

**GOVERNMENT OF WEST BENGAL**  
**Irrigation and Waterways Directorate**  
**Teesta Barrage Project**  
**Office of the Sub-Divisional Officer**  
**Teesta Canal Sub-Division No.-I**  
**Islampur, Uttar Dinajpur**  
**E-mail – sdo.tcsd1.islampur@gmail.com**

**Notice Inviting Quotation No.- 02/SDO/TCSD-I of 2016-17**

Sealed quotation in the prescribed proforma are hereby invited by The Sub-Divisional Officer, Teesta Canal Sub-Division No.- I, Islampur, Uttar Dinajpur for the below noted work in letter head pad from the interested bonafide institutions/agencies having sufficient experience in similar nature of works.

Name of the Work:- “**Supply and Installation of Glow Signboard at Main Gate of Teesta Pally, Islampur, Dist- Uttar Dinajpur**”

**Time Schedule**

i)	Time allowed for completion of work	15 (Fifteen) Days	
ii)	Last date and time of submission of Application	03.01.2017	Upto 16.00 hrs.
iii)	Date of issue of quotation Paper	04.01.2017	Upto 16.00 hrs.
iv)	Date & time of dropping quotation	05.01.2017	Upto 15.00 hrs.
v)	Date & time of opening quotation	05.01.2017	After 15.30 hrs.

*N.B:- Under any unavoidable circumstances the above mentioned dates can be rescheduled by the quotation inviting authority without showing any explanation to intending agencies.*

No quotation will be entertained by post. In case of office remains close or declared holiday or cannot function due to any reason the date stated above should be treated the next working day.

The rate should be quoted in both figures & words of each item in column 5 & 6 of the Quotation Format. The quotation must be unconditional and quotationers must put his/her signature in the quotation and may visit the site at their own cost before quoting rates. The quotationers will have to produce the following photocopy of the valid self attested documents with the quotation and the original will have to be produced if required for verification, otherwise quotation will not be entertained.

Documents :- (i) Pan Card, (ii) Income Tax returned for last financial year, (iii) Certificates of VAT, (iv) Professional Tax upto date clearance and (v) Credentials of past experience of similar nature of works under any Govt. Organization within last 5 (Five) years.

The Earnest Money amounting to **Rs. 500/-** (Five hundred) only in the form of Demand Draft or Bankers Cheque from any Nationalized Bank in favour of The Executive Engineer, Teesta Canal

Division No. I payable at Islampur is to be deposited at the time of submitting quotation otherwise the quotation will be declared informal. The acceptance of the quotation shall be at the discretion of the undersigned and reserves the right to accept or reject any or all quotation without assigning any reasons thereof.

The successful quotationer will have to execute the formal agreement with The Sub-Divisional Officer, Teesta Canal Sub-Division No. I, in W.B. Form No. 2911 (II) within 7 (days) from the date of issue of acceptance letter with depositing the balance Earnest Money to make @ 2% of the lowest quotation in the shape of Demand Draft or Banker's Cheque from any Nationalize Bank in favour of The Executive Engineer, Teesta Canal Division No. I payable at Islampur. The Earnest Money of the unsuccessful quotationers will be refunded in due course and successful quotationer will be refunded after fulfilling of contract.

The Earnest Money will be forfeited to the Government if the lowest quotationer fails to execute the formal agreement within 7 (Seven) days from the date of issue of acceptance letter. No claim in this regard will be entertained.

Payment will be made subject to availability of fund no communications will be entertained for delayed payment by the undersigned.

Sl. No.	Description of Item of Work	Quantity
01.	<p>Single side printed flex glow signboard written with-</p> <p style="text-align: center;"><i>"Government of West Bengal Irrigation and Waterways Directorate Teesta Barrage Project Teesta Pally, Islampur Uttar Dinajpur, Pin- 733202"</i></p> <p>as directed by the Engineer-In-Charge.</p> <p>Size of the board- 22'4"X3'3" with suitable ornamental M.S. frame adequately welded and covered with GI sheet on five sides by screws, 28 gauge GI sheet and Philips tube light set with electronic choke fitting all complete with tube light (36W) suitable for signboard (make: Philips/Havells) with requisite wiring (1.0 mm<sup>2</sup> PVC insulated copper wire) inside the glow sign board. No extra payment will be made for transportation and installation of the board.</p>	01 no.

Sd/-  
Sub-Divisional Officer  
Teesta Canal Sub-Division No. I  
Islampur, Uttar Dinajpur

Copy forwarded for favour of kind information and wider circulation to:-

1. The Superintending Engineer, Mahananda Barrage Circle, Tinbatti More, Siliguri.
2. The Executive Engineer, Teesta Canal Division No.-I, Islampur, Uttar Dinajpur. This has reference to your verbal instruction on 23.12.2016.
3. The Executive Engineer, Teesta Canal Division No.-II, Islampur, Uttar Dinajpur.
4. The Executive Engineer, DVC Study Cell, Jalsampad Bhawan, Salt Lake, Kolkata-700091, with request of uploading the NIQ in the departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in) for wider circulation.
5. The Sub-Divisional Officer, Teesta Canal Sub-Division No-II, Islampur, Uttar Dinajpur.
6. The Sub-Divisional Officer, Teesta Canal Sub-Division No-III, Haptiagachh, Uttar Dinajpur.
7. The Sub-Divisional Officer, Teesta Canal Sub-Division No-IV, Chopra, Uttar Dinajpur.
8. The Sub-Divisional Officer, Teesta Canal Sub-Division No-VI, Panjipara, Uttar Dinajpur.
9. The Sub-Divisional Officer, Teesta Canal Sub-Division No-VII, Islampur, Uttar Dinajpur.
10. The Sub-Divisional Officer, Islampur Sub-Division, Islampur, Uttar Dinajpur.
11. The Divisional Accounts Officer, Teesta Canal Division No-I, Islampur, Uttar Dinajpur
12. The Divisional Estimator, Teesta Canal Division No-I, Islampur, Uttar Dinajpur.
13. Notice Board, Teesta Canal Sub-Division No- I, Islampur, Uttar Dinajpur.

**Sd/- B. Sinha**

Sub-Divisional Officer  
Teesta Canal Sub-Division No. I  
Islampur, Uttar Dinajpur

## Quotation Format

Name of the Work:- “Supply and Installation of Glow Signboard at Main Gate of Teesta Pally, Islampur, Dist- Uttar Dinajpur”

Notice Inviting Quotation No.- 02/SDO/TCSD-I of 2016-17

Sl. No.	Description of Item of Work	Quantity	Unit	Rate	Amount
(1)	(2)	(3)	(4)	(5)	(6)
01.	Single side printed flex glow signboard written with- <i>“Government of West Bengal Irrigation and Waterways Directorate Teesta Barrage Project Teesta Pally, Islampur Uttar Dinajpur, Pin- 733202”</i> as directed by the Engineer-In-Charge. Size of the board- 22’4”X3’3” with suitable ornamental M.S. frame adequately welded and covered with GI sheet on five sides by screws, 28 gauge GI sheet and Philips tube light set with electronic choke fitting all complete with tube light (36W) suitable for signboard (make: Philips/Havells) with requisite wiring (1.0 mm <sup>2</sup> PVC insulated copper wire) inside the glow sign board. No extra payment will be made for transportation and installation of the board.	01 no.	Each/per sqft		
				<b>Total =</b>	

Date -

Signature of Quotationer with stamp

(Full Postal Address)