



Memo. 2220

Dated. 26.09.2016

**NOTICE INVITING QUOTATION NO. 03 OF DHW DIVISION OF 2016-17**

Sealed Quotation in letter head pad/plain paper are invited by the Executive Engineer, Damodar Headworks Division, Durgapur-02, Burdwan for the following work from the bonafied eligible quotationers have credential for supplying and installation of Computer System.

Name of work : **“Supplying and Installation of 02(two) Nos. Computer System Peripherals for official use of Executive Engineer, Damodar Headworks Division, Durgapur-02.”**

The prescribed Proforma or the quotation document will be available at the office of The Damodar Headworks Division, Durgapur-02, Burdwan as well as Govt. Website portal [www.wbiwd.gov.in](http://www.wbiwd.gov.in) .

Before submitting quotation, the quotationers are to satisfy themselves of the terms & conditions, specification etc. and accordingly a certificate should also be furnished at the end of the Quotation that, “I/We hereby declare to abide by all the terms & condition, specification etc. as laid down in the notice.”

- |   |              |               |
|---|--------------|---------------|
| 1) Last Date of receiving application   | : 03.10.2016 | upto 04:00PM  |
| 2) Last Date of issuing quotation paper | : 04.10.2016 | upto 04:00PM  |
| 3) Last Date of receiving quotation     | : 05.10.2016 | upto 03:00PM  |
| 2) Date of opening quotation            | : 05.10.2016 | after 03:00PM |

**Documents to be produce at the time of submission of the Quotation papers :-**

Credentials (i.e. Work-order, completion certificate, payment certificate etc.) in original along with a set of photocopies of all such documents P.Tax, Sale Tax clearance certificate.

**Terms & Conditions**

- 1) The Set of Computer System and Peripheral should have the make of Dell/HP/Lenovo configuration mentioned below and comprising of :-
  - a. Processor Intel Core i5 : 1 Unit
  - b. Mother board : 1 Unit
  - c. Memory 4GM DDR III Ram : 1 Unit
  - d. Hard Disc 1 TB : 1 Unit
  - e. Optical Drive : 1 Unit
  - f. Cabinet with SMPS : 1 Unit
  - g. Keyboard : 1 Unit
  - h. Mouse : 1 Unit
  - i. Monitor Color LED 18.5Inch. : 1 Unit
  - j. UPS of 700 VA : 1 Unit
  - k. Preinstalled original Windows OS 7/8/10 : 1 Unit
- 2) Price to be quoted clearly both in figure and words which is inclusive cost of articles, all taxes, delivery, assembling, installation of all Computer System and Peripheral.
- 3) Minimum 01(one) year warranty free of cost in maintenance period will lie upon the successful quotationer.
- 4) After completion of the work bill should be submitted to the Executive Engineer, Damodar Headworks Division for making payment.

- 5) Successful quotationer will have to be execute an agreement in W.B Form no. 2911/2911(i)/2911(ii) (as applicable) alongwith necessary documents and earnest money amounting to 2% of total quoted amount of work in the shape of Bank Draft in favour of Executive Engineer, Damodar Headworks Division required to be deposited.
- 6) All other information in this regard will be had from the office of the undersigned in any working day.
- 7) Executive Engineer, Damodar Headworks Division reserves the right to accept or reject any or all the quotations without assigning any reason.
- 8) Executive Engineer being the Engineer-in-Charge may select or approve any brand of the Computer System as mentioned in Sl. No. 01.
- 9) Payment will be made after completion of supply, installation and proper functioning of the Computer and peripherals and as per availability of fund.

(P.K.Bandyopadhyay)  
Executive Engineer,  
Damodar Headworks Division,  
Durgapur-02

Memo. No. 2220/1(18)

Dated. 26.09.2016

Copy forwarded for information and wide circulation to the

1. Sabhadhipati, ZillaParishad, Burdwan
2. Chief Engineer—South & Budget, Irrigation & Waterways Dte, Kolkata-91.
3. Chief Engineer- (West), Irrigation & Waterways Dte. Sadhanpur, Burdwan.
4. District Magistrate, Burdwan
5. Deputy Secretary (Works), Irrigation & Waterways Deptt, Kolkata-91.
6. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
7. Superintending Engineer, Easter Circle---1, Kolkata-91
8. Superintending Engineer, Western Circle--1,Kolkata-91.
9. Executive Engineer, Damodar Canal Division
11. Executive Engineer, Lower Damodar Irrigation Division.
10. Executive Engineer, R.B.I Division
11. Executive Engineer, B.I Division
12. District Information Officer, Burdwan for publication in local Newspaper (in duplicate)
13. Deputy Secretary Vigilance Commission, Kolkata-91.
14. District Labour Commissioner, Burdwan.
15. Office Notice Board, D.H. W Division/ D.I.Circle.
16. Estimating Branch, D.H.W Division.
17. Accounts Section of D.H.W Division
18. All Sub Divisional Office of D.H.W. Division.

(P.K.Bandyopadhyay)  
Executive Engineer,  
Damodar Headworks Division,  
Durgapur-02

Schedule for the work : - “Supplying and Installation of 02(two) Nos. Computer System Peripherals for official use of Executive Engineer, Damodar Headworks Division, Durgapur-02.”

Sl. No.	Description of the Item	Qty.	Unit	Rate In `	Amount In `
01.	<b>Supplying and Installation of 02(two) Nos. Computer System Peripherals</b> <b>Comprising of</b> <ul style="list-style-type: none"> <li>a. Processor Intel Core i5 : 1 Unit</li> <li>b. Mother board : 1 Unit</li> <li>c. Memory 4GM DDR III Ram : 1 Unit</li> <li>d. Hard Disc 1 TB : 1 Unit</li> <li>e. Optical Drive : 1 Unit</li> <li>f. Cabinet with SMPS : 1 Unit</li> <li>g. Keyboard : 1 Unit</li> <li>h. Mouse : 1 Unit</li> <li>i. Monitor Color LED 18.5Inch. : 1 Unit</li> <li>j. UPS of 700 VA : 1 Unit</li> <li>k. Preinstalled original Windows OS 7/8/10 : 1 Unit</li> </ul>	2 Nos.	Each		
	Inclusive cost of articles, all taxes, delivery, assembling and installation				

(P.K.Bandyopadhyay)  
Executive Engineer,  
Damodar Headworks Division,  
Durgapur-02

I / We do hereby agree to do the work @ ..... percent above / below / at par the schedule of rates.

Signature of the contractor