



Office of the Sub-Divisional Officer
Urban Drainage Sub-Division No.III
Government of West Bengal
Irrigation & Waterways Directorate
Khardah, North 24 Parganas

Memo No 110

Dated 21.02.2017

Notice Inviting Quotation no- 04 of 2016-17 of Urban Drainage Sub-Division No-III

Sealed Quotations are hereby invited in plain paper/Company's pad from the interested Bonafide institutions / Local Agencies having experience in Topographical Survey, by TOTAL STATION Instruments and having experience of similar type of works from eligible Quotationers as per format attached with the quotation. The quotations will be received by the Sub-Divisional Officer, Urban Drainage Sub-Division, Adarshapally, Khardah. on 09.03.2017 upto 2.00 p.m. and will be opened by the undersigned at 3.00 p.m. on 09.03.2017 itself in presence of the participating quotationers . No quotation will be entertained by post or hand.

Name of Work: - "Detail topographic survey by using total station & GPS system at Anti Malaria & Moila Khal under Khardah & Titagarh Municipality in P.S. Khardah."

Time of Completion:

15 (Fifteen) days

Last date and time of submission of Application:

02.03.2017 upto 4.00 P.m.

Last date and time of Issuing Quotation Format:

03.03.2017 upto 4.00 P.m.

Last date and time of Dropping Quotation:

07.03.2017 upto 2.00 P.m.

Date & Time of Opening Quotation:

07.03.2017 at 3.00 P.m.

The Quotation must be unconditional and Quotationers must put his full signature in his Quotation. The Quotationers will have to produce the following of the valid self attested documents duly attached with application which is non-returnable and the original have to produce for verification only and get returned otherwise application against N.I.Q. will not be entertained. The specific format for quoting rate will be issued from the Sub-Division to the eligible Quotationers, free of cost.

Documents: Certificate VAT, Income Tax/Pan & Professional tax up to date clearance etc.

Completion Certificates issued by the Competent Authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credentials of works executed under Public Works & Public Works (Roads) Departments, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBHIDCO, WBSEDCL., KMDA, KMW&SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KOPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. Completion certificates are to be countersigned by the Executive / Divisional Engineers of the respective State / Central Government Departments, or Officer of the equivalent rank, if those are issued by some other authority.

Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

In case of office remains close or declared holiday or cannot function due to any reason the Date stated above should be treated the next working day.

The acceptance of the quotation shall be at the discretion of the Superintending Engineer, Metropolitan Drainage Circle, Kolkata and reserves the right to accept or reject the lowest of Quotation or any quotation without assigning any reasons thereof.

The Earnest money @ 2% of quoted amount in the form of Bank Draft or Bankers cheque from any nationalized Bank in favour of Executive Engineer, Urban Drainage Division, is to be deposited at the time of submitting quotation otherwise the quotation will be declared informal.

The successful Quotationers will have to execute the formal agreement with the directorate in W.B. Form No. 2911(ii) before the Executive Engineer & an amount of 2% of the lowest quotation rate has to be deposited in the form of Bank Draft or Bankers Cheque to the Executive Engineer, Urban Drainage Division, during execution of agreement.

The Earnest Money will be forfeited to the Government if the lowest quotation fails to execute the formal agreement within 05 (Five) days from the date of issue of acceptance letter No claim in this regard will be entertained.

All survey works including submission of necessary Schemes & drawings with hard & soft copies to be submitted to the undersigned within 15 (Fifteen) days from the date of issue of work order otherwise necessary action will be taken as per tender clause.

Sub Divisional Officer
Urban Drainage Sub-Division No III
Adarsha Pally, Khardah

Memo No. :-

Dated:

Copy forwarded for information and necessary action to the:-

- 1) Superintending Engineer, Metropolitan Drainage Circle.
- 2) Executive Engineer, Urban Drainage Division
- 3) Sub-Divisional Officers, Urban Drainage Sub-Division No I & II
- 4) Notice Board of Urban Drainage Sub-Division No III

Sub Divisional Officer
Urban Drainage Sub-Division No III
Adarsha Pally, Khardah

Quotation Format

Vide N.I.Q No- 4 of 2016-17

Name of Work: - “Detail topographic survey by using total station & GPS system at Anti Malaria & Moila Khal under Khardah & Titagarh Municipality in P.S. Khardah.”.

Sl No	Description of item of work	Quantity	Unit	Rate (in Rs.)	Amount (in Rs.)
1.	Detail topography survey by using total station & G.P.S Syatem at Anti Malaria & Moila Khal including cross section, long sections of the khal at suitable Intervals and submission of drawings both in hard and soft copies as per demand and to the satisfaction of the Engineer-in charge.	3.600	KM		

Name of Quotationer:-

Signature of Quotationer:-

Full Postal Address

Sub Divisional Officer
Urban Drainage Sub-Division No III
Adarsha Pally,Khardah