



Government of West Bengal.  
Irrigation and Waterways Directorate.  
Office of the Executive Engineer,  
Mayurakshi North Canals Division.  
Rampurhat, Birbhum.

Memo. No 1143

Dated-02.12.2016

**NOTICE INVITING QUOTATION NO. 02/EE/M.N.C. DIVISION OF 2016 -'17**

Sealed quotation in plain paper / company's letter head are hereby invited from the original manufacturer / authorized dealer / bonafied resourceful suppliers. The intending quotationers are requested to quote their rate both figure and words per each item separately per unit including West Bengal VAT, delivery charges, installation cost and other cost if any etc. complete as per 'Quotation Format' given below: The Materials are purchased for the **Executive Engineer-II,Investigation & planning Division(South),salt Lake, Kolkata-91 & Md. Bazar Irrigation Sub Division, Md. Bazar, Birbhum**

**QUOTATION FORMAT**

Sl. No	Name of Work	Quantity.	Unit.	Rate. (Rs.)	Amount. (Rs.)
(1)	(2)	(3)	(4)	(5)	(6)
1.	Computer Brand H.P C.P.U. Intel Core i5 HDD 1 TB, RAM 4 GB, DVW RW, Monitor-18.5", Key Board, Mouse, WINDOWS-10- Original	2 NOS	EACH		
2.	U.P.S.-APC 600 VA ,	2 NOS	EACH		
3.	Printer Brand H.P Laserjet All in One M-1005MFP	2NOS	EACH		

The quotation will be received by the undersigned in the tender box kept in the chamber of the Executive Engineer, Mayurakshi North Canals Division. Rampurhat, Birbhum up to 2:00 PM on 26.12.2016 and will be opened on the same day (On 26.12.2016) after 2.30 PM. in presence of the intending quotationers or their authorized representatives.

In case of office remains closed or declared holiday or cannot function due to any reason the date stated above should be treated as the next working day. No quotation will be received after the stipulated date and time or by post or hand.

The acceptance of the quotation will rest with the Superintending Engineer, North Irrigation Circle -II, Berhampore, Murshidabad who does not bind himself to accept the lowest quotation or any of the quotations without assigning any reason what so ever.

The successful quotationer (lowest) will have to execute the formal agreement within 7(Seven) days from the date of issue acceptance letter/ Work Order in West Bengal form no 2908 in triplicate.

The quotationer will have to produce valid (1) Income Tax / Sale Tax Certificate duly attested with their quotation otherwise the quotation will be declared informal.

The materials of the 'Quotation Format' are to be delivered in good condition with necessary installation to the above mentioned place within 10 (Ten) days from the date of issue of work order failing which necessary action will be taken as per rules. The materials must be new & good condition with minimum one year onsite warranty. Manufacture's defects or any type of irregularities is found during delivery/operation within the warranty period the quotationer will have to replace the materials or repair immediately at his own cost. The payment will be made subject to availability of fund. No claim will be entertained for delayed payment.

N.B: All survey works should be done by total station instruments.

Executive Engineer  
Mayurakshi North Canals Division  
Rampurhat, Birbhum.

## GENERAL TERMS & CONDITION

1. The rate quoted for the item should be inclusive of all Govt. taxes, incidental charges, freight & delivery at site including installation. No extra payment will be made in any form.
2. The defect & liability period for all the items should be one year. Any defect or damage pointed out caused at that period will have to be repaired/replaced free of cost. Otherwise the security money will be forfeited.
3. The time of delivery of the items will be 10 days from the date of receipt of work order.
4. No time extension will be allowed without prior approval of the authority.
5. No Extra condition should be imposed on the quotation. If done the quotation will be cancelled.
6. The quotation will be received in the Tender Box kept in the chamber of the Executive Engineer, Mayurakshi North Canals Division, Rampurhat, and Birbhum on the schedule date and time.
7. The quotation received after scheduled time and date for any reason will not be considered.
8. Quotation once filled in, submitted shall not be allowed to be withdrawn till the validity of the quotation process for acceptance remains in force.
9. Any correction, mutilation or overwriting in figures of rates should be supported by your Signature, otherwise the quotation may not be considered.

Executive Engineer  
Mayurakshi North Canals Division  
Rampurhat, Birbhum.

Memo No.1143/ (10)

Dated. 02.12.2016

Copy forwarded for information and necessary action to the -

1. The Chief Engineer- North, I & W. Dte, Green Park Irrigation Campus, Green Park ,Mokdompur, Malda, Pin-732101
2. The Superintending Engineer, Mayurakshi Canal Circle, Suri, Birbhum.
3. The Superintending Engineer, North Irrigation Circle-II, Berhampore, Murshidabad
4. The Sabhadhipati, Birbhum Zilla Parishad, Suri, Birbhum.
5. The District Magistrate, Birbhum, Suri, Birbhum.
6. The Executive Engineer, Mayurakshi Head Quarter Division, Suri, Birbhum
7. The Executive Engineer, Mayurakshi South Canals Division, Bolpur (Santiniketan), Birbhum.
8. The Executive Engineer-II, Investigation & Planning Division(south),Jalasampad Bhavan, Salt Lake City, Kolkata-91
9. The Sub. Divisional Officer, Rampurhat/Nalhati/Mollarpur/Md.Bazar/Kuli (I) Sub - Division.
10. The Divisional Accounts Officer, M.N.C. Division.

Executive Engineer  
Mayurakshi North Canals Division  
Rampurhat, Birbhum.