

**GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE DIRECTOR
RIVER RESEARCH INSTITUTE, WEST BENGAL.
HARINGHATA CENTRAL LABORATORY
MOHONPUR, NADIA-741246
Ph. (033)2252-3723/3738**

NOTICE INVITING QUOTATION

N.I.Q. No. 08 2016-17 of S.D.O.-I

Sealed quotations are hereby invited by the Sub-Divisional Officer- I, River Research Institute, Haringhata Central Laboratory, Mohanpur, Nadia on behalf of The Executive Engineer, Sundarban Delta Project, Irrigation & Waterways Directorate, Govt. of West Bengal from Bonafide and resourceful firms/ owners/Agencies having sufficient experience in supplying Weighing Machine (max. capacity 500 gm, 10 kg, 150 kg)

Name of work: “Supplying of digital balance weighing machine (Capacity 500 gm, 10 Kg, 150 Kg), 1(one) number each for laboratories of RRI, HCL, Mohanpur, Nadia, during the year 2016-17” .

Intending quotationers may have prescribed forms , notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1.	Last date & time of Application for issuing quotation paper.	06.01.2017	Upto 3.00 p.m.
2.	Last date & time of issuing quotation paper.	09.01.2017	Upto 3.00 p.m.
3.	Last date & time of receiving quotation paper.	11.01.2017	Upto 2.30 p.m.
4.	Date & Time of opening sealed quotation paper	11.01.2017	Upto 3.00 p.m.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. The rate should be inclusive all taxes & also delivery charges including fitting & fixing proper position wherever applicable.
4. Any material not up to standard quality & satisfaction shall be replaced.
5. The work will be completed within the 2 working days from the date of the issue of work order.
6. The quotationer may remain present at the time of the opening of the quotation.
7. The lowest quotation shall have to execute a formal agreement within 3 working days from the date receipt of work order.
8. The quotationers are requested to submit all the requisite documents such as , p-Tax Clearance, VAT Clearance, Trade License, Valid IT PAN etc. at time of submission of the application.
9. Lowest quotationer shall have to deposit requisite amount of earnest money at the time of execution of formal agreement.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*

Memo No.:-

Date:-

Copy for information to the:-

1. Director, River Research Institute, W.B., HCL, Mohonpur, Nadia.
2. Superintending Engineer, Investigation & Planning Circle-II, I & W Dte., Jalsampad Bhawan (5th Floor).
3. Executive Engineer (SDP), RRI, HCL, Mohonpur, Nadia.
4. AE/BR, R.R.I., H.C.L., Mohonpur, Nadia.
5. S.D.O.-II, R.R.I., H.C.L., Mohonpur, Nadia.
6. J.E. /S.D.O.-I, R.R.I., H.C.L., Mohonpur, Nadia.
7. Divisional Accountant, R.R.I., W.B., HCL, Nadia.
8. Divisional Estimator, R.R.I., W.B., HCL, Nadia.
9. Notice Board, R.R.I., HCL.
10. Cashier, R.R.I., W.B., Kolkata.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*