malda
8. Executive Engineer, Mahananda Embankment Division, Green Park, Malda
9. Treasury Officer, Malda Treasury I / II
10. Sub-Divisional Officer, North Bengal Planning Sub-Division No. II / III
11. Sub-Divisional Controller, Food & Supplies, Malda
12. Notice board of this office.
13. Executive Engineer, DVC Study Cell, Jalasampad Bhawan, Salt Lake, Kol-91 for uploading the same in the Departmental website.

**Sub Divisional Officer,
North Bengal Planning Sub Division No. II,
Malda**

ADDITIONAL TERMS AND CONDITIONS IN C/W N.I.Q. NO. 01 OF 2016-2017 OF S.D.O., N.B.P.S.D No. II

- 1) The Vehicle will be hired on monthly hiring basis and payment will be made on monthly basis by the Executive Engineer, North Bengal Planning Division, Malda on the basis of the bill submitted subject to availability of fund.
- 2) Normal hours of duty will be 10 hours per day (excluding reporting and releasing time) This period may be extended as and when required as per necessary. The area of Normal plying of the vehicle shall be in Malda and may be extended to anywhere within West B Bengal in the interest of Government works.
- 3) The Vehicle shall have to be supplied with Driver who will be responsible to report for duty with the vehicle at the prefixed station with in the stipulated time unless otherwise specified. The Driver with vehicle in running condition will have to sign Log Book at arrival as token of his reporting for duty.
- 4) No payment will be made for hire charge of the vehicle if the same is in break down condition or any other mechanical default develops which disrupts the journey after it begins unless another Car of similar specification and in good running condition is provided immediately by replacement of the defaulted vehicle.
- 5) In case of failure of the supplier/owner of the vehicle to replace the defaulted one immediately or in the event of failure of the Driver to attend duty for any reason whatsoever if the department is required to arrange any other vehicle on its own for the sake of journey then any excess cost involved for undertaking such journey by other vehicle departmentally arranged shall be calculated in comparison with the actual cost as would have been involved had the journey been performed by the vehicle in respect of which agreement has been made and such excess cost shall be recovered from the running bills of the owner as per agreement.
- 6) Supplier/owner of the vehicle shall be responsible for the all type of repair servicing and maintenance of the vehicle and no payment will be made for the period of repair of the vehicle. The fuel and lubricant shall have to be supplied by the supplier/owner of the vehicle for running of the vehicle .The authority /Dept. will pay the cost of Diesel and Mobil only at the prevailing market rate on the basis of prevailing rules of the Transport Department, Govt. of West Bengal subject to availability of fund.
- 7) For allowing payment of cost of Diesel and Mobil daily record of kilometre run will be recorded in the Log Book of vehicle with the signature of the Officer making journey. At the end of the every month total kilometre run of journey made during the month will be calculated and the consumption of Diesel and Motor oil will be worked out on the basis of prevailing rules of the Transport Department, Govt. of West Bengal. Copy of relevant voucher for Diesel and Mobil will have to be furnished for verification of cost of Diesel and Mobil for recoument of cost thereof at the prevailing market rate.
- 8) The Owner of the vehicle whose quotation will be accepted shall have to execute a formal agreement in W.B. form no. 2911 with the Executive Engineer, North Bengal Planning Division as per Terms and condition as laid down in the Notice Inviting Quotation with other Additional terms and conditions.
- 9) Acceptance of quotation lies with the Executive Engineer, North Bengal Planning Division, Malda and he reserves the right to reject any quotation or all the Quotations without assigning any reason thereof. The supplier/owner of the vehicle has to report for testing of the vehicle within a day of accepting of quotation with his own cost.

- 10) The arrangement for garage will be made by the owner of the vehicle within 5 KM of the respective head quarters and the cost involvement will be borne by the owner.
- 11) Over time charge in excess of 10 hours per day will be allowed as per prevailing rules of the Transport Department, Govt. of West Bengal.
- 12) The authority shall not have any liability arising out of any accident while the vehicle is in use by the authority or if the accident is caused due to negligence etc of the Driver. The authority shall not be liable to pay damages /compensation to the owner / driver or any other person who may be affected by the accident.
- 13) The authority may terminate the agreement at any time without assigning any reason thereof for which one months notice will be given normally for termination of the agreement from either sides.
- 14) The vehicle may have to undertake journey for long hours in the District. The Driver of the Car shall be prepared to halt outside Malda with his own arrangement and cost. In case of the vehicle halting outside Malda no halting charges with be paid in addition to the usual hire charges.
- 15) The authority reserves the right to extend the validity of the contract of hiring the vehicle with the supplier beyond the expiry of contract period at the same terms and conditions and rate under mutual agreement by both the sides.
- 16) Claim for escalation of rate of hire charges, over time charges due to any reason during the validity of contract period including extended time period, if any, will not be entertained.
- 17) The lowest quotation will be calculated on the basis of hire charges per day/month plus cost of the fuel and lubricant.
- 18) The Vehicle must be placed within 3 days after receiving work order from the competent authority.
- 19) The vehicle should be good, road worthy and comfortable in condition. If any petty repair is made by the touring officer or the competent authority during his tour, the cost of repair will have to be paid by owner. Oiling, cleaning, servicing of the vehicle should be done preferably on Sunday and Holidays with prior permission from the competent authority.
- 20) Driver with capricious, erratic, arrogant attitude or alcohol addiction should be replaced as per clause 3 of WBF No. 2911.
- 21) Usual recovery as per rule will be made from the running bill of a/c for Income Tax as applicable

I agree to abide by terms and Conditions as stated above.

Full Signature of the quotationer with date

FORMAT FOR APPLICATION (for SI. NO. 01)

Ref.: N.I.Q. NO. 01 OF 2016-2017 OF S.D.O., N.B.P.S.D No. II, Malda

1) Name of the Owner :

2) Address :

3) Vehicle Registration No. :

4) Brand of the vehicle :

5) Monthly hiring charge (per day) (in Rs) :

to be quoted in figure & words

6) Overtime Rate/Hrs. beyond 10 Hrs. :

of normal duty hours

8) Minimum Consumption of : a) fuel

b) lubricants

i) Fuel; Diesel 12 Km/Lt. (Minimum)

ii) Lubricants; 5 Lt/ 2500 Km (Minimum)

9. Attested copies of Blue book/ Smart card, fitness certificate, permit, tax token, insurance certificate etc. are enclosed herewith.

Signature of Quotationer



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB DIVISIONAL OFFICER
NORTH BENGAL PLANNING SUB DIVISION NO-II, RATHBARI,
MALDA-732101, Phone & Fax No. 03512-220383

Memo No:

Date:

To:

The Executive Engineer,
North Bengal Planning Division,
Rathbari, Malda

Sub: Uploading of N.I.Q. NO. 01 OF 2016-2017 OF S.D.O., N.B.P.S.D No. II, Malda

Sir,

I am sending herewith a copy of above mentioned NIQ with terms and conditions for uploading in the departmental website by Executive Engineer, DVC study cell, Jalsampad Bhawan, Salt Lake City, Kol- 700091.

This is for your kind disposal please.

Encl: As stated above.

Yours' faithfully,

Sub Divisional Officer,
North Bengal Planning Sub Division No. II,
Malda