

**Government of West Bengal,  
Irrigation & Waterways Directorate  
Office of the Sub-Divisional Officer  
Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III  
Sabang, Paschim Medinipur.**

Memo No.394<sup>E</sup>

Date. 29.12.2016

**NOTICE INVITING TENDER NO.-05of 2016-2017(2<sup>nd</sup> Call)**

1. Sealed and Separate tenders in specified tender forms are invited by the Sub Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub Division No-III, I & W. Dte., Sabang, PaschimMedinipur for the works mentioned in the annexed list, from the eligible Contractors of as mentioned in the said Annexure. The Contract Documents can be seen / collected at the office of the Sub Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub Division No-III, I & W. Dte., Sabang, PaschimMedinipur between the hours of 11-00 A.M. to 4-00 P.M. on all working days as well as can be downloaded from [http://wbiwd.gov.in/tender\\_notice.php](http://wbiwd.gov.in/tender_notice.php).
2. **Eligibility of Contractors:**

The contractors will have to submit documentary evidences of technical credentials as to their eligibility to participate in the tender.

The intending contractors should have completed within stipulated time at least 1 (one) similar type/nature of work with minimum credential of 30% (Thirty percent) of the amount put to tender in a single tender executed during any one of the proceeding 5 (five) years.
3. **Application for issue of Tender Form:**
  - A. Applications for issuing of tender forms are to be made the Sub Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub Division No-III, I & W. Dte. , Sabang, Paschim Medinipur. **Application is to be made in the Applicant's letter-head in prescribed Performa attached herewith**, failing which application will be treated as incomplete and void.
  - B. Each application for Issue of tender form is to be accompanied by attested Xerox copies of the following: -
    - i) PAN Card / Income Tax, Sales Tax and Professional Tax clearance certificate from appropriate authority valid beyond the date of opening of Tender.
    - ii) Technical Credential
    - iii) Partnership Deed in case of Partnership Firm
    - iv) Registration papers, current audit report, (at least up to the 2<sup>nd</sup> last years proceeding the current one), copy of Bye-laws, No Objection Certificate of A.R.C.S. in case of Registered Engineers Co-operatives.
    - v) Statement showing similar nature of works successfully completed during last five years.
    - vi) Contractors participated in the NIT must produce the Vat Registration No. and a declaration that his certificate is valid to the best of his knowledge. In the event of failure to produce said VAT Registration No., S.T. @ 5 % shall be deducted from the contractor's Bill as per provision of the West Bengal VAT Act, 2003.
  - C. Original documents, if desired, will have to be produced for verification.
  - D. **Following cases will also be taken in to consideration in time of acceptance of application for issuance of tender paper**
    - i) Tender Paper dropped without draft of EMD for instant case or one or more previous occasions by the same applicant contractor.
    - ii) Work Order issued against any previous work in the name of applicant Contractor, but not started by the contractor in time or not complete the same within justified extended time allotted by the competent authority or any previous work of applicant Contractor terminated as per Memorandum of Clause of Contract.
4. **Effective Management of Work Site**

Being contractor he must attend site at the execution spot for holding progress and other problem on few occasion, whenever demanded by the Engineer-in-charge. If any agency depends solely on authorized agent and completely avoid personal appearance, his performance will not be considered eligible for accepting the application for issuance of tender Paper next time.
5. **Acceptance of Application for Tender Forms:**

All the applications for issue of Tender Forms received by the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III, I & W. Dte., Sabang, Paschim Medinipur will be considered subject to the fulfillment of criterions as per clause 2, 3& 4 above. The decision of the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III, I & W. Dte., Temathani, (Sabang), Paschim Medinipur will stand final. **Financial Evaluation will be done only for those applicants whose application for issue of tender form will be accepted by the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III.**
6. **Dropping of Tenders:**

Tenders in sealed covers as mentioned herein below are to be dropped in the office of the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III, I & W. Dte., Sabang, Paschim Medinipur the date specified in the Annexure.

Tender documents for each work will be prepared in two sealed covers. In one cover there will be documents as mentioned in Para 3 A & 3 B above and Earnest Money Draft. This first sealed cover should be labeled as "Application for Sl. No. of NIT No.". The second sealed cover should contain NIT documents, 2911 and the schedule of work containing signature of the applicant in each page as a token of acceptance along with quoted rate at specified place and labeled as "Tender Documents of Sl. No. of NIT No.". Both the cover should be sealed in a big cover and labeled distinctly & correctly.

**7. Opening of Tenders:**

The tenders will be opened as the manner stated herein below at the scheduled time as mentioned in Annexure, by the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III, I & W. Dte., Sabang, Paschim Medinipur his office, in the presence of the tenderers or their duly authorized representatives. No subsequent objections whatsoever, raised by any participant, not present during the opening of tenders will be entertained.

**Big outer sealed cover will be opened and cover labeled "Application for Sl. No. of NIT No." will be opened first for evaluation of eligibility. If and only if the application for issuance of tender paper is accepted by the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III then only other sealed cover labeled "Tender Documents of Sl. No. of NIT No." will be opened and evaluated otherwise it will not be opened at all and EMD will be released.**

**9. Earnest Money:**

Each Tenderer will have to deposit earnest money (EMD) of the amount specified in the annexure list of works in the following forms: -

- i) Earnest money deposited in S.B.I or any Nationalized Bank in the shape of Bank Draft / D.C.R. in favour of the Executive Engineer, K.K.B.Project Division, payable at Kharagpur will be valid for the purpose.

**The original document must be affixed with the Application.**

- a. **No cheque or cash money will be accepted as Earnest Money.**
- iv) Earnest Money in the shape of N.S.C, K.V.P, and N.S.S. will not be accepted.
- v) Adjustment of Earnest money with previous deposit if any cannot be entertained in any case.
- vi) Contractors should have to deposit 2.00% (Two-point zero percent) of amount put to tender as stated in the list of works during dropping of tender forms and additional security shall be deducted from the progressive bills at 8% or such amount from each such bill, so that the total deduction together with the 2% EMD constitutes 10% of the tendered value of work as actually done.

**vii) Security Money:**

In respect of successful tenders, the deposited earnest money 2.00% (Two point zero percent) of the amount put to tender will be converted as a part of Security Deposit and an additional security @ 8% (eight percent) of the work value as per accepted rate will be deducted from the progressive bills. All Contractors will be treated as outsider Contractor and deduction of security deposit will be followed as above.

10. The Tenderer should quote his rates both in figures as well as in words in terms of overall percentage ABOVE / BELOW / AT PAR the schedule of rates shown in the schedule of items of works.
11. The Tenderer should sign in each page of the tender documents and should write his name and full address in the blank space of last page of the tender forms.
12. The tender with overwriting, illegible writing, erasing and incomplete one are liable to rejection.
13. In the event of tender being submitted by a Partnership Firm it must be signed by each of the partners of the firm or a Power of Attorney holder, as stipulated in the Indian Partnership Act.
14. All the tenders in which any one of the prescribed conditions is not fulfilled will be rejected.
15. All the working tools and plants are to be arranged and supplied by the contractor entrusted with the work.
16. Acceptance of the tender will rest with the Sub-Divisional Officer, Kaliaghai-Kapaleswari-Baghai Project Sub-Division-III, I & W. Dte., Sabang, PaschimMedinipur, who does not bind himself to accept the lowest tender and reserves the right to reject any or all the tenders received without assigning any reason.
17. **In case of any nonscheduled Holiday/ Bundh/Strike in the aforesaid dates the next working will be treated as the scheduled date for that purpose.**



**Sub-Divisional Officer,  
Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III,  
Irrigation & Waterways Directorate  
Sabang, PaschimMedinipur**

**ADDITIONAL TERMS & CONDITION**  
**(TO FORM A PART OF THE TENDER DOCUMENT)**

1. a) The works are to be executed as per specification stipulated in the schedule of Rates of the PWDSOR(Building Work) & Western Circle – II, I. & W. Dte., Schedule of rates of the South Western Circle, P.W.D. & P.W. (Roads) etc. as the case may be. However, provisions in the relevant Indian standard will be followed for items which are not covered by any of the above schedules of rates.
- b) Measurement of works will be taken as per mode of the measurement stipulated in the schedule of rates mentioned in 1 (a) above.
2. a) Intending tenderers should thoroughly read the tender documents including the relevant drawings so as to acquire clear & accurate idea about the works to be done. The tender documents & the drawings can be seen in the concerned Division / Sub Divisional office.
- b) Before tendering the tenderer should acquaint himself about the site of the works. Particular attention should be given to the following: -
  - i) Approach facility to the site.
  - ii) Land for labour camp stack yard for materials & machinery.
  - iii) Availability of water
  - iv) General site condition Rate should be quoted taking into consideration of all the above aspects.No claim whatsoever on account of above factors will be entertained.
3. Every page of the Tender form (Tender documents) is to be signed by the Tenderer as a token acceptance of all the terms & conditions contained therein. Full signature on the second page of the tender form must be affixed.
4. Transport of all materials including those issued by the Deptt. From Departmental godown shall be arranged by the Contractor himself. All expenses in this connection shall be borne by the contractor.
5. All construction materials except those to be supplied by the Deptt. Labour, tools & Plants, machinery & equipments required for execution of the work shall be arranged & supplied by the contractor at his own cost.
6. The tenderer shall quote his rate inclusive of all statutory taxes, cess, levies etc. including royalty on minor mineral, sales tax etc.
7. Royalty & cess payment documents from appropriate authority in respect of minor minerals consumed in the work must be submitted to the Deptt. As & when called for. In the event of failure to produce these documents sums due on this account as per rule shall be deducted from the Contractor's bill. 1% (One percent) Cess will be deducted from the Contractor's Bill under West Bengal Building & Other worker Welfare as per (REC & S) Rule – 2004.
8. No claim for idle labour on any account under any circumstances shall be entertained.
9. The contractor shall maintain Site Instruction Book at site for noting instructions by the Inspecting officers of the Deptt. This book shall have machine numbered pages in triplicate & shall be got duly authenticated by the Engineer – in – charge or his representative. The site instruction book shall be deposited to the Deptt. On the completion of the work.
10. Tenders incomplete in any respect shall be liable to outright rejection.
11. Tenderer, whose tender is accepted, shall execute formal agreement for execution of the work within 7 (seven) days from the date of communication of acceptance of his tender failing which the Tender will be liable to rejection without any further intimation.
12. a) The contractor will have to arrange at his own cost for land for his labour camp, stack yard, godown for materials & yard for machinery & equipments required for the work. Departmental land if available at or near vicinity of the work site may be spared to the Contractor of the aforesaid purposes on rent.
- b) The Contractor will have to arrange at his own cost for approach road to the work site for carriage of construction materials, machinery & equipment required for the work if necessary. Existing roads are to be repaired & arrangements for crossing channels are also to be made at his own cost. Regarding damage caused to existing lines of communication are to be made good after completion of the work.
13. All tenders in which any of the prescribed conditions are not fulfilled will be rejected.
14. Works under the Programme are required to be completed within a fixed time period with very high standard of quality. Hence, prayer for extension of time is normally discouraged.
15. Payment will be made as per availability of fund on appropriate head.
16. Bid may be invited from the participants to lower down the rate further, if necessary, for which no separate notice will be issued.



**Sub-Divisional Officer**  
**Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III,**  
**Irrigation & Waterways Directorate**  
**Sabang, Paschim Medinipur**

**Government of West Bengal,  
Irrigation & Waterways Directorate,  
Office of the Sub-Divisional Officer.  
Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III  
Sabang, Paschim Medinipur.**

LIST OF WORKS FOR NOTICE INVITING TENDER NO- 05 OF 2016-2017(2<sup>nd</sup> Call) OF KALIAGHAI-KAPALESWARI-BAGHAI PROJECT SUB-DIVISION NO-III (I & W Dte) WITH ADDITIONAL TERMS AND CONDITIONS (TO FROM A PART OF THE TENDER DOCUMENTS).

Sl.No	Name of Work	Amount put to tender (In Rs.)	Earnest Money	Time allowed for completion	Contractors eligibility for participation
1	Supplying Unskilled Labour for Purpose of Survey and land demarcation works for Resuscitation of Kaliaghai River for a Length of 4.00 K.M in connection with Kaliaghai-Kapaleswari-Baghai Basin Drainage Scheme under K.K.B.Project Division I & W Dte.	43878.00	878.00	35 (Thirty Five ) days	Bonafied outsider having similar credential.



Sub-Divisional Officer  
Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III  
Irrigation & Waterways Directorate  
Sabang, Paschim Medinipur

**TIME SCHEDULE OF NOTICE INVITING TENDER NO-05 OF 2016-2017(2<sup>nd</sup> Call) OF KALIAGHAI-KAPALESWARI-BAGHAI PROJECT SUB-DIVISION-III (I & W Dte)**

A	<i>Date, time and Place for Dropping Tender Forms</i>	05-01-2017	Up to 12.00 p.m	<i>Office of the Sub-Divisional Officer, Kaliaghai-Kapaleswari Baghai Project Sub-Division No-III, Sabang, PaschimMedinipur.</i>
B	<i>Date, time and Place for Opening Tender Forms</i>	05-01-2017	After 1.00 p.m	<i>Office of the Sub-Divisional Officer, Kaliaghai-Kapaleswari Baghai Project Sub-Division-III, Sabang, PaschimMedinipur</i>

*N.B: Original copies of all attested copies which one enclosed with the application should be produced for verification before issuing Tender Forms. Payment will be made as per availability of fund of K.K.B.Project Division.*



**Sub-Divisional Officer  
Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III  
Irrigation & Waterways Directorate  
Sabang, PaschimMedinipur**

Memo No: -394<sup>E</sup>/ 1(10)<sup>E</sup>

Date :-29.12.2016

**Copy for information & wide Circulation to the:-**

1. Superintending Engineer, Western Circle, II, I & W Dte. Medinipur, Paschim Medinipur.
2. Executive Engineer, K.K.B Project Division, I & W Dte. Temathani (Sabang), Paschim Medinipur.
3. Sub-Divisional Officer, K.K.B Project Sub Division-I, I & W Dte. Temathani, Paschim Medinipur.
4. Sub-Divisional Officer K.K.B Project Sub Division-II, I & W Dte. Sabang, Paschim Medinipur.
5. Sub-Assistant Engineer Sabang/Mohar (Irrigation) Camp office.
6. Sabhapati, Sabang Panchayat Samity, Sabang, Paschim Medinipur.
7. Secretary, Khargapur Sub- Divisional Contractors' Association.
8. Office Notice Board / Divisional Accounts Officer of Kaliaghai-Kapaleswari-Baghai Project Division of Paschim Medinipur Engineers' Co-operative societies Ltd, Medinipur, Paschim Medinipur.



**Sub-Divisional Officer**  
**Kaliaghai-Kapaleswari-Baghai Project Sub-Division No-III**  
**Irrigation & Waterways Directorate**  
**Sabang, Paschim Medinipur**

**APPLICATION FOR TENDER**

**To  
The Sub-Divisional Officer  
K.K.B. Project Sub-Division No-III**

**Tender No:-..... of 2016-17**

**Serial No of Work applied for :- .....**

**Amount put to Tender :Rs.....  
(Tender Value)**

Dear Sir,

Having examined the NIT documents, I/we hereby would like to state that I/we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016\_\_

Full name of Bidder / Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids  
for& on behalf of (Name of Firm): \_\_\_\_\_  
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E mail ID: \_\_\_\_\_

**Government of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Sub Divisional Officer**  
**Kaliaghai-Kapaleswari-Baghai Project Sub Division NO-III**  
**Sabang, Paschim Medinipur**

Notice Inviting Tender No.05 of 2016-2017(2<sup>nd</sup> Call), Sl. No.01

**Name of the work-** "Supplying Unskilled Labour for Purpose of Survey and land demarcation works for Resuscitation of Kaliaghai River for a Length of 4.00 K.M in connection with Kaliaghai-Kapaleswari-Baghai Basin Drainage Scheme under K.K.B.Project Division I & W Dte.

Amount Put to Tender- : ₹43878.00


Earnest Money- : ₹878.00

Time allowed for completion- : 35 (Thirty Five ) Days

Sl. No	Description of Items	Unit	Rate	Quantity	Amount
1	Unskilled labour supply	Man-day	206.00	213.00	43878
TOTAL =					₹ 43,878.00

(Rupees Forty-Three Thousand Eight Hundred Seventy-Eight only)

**APPROVED**  
  
Executive Engineer  
K.K.B. Project Division (I & W Dte.)  
Temahani (Sabang), Paschim Medinipur

  
Sub-Divisional Officer  
K.K.B Project Sub Division-III,  
Irrigation & Waterways Directorate  
Sabang, Paschim Medinipur,

I / We do hereby agree to do the above work @..... (.....)  
Above / less / at par than the Schedule of Rates attached herewith

.....  
(Signature of the contractor)