

GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Teesta Barrage Project
Office of the Executive Engineer, Teesta Left Bank Division
Oodlabari, P.O. – Manabari, Dist. -Jalpaiguri,
Pin-735222, Ph. No. 03562250273

NOTICE INVITING e-QUOTATION

e-N.I.Q. NO. - WBIW/EE/TLBD/e-NIQ-04/2016-17

An e-quotation is being invited by the Executive Engineer, Teesta Left Bank Division, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal, through electronic quotation (e-quotation) for the works mentioned in the list given in next page from eligible and resourceful contractors/bidders having sufficient credential and financial capability for execution of works of similar nature.

Intending contractors/bidders desirous of participating in the e-quotation are to login to the website www.wbiwd.gov.in (the official website of Irrigation & Waterways Department) and click the “e-procurement” link provided therein. They may also visit the Government of West Bengal designated website of URL <https://wbtenders.gov.in> for the same e-quotation. The e-quotation can be searched by typing WBIW/EE/TLBD/e-NIQ-03/2016-17 in the search engine provided in the website/s, by logging-in the designated link of concerned Executive Engineer.

Contractors/bidders willing to take part in the process of e-quotation are required to obtain Digital Signature Certificate (DSC) from any of the authorized ‘Certifying Authorities’ (CA) under Controller of Certifying Authorities (CCA), Department of Electronics & Information Technology (DEIT), Govt. of India. (viz. NIC, n-Code Solution, Safescrypt, e-Mudhra Consumer Services Ltd, TCS, MTNL, IDRBT) or as notified by the CA /Finance Department from time to time. DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from any of the above CA, they are required to register the fact of possessing the DSC through the registration system available in the above mentioned websites. A list of such licensed CAs’ is also available in the CCA website cca.gov.in. The prospective contractors / bidders may contact the e-quotationing State Level Help desk located at 7th Floor, Jalasampad Bhavan, Bidhannagar, Sector II, Kolkata through e-mail ID: irrigationhelpdesk@gmail.com or ID: dvcsc6816@gmail.com and Telephone No. 033-23346098 on any working day within working hours for any query on e-quotation, obtaining DSC, training on e-quotation usage, free of cost. Bidders’ Manual is available in the Departmental website www.wbiwd.gov.in.

Intending contractors/bidders are required to download the e-quotation documents directly from the website/s stated above. Quotation is required to be submitted on-line with the help of the e-Tokens provided. This is the only mode for e-submission of bid documents. Details of submission procedure have been explained under “General Terms & Conditions” and Annexure attached with this e-NIQ. Minimum period of time to be given to the contractors/bidders for submission of e-quotation should be counted from the date on which the notice inviting quotation including e-quotation is actually published in the newspaper(s). In case of publication of the e-NIQ in more than one newspaper, all the advertisements should appear simultaneously on the same day in all these newspapers. Also uploading of the notice including e-quotation documents in the State Government e-quotation portal shall be such so as to ensure that the e-quotation documents are visible in the website <https://wbtenders.gov.in> as soon as the brief referral advertisement appears in the newspaper(s).

Last date & time of submission of e-bids online is on 16/09/2016 till 17:00 hours.

The intending bidder/contractor must read the Terms & Conditions contained in the e-Notice Inviting Quotation (e-NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Contractors/bidders desirous of participating in the e-quotation may submit e-bids for the work only if they fulfil the minimum eligibility criteria and are in possession of all the required documents.

All information posted in the website consisting of e-NIQ and related documents, WB Form 2911(ii), Bill of Quantities (BoQ), corrigenda etc. if any, shall form a part of the e-quotation document.

LIST OF WORKS

e-NIQ No. WBIW/EE/TLBD/e-NIQ-04/2016-17

Sl. No.	Name of Work/Scheme/ Project	Quoted Rate / head / day (8 hours shift) (Rs.)	Earnest Money Deposit (Rs.)	Time allowed for completion (in days)	Source of fund	Minimum eligibility of the contractor/bidder for participating in the e-quotation
1	2	3	4	5	6	7
1	“Guarding the office premises, residential premises, store and all properties of Teesta Barrage Project situated at Teesta Barrage Township Colony at Oodlabari in P.S.- Mal, Dist. - Jalpaiguri.”	<p>A) Security Supervisor without arms 1 no./day</p> <p>B) Security Guard without arms 12 nos./day</p>	<p>To be quoted by Bidder</p> <p>21,000.00</p> <p>(Balance amount, if any, to be deposited by L1 Bidder during Formal Agreement)</p>	365 Days	Non-Plan	Bona fide contractors/bidders Having credential of execution of similar nature of work of value 30% of the amount put to quotation (quotation value) within the last 5 years on the date of publishing of e-NIQ

(*) For Consortiums, criteria are to be followed as per Clause 1 & 6 (ii) in General Terms & Conditions for e-quotations up to quotation value Rs 45.00 lakh.

(General Terms & Conditions for e-quotations having 'Quoted value' above ` 5.0 Lakh up to ` 45.00 Lakh)

1. Eligibility for participation

Bona fide contractors/bidders, Registered Co-operative Societies, Consortiums and Partnership Firms registered with the State Government and contractors/bidders of equivalent grade or Class, registered with the Union Government / Military Engineering Services / Indian Railways for execution of civil works are eligible to participate depending on the criteria as laid down below in the subsequent para/ clause. Joint venture firms are not eligible to participate in e-quotation.

Note: In case of consortiums, maximum number of constituents shall be restricted to 5 (five) and each of the constituent must have at least some work credential. Individual constituents of a consortium cannot form another consortium.

2. Participation in more than one serial of work in a quotation

Any contractor/bidder may submit bids for a maximum of 50% of the total number of works (rounded up to next higher integer) published in any particular e-NIQ depending on his/her previous work credential and financial capability, details of which have been stated later.

3. Submission of Quotation

3.1 General procedure for submission of e-quotation

Bids are to be submitted on-line through either of the website/s stated earlier. Contractors/bidders are required to upload the entire set of e-quotation documents along with other related documents as asked for in the e-quotation notice (e-NIQ) circulated through the above website/s within the stipulated due/end date and time.

For e-quotation value above ` 5.00 lakh, bids are to be submitted in two folders at a time for each work, one being ' Technical Proposal' and the other 'Financial Proposal'. The contractor/bidder shall carefully go through all the documents and prepare to upload the scanned documents in Portable Document Format (PDF) files in the designated link in the web portal as Technical Bid. He/she needs to fill up the item wise rates in digits as well as in words in the BoQ downloaded for the work in the designated cell and upload the same in the designated link in the portal as Financial Bid. Documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Contractors/bidders should especially take note of all the addenda and corrigenda related to the e-quotation and upload all these documents also as a part of their quotation document. Documents uploaded by the bidders with all information & rates comprising Technical bid and Financial bid cannot be changed after last/end date for submission of e-quotation.

3.2 Technical Proposal

Technical Proposal should contain scanned copies of documents and/or declarations in the following standardised format in two covers (folders).

A. Technical File (Statutory Cover) containing:

- i. Application for e-Quotation (vide Form-1) (to be submitted in "Forms" folder)
- ii. Quotation Form No. 2911(i)/(ii) (to be submitted in "2911" folder)
- iii. Notice Inviting e-Quotation (e-NIQ) (to be submitted in "NIQ" folder)
- iv. Earnest Money Deposit (EMD) Scanned copy in pdf file of the originals in the form as detailed under clause 4(ii) towards EMD as prescribed in the e-NIQ against each serial of work or Transaction ID/e-payment acknowledgement receipt in case of on-line EMD to be introduced shortly. (to be submitted in "Drafts" folder)
- v. Declaration of not having common interest in the same serial (vide Form-2). (to be submitted in "Forms" folder)
- vi. Addenda/Corrigenda: If published (to be submitted in the 'NIQ' folder merged with e-NIQ already uploaded as a pdf file)

NOTES: i. Contractors/bidders are to keep track in the website for all the Addenda and Corrigenda published for a particular e-quotation and upload all the above digitally signed by him/her along with the e-NIQ. Quotations submitted without Addendum/Corrigendum are liable to be treated as informal and thereby rejected.
ii. Quotation will be summarily rejected if any item in the statutory cover is found missing.

B. My Document [OID* Cover] containing:

My Document Format for uploading in the OID folder :-

Sl. No.	Folder name	File description	Details	Remarks if any
A	Certificates	<i>certificates.pdf 1</i> <i>certificates.pdf 2</i> <i>certificates.pdf 3</i> <i>certificates.pdf 4</i>	<ol style="list-style-type: none"> 1. Professional Tax Challan 2. PAN Card 3. Value Added Tax (VAT) Registration Certificate 4. Latest I.T Return Receipt 5. Service Tax Registration Certificate 6. Employees' Provident Fund Registration Certificate 7. EPF Clearance Certificate 8. Registration of E.S.I. Scheme 9. Registration from Home Dept, Govt. Of West Bengal carrying out business of Private Security Agency 10. Annual Audit Report 11. Bank Solvency Certificate 	
B	Company Details	<i>companydetails.pdf 1</i> <i>companydetails.pdf 2</i>	<ol style="list-style-type: none"> 1. Proprietorship Firms (Trade Licence) 2. Partnership Firms (Partnership Deed, Trade- Licence, Form-VIII or Memorandum of Registration) 3. Limited Companies (Incorporation Certificate, Trade- Licence, Memorandum of Articles) 4. Registered Co-operative Societies (Society Registration Certificate, Trade Licence and By-laws, Documents showing latest office-bearers) 5. Consortiums (Form-VIII) or Memorandum and Undertaking. 	
C	Credential	Credential pdf 1 Credential pdf 2	<ol style="list-style-type: none"> 1. BOQ duly authenticated by issuing authority and work order. 2. 100% completion certificate for completed work, or 3. Gross bill of 100% completed work including excess and supplementary items not covered in original BOQ. 	
D	Financial Info	Payment certificate .pdf	Payment certificate of 100% completed work issued by competent authority or any other related financial information	

* OID denotes Other Important Documents.

C. i. Certificate/s: (name of the file should be "certificates.pdf**") comprising the following:**

- a. Professional Tax (PT) deposit challan valid for the current financial year and PAN Card. Application for PAN addressed to the competent authority may also be considered.
- b. Value Added Tax (VAT) registration certificate. (Failure to upload this document will result in deduction of VAT as per prevailing rules)
- c. Latest Income Tax Return receipt.

ii. Company Details (name of file should be "companydetails.pdf**") comprising the following:**

- a. Deed of Consortium/Partnership firm, and documents for their registration in the form of certified copy of 'Form No. VIII,' issued under the Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms, West Bengal having their registered office at P-15 India- Exchange Place, Todi-Mansion, 10th Floor, Kolkata 700001.

In case a contractor/bidder is yet to receive Form No. VIII, a "Memorandum" issued from the above office may also be accepted. However, consortiums submitting the Memorandum are also required to submit an undertaking in plain paper along with their application in Forms 1 & 2 and upload its scanned copies in pdf pledging that "Copy of Form No. VIII would be submitted to the Quotation Inviting Authority before receiving final payment, in case found to be the lowest

bidder L1 and the work is awarded in its favour. Any change in the constituent of the Consortium/Partnership Firm should also be intimated to the office of the Registrar of Firms, Kolkata prior to submission of application in the e-quotation and a certified copy of the revised Form No. VIII showing changes in its constituents are required to be submitted. If the Consortium is yet to receive a certified copy of the revised Form No. VIII, it would be required to submit the aforesaid undertaking on-line along with the application.

Note: An affidavit regarding authorized user of DSC for Consortium and a declaration regarding such authorization for Limited companies is required to be uploaded on-line along with the quotation. Scanned copies in pdf of competent authority are to be submitted, if the power is delegated for signing of bid/s to persons other than the applicant contractor/bidder.

ii. **Company Details (for Registered Co-op Societies only) :** (name of file should be "companydetails.pdf")

- a. Society Registration certificate from ARCS and Bye-Laws for Cooperative Societies.
- b. Trade Licence for Proprietorship Firms/Partnership Firms.
- c. Memorandum of Articles for Limited Companies.
- d. Any other documents showing names and signatures of latest elected office bearers.

iii. **Credential:** Scanned pdf of work credential issued in favour of the contractor/bidder as detailed under clause 5 below. Bill of Quantities (BOQ) duly authenticated by the competent authority along with work order is to be submitted uploaded under 'OID' cover (name of file should be "credential.pdf 1"). In case of execution of supplementary/substitute supplementary having value more than 30% of the BOQ, final gross value of bill (without contractual rate) including such supplementary/substitute supplementary may be considered in lieu of the original BoQ and scanned and authenticated copy of the Bill shall be uploaded in the 'credential.pdf 2'.

iv. **Others:** Any other document found necessary.

Note: Failure of submission of any of the above mentioned documents will render the e-quotation liable to summarily rejection.

3.3 Financial Proposal

The financial bid should contain the following documents in one cover (folder).

i. **Bill of Quantities (BOQ):** The contractor/bidder is required to quote the rate as item on-line in the space marked for quoting rate in the BOQ. (only downloaded copy of the above documents are required to be uploaded by the contractor/bidder)

Notes:

- a. BOQ without a valid numeric rate at the designated space provided in the BOQ will be rejected outright.
- b. In cases where BOQ has been changed by the Quotation Inviting Authority by way of addendum/corrigendum, contractors/bidders are required to upload the revised BOQ. If bids are submitted prior to the date of publication /uploading of addendum/corrigendum, the contractor/bidder is to resubmit the bids along with the revised BOQ. If the revised BOQ is not found subsequently during financial evaluation, the bid will be rejected.

4. Quotation Fee and Earnest Money Deposit (EMD)

i. **Quotation Fees:** Entire set of e-Quotation document is made available free of any cost through the State Government e-quotation portal having URL <https://wbtenders.gov.in> and the Departmental website www.wbiwd.gov.in. Cost of quotation documents shall not be charged even during execution of formal quotation agreements. However, the contractors/bidders may wherever necessary be charged suitably for asking additional multiple copies of drawings, specifications, Schedule of Rates of the Circle/s (SoR) etc. and such fee may be suitably determined by the Quotation Inviting Authority as per norms.

ii. **Earnest Money Deposit (EMD):** Earnest Money Deposit (EMD) must presently be submitted in the form of Bank Draft (BD) / Banker's Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal which is to be drawn in favour of the Executive Engineer, Teesta Left Bank Division, payable at Malbazar.

Payment in any other forms viz. NSC, KVP, cheques etc will not be accepted.

EMD shall be collected only in soft copy (scanned copy of the original in pdf) for instruments like Bankers Cheque/Bank Draft/ Deposit Call Receipt etc.

In case of deposit of cash/money; it should mandatorily be deposited on-line by the contractors/bidders in the on-line GRIPS to be linked with www.wbiwd.gov.in and implemented very shortly. In such case, net banking/RTGS transaction acknowledgement receipt is to be uploaded. No alteration of the scanned copy of EMD submitted with the e-quotation is allowed at any later stage. The L1 bidder shall submit original documents to the Quotation Inviting Authority with his acceptance letter to the Letter of Invitation (LoI). Failure to submit the hard

copies including the original instrument of EMD with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the e-quotationing process and appropriate legal action including blacklisting of the contractor/bidder and debarring him/her from participating in any State Govt. quotation for a period up to maximum three years may be taken. Labour Co-operative Societies and State Government Enterprises viz. Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited and Britannia Engineering Limited are fully exempted from payment of EMD against quotations of the State Government. Finance Department G.O for waiver of EMD is to be uploaded in the '*Drafts*' folder under Statutory Cover. These societies/Enterprises, if selected through open e-quotations will however have to furnish requisite Security Deposits (SD) for performance of the work.

In the present system of on-line submission of scanned copy of EMD, the concerned Executive-Engineer, if required by the bank shall within three working days after being approached in writing with the instrument of EMD by the unsuccessful bidder, release the EMD pledged in his/her favour after opening of technical and financial bids, other than L1 and L2. EMD of L2 bidder is to be released within next three working days after issuance of LOI/LOA in favour of L1.

- a. Upon making fully operational the on-line submission of EMD, the contractors/bidders participating in the e-quotation shall deposit the EMD electronically through their respective internet-banking enabled accounts maintained at any bank into the pooling account opened at designated bank by the Quotation Inviting Authority / State Government.
- b. In case of procurement of documents and depositing of EMD, whenever it is applicable as per Clause 5 (ii), the same may be deposited by the contractors/bidders electronically through their respective internet banking enabled accounts at any bank into the pooling account in the designated bank of the Quotation Inviting Authority / State Government.
- c. In case the contractor/bidder has a net-banking account at the designated bank having pooling account of the State Government, he/she will add these accounts for fund transfer: in case the contractor/bidder has net-banking account in other banks he/she will add these accounts for NEFT/RTGS transfer.
- d. EMD of the contractors/bidders disqualified in the technical evaluation will revert to the respective bidder's accounts without requiring any manual intervention following the same path in which the EMD was transferred from the contractors/bidders bank account to the pooling account electronically once the technical evaluation is electronically processed in the e-quotation portal.
- e. EMD of the technically qualified contractors/bidders other than that of the L1 and L2 contractor/bidder will revert to the respective contractor/bidders' accounts without any manual intervention following the same path in which the EMD was transferred from the contractor's/bidder's bank account to the pooling account electronically once the financial bid evaluation is electronically processed in the e-quotation portal.
- f. The EMD of the L2 bidder will revert to the concerned contractors/bidders account following the same path in which the EMD was transferred from the bidders account from the polling account electronically, once the L1 bidder accepts the LOI and the same is processed electronically.
- g. The EMD of the L1 contractor/bidder of the State Government Departments will automatically get transferred from the pooling account to the State Government under revenue deposit head "8443-00-103-001-07" along with bank particulars of L1 bidder in GRIPS, as soon as the contractor/bidder accepts the LOI and the same is processed electronically in the State Government e-quotation portal.
- h. If less than three financial bids are received, all the EMDs will revert to the respective contractors/bidders account from the pooling account electronically without requiring any manual intervention once the financial bid is processed in the e-quotation portal. If such bidder(s), having participated in the 1st e-quotation of a work which has been cancelled due to insufficient number of participants or otherwise intends to participate in the 2nd e-quotation of the same work (Re-Quotation), they are to submit fresh EMD and EMD submitted earlier has been electronically refunded & not considered.
- i. The EMD will be transferred from the pooling account to the Government Revenue Receipt head "0070-60-800-013-27" through GRIPS, once the EMD of the L1 bidder is transferred in the manner mentioned above.

5. Credential Certificate

- i. Completion Certificates (CC) for 100% completed works during the current year and within last five financial years will only be accepted as valid credential.
- ii. CC should clearly show the name, postal address, (contact Tel. No. and FAX or e-mail ID if issued outside the jurisdiction of the State) of the office and designation of the officer/ authority issuing the CC for the work along with the name of work and amount put to quotation (Quotation Value). Illegible certificates and those having incomplete information may be rejected.
- iii. CC of works executed in the Irrigation & Waterways Directorate will be considered. CC of works executed in other Departments of the State Government/ organizations viz. Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affair Department and other State Government Departments, Zilla Parishads & Panchayat Samities only within the jurisdiction of the State of West Bengal, WBHIDCO, WBSEDCL, WBSETCL, KMDA, KMW&SA, KMC, Other Municipal Authorities and Bodies, HRBC, Engineering Departments of Union Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, KoPT and companies owned or managed by the Government of West Bengal, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be BDO & Ex-officio Executive Officer and Secretary or equivalent administrative officers respectively. It is desirable to have contact telephone and FAX or e-mail address of the signatory of the CC for all offices outside West Bengal.

Such CC is required to be further countersigned by the immediate superior authority of the issuing authority for all cases other than direct Union Government Departments and Ministries outside the State of West Bengal. Also such certificates when issued in all other States other than those directly of State / Union Government Departments and Indian Railways should contain a declaration that the work has been executed to the satisfaction of the concerned Government Organisation and has been declared 100% complete in all respect by the competent authority in the concerned Organisation.

6. Eligibility criteria

- i. Monetary value (Amount put to quotation without considering contractual rate) of the 100% completed work or gross final bill value (excluding contractual rate) including supplementary/substitute supplementary, as the case may be, thus submitted will be further multiplied by the following factors to take care of the inflationary effect to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current	-	1.00
1st	1 year preceding the current financial year	1.08
2nd	2 years preceding the current financial year	1.16
3rd	3 years preceding the current financial year	1.26
4th	4 years preceding the current financial year	1.36
5th	5 years preceding the current financial year	1.47

Note: i. For cases where two contractors/bidders are participating in a e-quotation for a particular work are such that one happens to have worked as a sub-contractor of the other, and both the contractors/bidders submit work credential of having completed the same job either wholly or partly, then in such case the credential of the principal contractor will be considered while that of the sub-contractor will not be taken into consideration for determining the eligibility criteria of the contractor/bidder towards the e-quotation. If the credentials submitted by hitherto contractors/bidders are for different works, then both the work credentials will be considered towards determining the eligibility criteria of the individual contractors/bidders.

- ii. Financial proposal of any contractor/bidder will come under consideration only when the criteria mentioned below are satisfied and fulfilled.

7. Eligibility criteria for participating in more than one quotation in a e-NIQ

- i. Submission of e-quotations by one single contractor/bidder in excess of 50% of the number of works in any particular e-NIQ will not be considered.
- ii. Normally separate Completion Certificates (CC) of 100% completed works is required to be submitted for participating in separate works under a particular e-NIQ. However CC for one particular work may be considered as eligibility for participation in maximum two numbers of serials of a e-NIQ, provided requisite credential for two such works (to be added arithmetically) satisfies the requirement in all respects out of one such CC.

8. Penalty

8.1 For suppression / distortion of facts

If any contractor/bidder fails to produce all the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other document on demand by the Quotation Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the corresponding uploaded soft copies or if there is any suppression / distortion / falsification noticed/detected/pointed out at any stage of e-quotation process prior to the issue of work order, the Quotation Inviting Authority will immediately bring the matter to the notice of the Executive Engineer who upon recommending suitable punitive actions against the bidder will place the matter before the concerned Chief Engineer within 15 days of receipt of the complaint from the Quotation Inviting Authority and the contractor/bidder may be suspended from participating in all future quotations on the e-Quotation platform of I&WD as per approval of the Chief Engineer for a maximum period of 3 (Three) years. In addition, his/her EMD will stand forfeited by the Government. The concerned Chief Engineer then will issue the necessary suspension order in writing with intimation to the defaulting contractor/bidder, other Chief Engineers, Central e-Quotations Cell and also the Department. Copy of such suspension order should invariably be communicated to the Nodal Officer, e-Governance Cell of the Department with a request to upload the order in the Departmental website. Besides, the Irrigation & Waterways Department may also take appropriate legal actions including blacklisting of the defaulting contractor/bidder and debarring him/her from participating in any State Govt. quotation for a period up to three years. For e-quotations where such suppression / distortion / falsification is detected at an advanced stage of e-quotation processing, the concerned Chief Engineer will be the deciding authority as to what further necessary actions are to be taken regarding the fate of the e-quotation.

8.1 For poor & unsatisfactory performance

For poor and unsatisfactory performance, a penalty will be imposed either in form the total security money so deposited or the amount as recommended by competent authority and the decision shall be final and binding of the Agency.

The Department shall at any time be entitled to determine and terminate the contract for any cause including unsatisfactory performance or violation of the terms and condition laid down herein of the Quotation. No compensation will be paid on account of the termination. Termination of the contract shall not relieve the Agency from any of his obligation imposed by the contract with respect to the work performed by them prior to such termination.

9. Taxes & duties to be borne by the bidder

Income Tax, VAT, Sales Tax, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / Cess will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges.

10. Site inspection before submission of quotation

Before submitting a e-quotation, the intending contractor/bidder should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable likely factors and difficulties to be involved in execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rates prevailing in the locality etc. and no claim whatsoever will be entertained on those accounts afterwards. The contractor/bidder may also contact the office of the Executive Engineer, Teesta Barrage Division in between 11.30 hours to 16.30 hours on any working day, prior to the date of actual submission of bid of e-quotation.

11. Conditional & incomplete quotations

Conditional and incomplete quotations are liable to be summarily rejected.

12. Opening & evaluation of quotations

12.1 Opening of a Technical Proposal

All works above quotation value of Rs 5.00 lakh for which e-quotationing is mandatory shall be awarded through open quotations without reservation for any particular class of contractors/bidders. Notices for open off-line quotations for each quotation value below Rs 5.00 lakh shall include such clauses as is notified by the Department from time to time.

For e-quotations bids are to be invited in two parts under a two-bid system.

- i. Technical proposals will be opened by the Quotation Inviting Authority or his authorised representative/s electronically in the official website stated earlier, using their authorised Digital Signature Certificate/s (DSC).
- ii. Technical proposals for those e-quotations whose scanned copies of DD/DCR/BC towards EMD have been uploaded/Acknowledgement of transaction on-line ID scanned copy uploaded by the bidder will only be opened at the 1st instant and then the remaining technical documents should be downloaded by the QIA.
- iii. Intending contractors/bidders may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 3.2.A) will be opened /decrypted first and if found in order, Cover (Folder) for OID (vide Clause 3.2.B) will be opened. If there is any deficiency in the mandatory documents, the e-quotation will summarily be rejected.
- v. Decrypted (transformed into readable format) documents of the OID (Other Important Document) Cover will be decrypted/downloaded and handed over to the Executive Engineer/QIA.

12.2 Uploading the list of technically qualified contractors/bidders

- i. Pursuant to scrutiny and decision of the Executive Engineer, after a Technical Bid opening, the list of eligible contractors/bidders having successfully qualified in the Technical Evaluation for a particular serial of work whose financial proposal will be thus considered, is uploaded on the web portal/s.
- ii. While evaluating the applications, the Executive Engineer may summon the contractors/bidders and seek clarifications / information or seek additional documents or original hard copy of any of the documents already submitted on-line and if these cannot be produced within a reasonably stipulated timeframe, their bid will be liable for rejection.

12.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the contractors/bidders declared technically eligible by the Executive Engineer will be opened electronically by the Quotation Inviting Authority from the web portal stated above on the prescribed date and time.
- ii. Intending contractors/bidders may remain present if they so desire.
- iii. The encrypted copies will be decrypted and the rates will be read out to the contractors/bidders remaining present at that time.
- iv. After opening of Financial Proposal, preliminary summary result containing inter- alia the name of contractors/bidders and the respective financial rates quoted by them will be uploaded in the website portal.
- v. If the Executive Engineer/QAA is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement test checked by the Divisional Accountant/Divisional Accounts Officer attached to the office of the Executive Engineer as the Quotation Inviting Authority upload the final summary result containing the name of contractors/bidders and the respective rates quoted by them against each work after acceptance of the rate.
- vi. If there is any scope of lowering down of rates in the opinion of the Executive Engineer, all bidders are to be notified on-line to attend a sealed bid on predetermined time and date to be held in the office of the Executive Engineer. **Open bid, normally is not encouraged** from the point of view of confidentiality and transparency. However, in exceptional cases, open bid negotiations with L1bidder to lower down the sealed bid rate with the approval of Superintending Engineer may be held for reasons to be recorded in writing.
- vii. If there is no contractor/bidder or the number of contractors/bidders in the 1st Quotation is less than three, the quotation has to be cancelled. In case of participation of more than three bidders, technical evaluation is to be done and if the number of technically qualified bidders is less than three (3), the quotation also has to be cancelled.
- viii. After holding such bids, final result after acceptance of the rate by the Executive Engineer

would have to be uploaded in the web portal/s.

- ix. The Executive Engineer/QAA may ask any of the contractors/bidders to submit rate analysis to reasonably justify the quoted rate by that contractor/bidder.
- x. If the lowest bidder/contractor backs out there should be re-quotationing in a transparent and fair manner. In such a situation the QIA may call for Short Notice e-quotation if so justified in the interest of public works and take decision on the basis of L1 in Re-Quotation or subsequent e-quotation. Penal actions for premature withdrawal by bidder have been stated under clause 8 earlier.

12.4 Quotation Accepting Authority (QAA)

Authority to which the power has been delegated to accept quotations as per latest Departmental Notification will function as the Quotation Accepting Authority (QAA) for evaluation of technical and financial proposals of works having quotation value within his/her range of acceptance. As per present delegation, QAA for different quotations within the range above Rs 0.10 Lakh upto Rs 45.00 Lakh would be as follows:

- i. For e-Quotations of value up to Rs 45.0 lakh (above Rs 5.00 lakh and up to Rs 45.0 lakh): Executive- Engineer, Teesta Left Bank Division, I&W Directorate.
- ii. For off-line quotations of value from Rs 3.0 Lakh up to Rs 5.0 Lakh is to be quotationed in a single bid system in off-line mode to be accepted by Executive Engineer, Teesta Left Bank Division, I&W Directorate.
- iii. For quotations of value up to Rs 3.0 Lakh relating to works only, is to be quotationed in a single bid system in off-line mode to be accepted by Assistant Engineer, Teesta Left Bank Division, I&W Directorate.

12.5 Procedure to be followed for acceptance of quotation

- i. Selection of contractor/bidder should be made on the basis of at least three valid e-quotations, which shall be opened in presence of their willing agents, if present. If the number of e-quotations received is less than three, e-quotation would be cancelled and invited afresh.
- ii. In case of invitation of e-quotations under two-bid system, if the number of contractors /bidders qualified in the technical bid is less than three, e-quotation would be invited afresh.
- iii. The lowest quotation for all works is accepted as a rule. If for any reason the lowest quotation is not accepted, reference is to be made to the appropriate Government for orders as to which of the contractor /bidder the work should be awarded.
- iv. If the response to an e-Quotation is less than three, then Quotation should be invited afresh. Such Re-Quotation notice shall be published in widely circulated dailies as per guidelines and also through e-Quotation web portals. Prior to invitation of Re-Quotation / fresh e-Quotation, the eligibility criteria and other terms & conditions as contained in the first 'Notice Inviting e-Quotation' (e-NIQ) shall have to be reviewed by the Quotation Inviting Authority, to ascertain whether (i) it was too much restrictive, say, specifications and qualifications were fixed at higher standards than required, (ii) advertisements in the widely circulated Newspapers were properly published and (iii) other related procedural matters were observed in its entirety.
- vi. Even if, after taking appropriate steps in regard to relaxation of criteria to the extent as decided by the Executive Engineer and also wider publicity of 2nd quotation in widely circulated dailies and through web-site, the response to the Re-Quotation is still less than three, that quotation may be accepted.

13. Acceptance of e-Quotation

Lowest valid rate should normally be accepted in accordance with the procedure stated in clause 12.5 above.

14. Execution of Formal agreement after acceptance of Quotation

The contractor/bidder, whose bid is approved for acceptance shall within 15 days of issuance of Letter of Invitation (LOI) to him/her, needs to execute a 'Formal Agreement' with the Executive Engineer in quadruplicate in W.B.F No 2911(ii) and other quotation documents. During executing the 'Formal Agreement', the successful contractor/bidder will be provided all the quotation documents free of cost.

15. Return of EMD of the unsuccessful bidder(s)

- i. In the present system of e-quotation, only L1 bidder is required to submit the EMD in original form after receipt of LOA. Rest of the bidders are required only to upload scanned copies of

instrument of EMD in e-quotation. However, most banks demand acquaintance of the Executive-Engineer to whom the EMD are pledged, which should be done promptly by the Executive-Engineer within 3 working days after being approached in writing by an unsuccessful bidder, with the instrument.

- a. EMD of the contractors/bidders disqualified in the technical evaluation will revert to the respective bidder's accounts without requiring any manual intervention following the same path in which the EMD was transferred from the bidder's bank account to the pooling account electronically once the technical evaluation is electronically processed in the e-quotation portal.
- b. EMD of the technically qualified contractors/bidders other than that of the L1 and L2 will revert to the respective contractor's/bidder's account without any manual intervention following the same path in which the EMD was transferred from the bidder's bank account to the pooling account electronically once the financial bid evaluation is electronically processed in the e-quotation portal.
- c. EMD of the L2 contractor/bidder will revert to the respective contractor's/bidder's account following the same path in which the EMD was transferred from the contractor's/bidder's account from the pooling account electronically, once the L1 contractor/bidder accepts the LOI/LOA and the same are processed electronically.
- d. Till such commencement of on-line EMD processing, the hard copies pledged in favour of Executive Engineer would require acquaintance from him/her as per banks mandate.

16. Payment against bills raised by the contractor

The payment of Running Account as well as final bill for any work based on progress and performance will be made according to availability of fund and no claim due to delay in payment will be entertained.

17. Bid Validity

The Bid will be valid for **120 days** from the date of opening of the financial proposal. However, extension of bid validity may be suitably considered by the QIA, if required, subject to written confirmation of the contractor/bidder (s) to that effect.

18. Withdrawal of bid

Withdrawal of quotation/bid once the bid has been submitted online and after passing of end date for submission and has been accepted for further processing, is not allowed. EMD will be forfeited by the Government and the bidder/contractor penalised in terms of Clause 4(ii) and clause 8 referred earlier would be applicable.

19. Schedule of dates for e-Quotationing.

Sl. No.	Activity	Date & Time	Remarks
1.	Publishing Date	01/09/2016 at 17.30 Hrs	
2.	Document Download start date	02/09/2016 at 11.00 Hrs	
3.	Bid submission start date	02/09/2016 at 11.00 Hrs	
4.	Document Download end date	16/09/2016 at 17.00 Hrs	
5.	Bid submission end date	16/09/2016 at 17.00 Hrs	
6.	Technical Bid opening date	19/09/2016 after 12.00 Hrs	
7.	Uploading of list of Technically qualified bidders	To be intimated later on.	To be notified to all bidders through e-mail & SMS through auto-generation in the system.
8.	Financial Bid opening date	To be intimated later on.	
9.	Uploading of CS (Comparative Statement) and uploading of Final FBE	To be intimated later on.	
10.	Uploading of the Letter of Invitation / Acceptance LOI/LAO	To be intimated later on.	
11.	Uploading of Award of Contract (AOC) (Work Order)	To be intimated later on.	

QIA: e-Quotation Inviting Authority (Executive Engineer)

QAA: e-Quotation Accepting Authority (Executive Engineer)

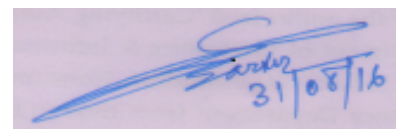
Additional Terms & Conditions

1. Executive Engineer of the concerned Division is the Engineer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specifications and/or design and similar important matters will be valid only if accepted/recommended by the Engineer-in-Charge. If any correspondence of above quotation is made with officers other than the Engineer-in-charge for speedy execution of work, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. Instructions given by the Sub-Divisional Officer/Assistant Engineer and the Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorised to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of any dispute, the decision of Engineer-in-Charge shall be final and binding.
2. Acceptance of the e-quotation including the right to distribute the total work between two or amongst more than two contractors/bidders will rest with the Engineer-in-Charge without assigning reason to the contractors/bidders thereof. The Executive Engineer as the accepting authority reserves the right to reject any or all quotations without assigning any reason thereof.
3. The contractors/bidders shall have to comply with the provisions of (a) **Contract labour (Regulation & Abolition) Rules, 1970 and its revision** (b) **Minimum Wages Act 1948 and its amendments**, or the modifications thereof or any other laws regarding the minimum wage payment thereto enforced by the appropriate Government from time to time. In addition to the monthly salary, the agency shall also have to extend statutory benefits provided under **Employees' Provident Fund and Miscellaneous Provision Act, 1948 and Employees' State Insurance Act, 1948** and the other benefits in terms of applicable labour law. Failure to do so would liable to termination of the contract.
4. Engineer -in-Charge shall not entertain any claim whatsoever from the contractors/bidders regarding payment of compensation on account of idle labour on such grounds.
5. Any duty / tax / royalty etc. whatsoever is imposed by the appropriate Government after issuance of work order / commencement and completion of the work, is to be borne by the contractor/bidder.
6. Cess as per relevant order of appropriate Government shall be deducted from the gross value of all works bill. Also, it is instructed to register his/her establishment under the relevant Act with the competent registering authority, i.e. Assistant Labour Commissioner / Dy. Labour Commissioner of the region.
7. VAT/Sales Tax, Cess, Royalty of sand, stone chips, stone metal/ gravels, boulders, forest products, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any, are to be paid by the contractor/ bidder. No extra payment will be made as re-imburement or compensation for the above. The rates of supply of finished work items are inclusive of these taxes and charges.
8. 'Security Guard without arms' shall be deployed for 8 hours shift duty basis for 24 (Twenty Four) hours in continuous for guarding arrangement for safety & protection of all Government properties lying within the colony complex, staff quarters, godowns , office buildings etc.
9. No. Of guards in each shift shall be usually 4 (four) and cab be shuffled as per direction of Sub-Divisional Officer/ Junior Engineer in charge.
10. 'Security Supervisor without arms' shall look after the duties of the security guards round the clock and special attention should be paid at the time shifting of duties. In case of any unwarranted situation/incidents security supervisor has to face & tackle the situation instantly and should be informed to the Sub-Divisional Officer/Junior Engineer in charge.
11. **The Agency will be liable for any loss, theft, pilferage, damage of Government properties laying within the colony campus at Teesta Barrage Township Colony at Oodlabari.**
12. **The guards and security supervisor have to wear uniform during performing duty** and all articles i.e. uniform, cap, torch with batteries, lathi, whistle, umbrella ,rain coat, Identity Card etc. will have to be supplied by the Agency at his own cost(**at least twice in a year**). **The quoted rate should include all these costs.** No extra payment would be made for these.
13. The contractor should thoroughly scrutinise the site of work and relevant quotation documents, drawings etc. before submitting the e-quotation and satisfy himself/herself regarding the conditions and nature of works and ascertain the difficulties that might be encountered during

execution of the work, availability of drinking water and other human requirements including safety and security etc. It will be the responsibility of the service providing Agency to meet transportation, food, medical and any other requirements through security supervisor in respect of the persons deployed for security purpose. The contractor will not be entitled to any additional financial claims or extra rates on any of these accounts.

14. The service enjoyed by the Agency provided in connection of electrification and other facilities (If any) apart from arrangement provided in Guard room etc., the charge borne by the service utilized will be deducted from monthly bill.
15. **An attendance register should be maintained by the Security Supervisor at guarding location** and that has to be authenticated by the concerned Sub-Divisional Officer/ Sectional Officer, failing which the Department has no liability regarding payment of security guard. The record should be verified by the Sub-Assistant Engineer.
16. **Roster for daily shifting duty for 8 hours and monthly shifting duty for the security guards** is to be submitted by the Security supervisor on behalf of Agency to the concerned Sub-Divisional Officer/ Assistant Engineer at the very beginning of each month for verification and checking of guarding bills etc.
17. A **Visitors' Book duly authenticated** by the In-Charge AE/SDO should be kept by the Agency at his own cost at entry and exit point of colony campus to register the movement and purpose of unknown person/new person/vehicle with detailed entry and signature of unknown person/new person. In case of any requirement the said Book, the same is to be produced by the Security supervisor to the Engineer-in-Charge or his authorized representatives.
18. The contract period will be one full year from the date of commencement unless is curtailed or terminated by this Department. This period of contract may be extended in case of satisfactory performance.
19. No compensation is payable for idle labour, contractor's establishment charges or on account of reasons such as variations in price indices/escalation cost etc.
20. The Agency shall have to furnish the following documents in respect of the security personnel who will be deployed before commencement of work :
 - Full name of persons deployed with their fathers'/guardians' name and Complete residential address along with photograph of all security guards deployed by the Agency.
 - Attested photocopy of Voter Identity Card/AADHAR Card/PAN Card.
 - Bio-data of the persons along with the certificates in respect of educational/ professional qualification etc.
 - Attested photocopy of school leaving certificate/ Admit Card containing date of birth.
 - Character certificate from a Gazetted officer of Central/State Government.
 - Certificate of verification of antecedents of persons by local police authority.
21. In case, the person employed by the Agency commits any act of omission/commission that leads to misconduct/indiscipline/incompetence, the Agency will be liable to take appropriate action by replacing the said security guards with other by providing documents as laid in clause 16. If the misconduct created by security person may apprehend detrimental for the Project authority the agreement will be treated as cancelled with forfeiture of total security money or imposition of penalty as decided by the Engineer-in-Charge.
22. The guards will never leave from the duty location until or unless relieved by the guard or guards of next shift. In case of substitution, the same should bring by the Security Supervisor to the notice of the controlling authority. The selected Agency shall immediately provide a substitute in the case of any person leaving the job due to his personal reason. **The delay in providing a substitute beyond three working days would attract a penalty of Rs. 500.00/Absentee/Day.**
23. The security guards should maintain good behaviour and manner with the public as well as with the Departmental and Government employees otherwise suitable action should be taken by the Agency for removing of same guard from work site.
24. One copy of **Identity Cards with passport size photograph and complete present residential address** has to be issued to each guard and Security Supervisor. The duplicate set of the same should be in custody of the concerned Sub-Divisional Officer/ Assistant Engineer.
25. The nos. of security guard for any particular station may be changed on emergency with prior notice from the AE/SDO-in-Charge.
26. It is specifically and distinctly binding that the Agency shall have no right, title or interest on the premises made available by the Department for rendering security service and the Department shall have an absolute and unfettered right to remove contractor, their guards and materials lying within the premises with immediate notice.

27. **The department shall not be responsible in any way for employment of the security personnel engaged by the Agency on termination or during contract period.** Also, the Engineer-in-Charge will not be responsible to compensate or otherwise be liable in any manner whatsoever for any injury or death of any security guard while on duty.
28. Monthly bills in triplicate for payment to the guards has to be submitted by the Agency or his authorized security supervisor to the concerned Sub-Divisional Officer/Assistant Engineer on first working day of every month and payment will be made on receipt of the bill by the undersigned subject to availability of fund after deduction of requisite Tax and security deposit (for remaining 8% of the quoted amount). No claim for delayed payment will be entertained. Payment to security guards must be made within seventh of every month by the Agency himself. **No payment will be made unless and until production of Employment Provident Fund clearance and insurance payment certificate.**
29. On successful completion of contract period the entire security deposit free of interest will be refunded to the Agency with the availability of fund.
30. The Agency is bound to abide by the Government rules and regulations and all clauses (1 to 27) of this Additional Terms & Conditions, failing which as well breach of contract, his contract will be terminated.
31. All quarries and disputes arising out of the works quotation contract is to be brought to the notice of Chairman of the Departmental Dispute Redressal Committee in writing for decision within 15 days.
32. The Security Personnel should be compelled by the following Guidelines :
- Should be physically fit and mentally alert when on duty.
 - Should always wear proper uniform and be equipped with whistle, lathi etc.
 - Should not relax or gossip or befriend with local people or trespassers.
 - Should watch over the movement of outsider. If any abnormal behaviour has come to notice should chase that for cross examination.
 - Should not allow any sales person or beggars or cattle grazers to approach the individual quarter and office unless having pass or permission from S.D.O. concerned. May allow regular servicemen like postman, milkman, maids and newspapers deliveryman etc. only.
 - Should allow entry of the vehicle of outsider with due record of the purpose of visit and the name of person to whom to meet in Visitors' Book.
 - Should not allow any outsider vehicle to park inside the campus without permission of S.D.O.
 - Should not allow overcrowd to the campus or in office premises.
 - Should keep the gate shutters half closed during office hours for restricted movements and close watch to the outsiders.
 - Any serious matter must be immediately brought by the security supervisor to the notice of the concerned S.D.O./JUNIOR ENGINEER in-charge.



Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri

FORM 1

APPLICATION FOR e-QUOTATION

To

The Executive Engineer,
Teesta Left Bank Division,
Oodlabari, P.O.-Manabari,
Jalpaiguri-735222

e-Quotation No:-

Amount put to Quotation : Rs. _____

(Quotation Value) In Words - Rupees

Dear Sir,

Having examined the Statutory, Non statutory & e-NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per e-Quotation no. stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, bill of quantities and addenda.

Dated this _____ day of _____ 201_____

Full name of Bidder / Contractor: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

for & on behalf of (Name of Firm): _____

(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

FORM - 2

Declaration against Common Interest

(To be typed in company letter pad, scanned and uploaded)

I/We, Sri/Smt. _____, the authorized signatory on behalf of _____ do hereby affirm that I/We/any of the member of _____ bidding against e - NIQ No. _____Sl. No. _____ do not have any common interest either as a partner on any partnership firm / consortium as a Proprietor / Owner of any other firm in the same serial for the work I / We want to participate.

Date:

Signature of contractor/bidder

Declaration against Common Interest

Ref:- e-NIQ No _____ e-Quotation ID No _____

I/We, Sri/Smt. _____, the authorized signatory on behalf of
_____ do hereby affirm that I/We/any of the member of
_____ bidding against e-NIQ No.
_____ do not have any common interest
either as a partner or any Partnership Firm / Consortium as a Proprietor / Owner of any other firm in
the same serial for the work I / We want to participate.

Date & Place:

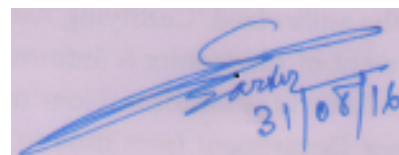
Signature of contractor/bidder
with official seal if any

Memo No. 377 (24)

Dated - 31/08/2016

Copy submitted for favour of kind information and taking necessary action for wide circulation to the:-

1. Secretary to the Govt. of West Bengal, Irrigation & Waterways Department, Jalasampad Bhawan, Kolkata-91
2. Chief Engineer, Teesta Barrage Project, 2nd mile, Siliguri.
3. Superintending Engineer, Teesta Barrage Circle, 2nd mile, Sevoke Road, Siliguri.
4. Superintending Engineer, Mahananda Barrage Circle, Tinbattimore, Siliguri.
5. Superintending Engineer, Teesta Canal Circle, Karnajora, Raiganj, Uttar Dinajpur.
6. Superintending Engineer, North Bengal Mechanical & Electrical Circle, Tinbattimore, Siliguri.
7. Superintending Engineer, Resources Circle, Jalasampad Bhawan, Salt lake, Kol-91
8. District Magistrate, Jalpaiguri.
9. Executive Engineer, Teesta MoNIQoring & Evaluation Division, Siliguri.
10. Executive Engineer, Teesta Resources Division-I, Tinbattimore, Siliguri.
11. Executive Engineer, Mahananda Link Canal Division, 2nd mile, Sevoke Road, Siliguri.
12. Executive Engineer, Mahananda Canal Division, Tinbattimore, Siliguri.
13. Executive Engineer, Teesta Canal Division No.-I, Islampur.
14. Executive Engineer, Teesta Canal Division No.-II, Islampur.
15. Executive Engineer, Teesta Irrigation Division, Assam more, Jalpaiguri.
16. Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
17. Executive Engineer, Teesta Canal Hd. Qr. Division, Karnajora, Raiganj, Uttar Dinajpur.
18. Executive Engineer, Teesta Mechanical Division, Fulbari.
19. Nodal Officer of e-quotationing, I & WD., Jalasampad Bhawan, 7th Floor, Salt Lake City, Kolkata-700091 with the request to publish the same in the Departmental website.
20. Sub Divisional Officer, Teesta Barrage Sub-Division No.-VI, Oodlabari, Jalpaiguri.
21. Sub Divisional Officer, Information & Cultural Affairs Department, Jalpaiguri.
22. Divisional Accounts Officer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
23. Divisional Estimator, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
24. Office Notice Board.



Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri