



Irrigation & Waterways Directorate  
Office of the Sub-Divisional Officer  
Manbazar Irrigation Sub-Division  
Bhatbandh Irrigation Colony  
Purulia

**NOTICE INVITING TENDER**

**No: 3 of 2016-17 of SDO (M)**

***Memo: 712***

***Dated:-31/08/16***

1. Separate sealed Tenders in printed form are invited by the Sub Divisional Officer, Manbazar Irrigation Sub-Division, on behalf of Government of West Bengal, for the Works as per list attached herewith, from eligible enlisted contractors of I & W department of appropriated class and also outside bonafied, reliable and resourceful contractors having sufficient experience in execution of similar type of work.
2. a) Separate Tender should be submitted for the each work, as per attached list, in sealed cover super scribing the name of the works on the envelope and addressed to the proper Authority  
b) Submission of Tender by Post is not allowed.
3. The Tender Documents and other relevant particulars ( if any ) may be seen by the intending Tenderers or by their duly authorized Representative during Office Hours between 11-00 A.M.and 4-00 P.M. on every working day, till the Last Date of Issue in the office of the Sub-Divisional Officer, Manbazar Irrigation Sub-Division / Executive Engineer, Purulia Irrigation Division.
4. a) Intending tenderer should apply for Tender papers in their respective Letter Heads enclosing self attested copies of the following documents, originals of which and other documents like Registered partnership ( for partnership firms ) etc, are to be produced on demand, as well as during interviews (if any).
  - i) "P.T. and IT PAN valid up to the date of opening of the tenders Application for such clearance addressed to the Competent Authority, subject to production of authenticated receipt may also be considered."
  - ii) Completion certificate/ payment certificate (s) for one single similar work with at least 50% of the value of the work for which Tender paper is desired, executed within last than 5(Five) years ( to be determined from the actual year of completion, considering current financial year as year-1).
  - iii) Eligibility Certificate issued by the A.R.E.S. (for Engineers 'Cooperatives and labour cooperatives).
  - iv) A statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government/ Organizations as stated in paragraph 4 (b) hereunder.
  - v) Declaration by the applicant to the effect that is no other applications for tender paper for work in this NIT in which he/she/they/has have common interests. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.
- b) Completion certificates issued by competent Authority will normally be considered as credential. Apart from credentials of work excused under Irrigation Waterways Department, credentials of work excused under public works (Roads) Departments, public heal Engineering Department, Sundarban Affairs Department & other State Government Departments , Zilla Parishads, WBHIDCB, WBSEDCL, KMDA, & SA, KHC, HRBC, Engineering Departments & central Government and Organizations like railways, KOPT and mackintosh Burn Ltd., Wasting house Saxby Farmer Ltd,& Britania Engineering Ltd. May also be considered, Completion Certificates are to be countersigned by the Executive/ Divisional Engineers of the respective State/ Central Government Departments or Officer of the equivalent rank, if those are issued by some other authority. Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments / Organizations other that .Irrigation & Waterways Department, failing which credentials may not be considered.
- c) Mackintosh Burn Ltd., Britania Engineering Ltd . and Westinghouse Saxby Farmer Ltd . Will enjoy 10% price preference for the purpose evaluation of tenders, in terms of G.O. No. -1110/1(500)-F dated -10.02.06 of the Finance Department.

- d) Any suppression /misrepresentation of fact will automatically debar the applicant from participating in any Tender under the Division circle for at least 3 (Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
- 5 Intending Tenderer not satisfied with the decision of the paper Issuing Authority may prefer an appeal to the next superior Officer. Concerned Chief Engineer will be the Appellate Authority for High value Tenders. Necessary communication regarding his appellate Authority must brought to the notice Authority within two working days after the date of issue of tender paper, and copy of such communications should also be submitted to the tender paper Issuing Authority within the same period, failing which no such appeal will be entertained.
- 6 a) Tender paper can be had on cash payment of requisite amount (non-refundable) in the office of the Sub-Divisional Officer, Manbazar Irrigation Sub-Division, within the specified date and time as per attached list by the intending Tenderers or by their duly authorized representatives.  
b) No Tender paper will be supplied by post.  
c) No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.
7. Before submitting any Tender, the intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take in to considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities climate conditions ,nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on those accounts afterwards. In this connection the intender Tenderers may contact the office of the undersigned be tweed 11.30 hours and 16.30 hours on any working day.
8. Earnest Money, as noted in the list of works, in the form other than those mentioned below, will not be accepted.  
a) Receipted challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Purulia Irrigation Division.  
b) Government Security/NSC/KVPs duly pledged to the Executive Engineer, Purulia Irrigation Division.  
c) Crossed Bank Draft /Deposit of call Receipt, Banker`s Cheque of any schedule Bank in the locality in favour of the Executive Engineer, Purulia Irrigation Division.. No adjustment of any sort of above mentioned Earnest money previously deposited for other work will be considered. Tender without the specified earnest money will be treated as informal.
9. Earnest Money for works in open tender, as noted in the list of works will have to be deposited by the contractors, Unemployed Engineers` Cooperatives & Labor Cooperatives.  
Anybody desirous of exemption from depositing Earnest Money is to furnish along with his tender, self attested copy of document exemption him from depositing Earnest money for the tender.  
a) The tender should quote the rate both in figures and in words on the basis of percentage above/below or At par the schedule of Rates attached with the tender from and also in the space provided in the Tender From.  
b) Any tender containing over writing is liable to be rejected.  
c) All corrections are to be attested under the dated signature of the tenderer.
10. When a tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested by a witness.
11. The Tenderer who will sign on behalf of a company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the company or the firm under the Indian partnership Act, failing which the Tender will not be considered and the deposited Earnest money will be forfeited.
12. Any letter or other instrument submitted separately in modification of the sealed tender may not be entertained.
13. The Tenderer should submit a statement at the time of submission his tender showing the Technical staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection.
14. Conditional Tender, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
15. VAT, Royalty, Building & other Construction workers Cess and all other statutory Levy, Cess etc. will have to be borne by the Contractor ( He will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work ).

It may further be noted that if VAT Registration Certificate is produced before receiving payment, 2% deduction as per present Government order or as may be notified by the finance Department from time to time will be made, otherwise such deduction shall be 4% as per present norms, or as may be prescribed by the Finance Department.

16. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.

17. The tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
18. The tenders will be opened, as specified in the list of works, in presence of the participating Tenderers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the tender opening register.
19. The successful tenderer will have to execute the duplicate/ triplicate quadruplicate copies of his tender which have to be obtained by additional & cash payment in the office of the Sub-Divisional Officer/Executive Engineer , Manbazar Irrigation Sub-Division/Purulia Irrigation Division, respectively within 7 (seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
20. If any Tenderer withdrawn his tender before its acceptance or refuses/ fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/ refusal/ failure. he shall be disqualified for submitting any tender in this Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
21. The successful Tenderer will have to abide by the provisions of the west Bengal Contract Labour (Regulation) Rules,1972 and such other Acts as may be application, will be in force from time to time.
22. Materials such as Cement, M.S. Rod, R.C.C. Hume Pipes, M.S.sheet piles etc. if available in stock, will be issued by the Department to the contractor for the work as per Issue Rate fixed by the Engineer-in-charge. Site of issue of materials as mentioned in the list if materials to be supplied departmentally to the Contractor is furnished with the tender documents for the work. Any Other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in –charge.
23. Hire charges for Tools & plants machinery, if issued Department ally, will be recovered from the Contractor at such rates as will be fixed by the Engineer-in-charge. The period of hire charges of all Tools & plants machinery issued from the Government go down will be counted from the date of their issuance from the go down and up to the date of return into the same go down and the hire charges will be recovered from the Contractor accordingly. All Tools & plants machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.
24. In the following causes a tender may be declared informal and unacceptable.
  - a) Correction, alterations, additions, etc. if not attested by the tender.
  - b) i) Earnest money in for from of N.S.C./ Government of Security etc. not held by the tender and not properly pledged;  
ii) Earnest money in the form of T.R. challan, D.C.R./Demand Draft, etc. Which are short deposited and / or deposited in favour of the Executive Engineer, Purulia Irrigation Division.
  - c) If the tender from his not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, in page-2 and other pages as are required to be filled in.
  - d) If the specified pages of the tender Document are not signed by the tender;
  - e) If the tender is not submitted in a cover properly sealed and the name of the work is not indicated on the cover.
25. For the return of the Earnest money of the unsuccessful Tenderer (s), he/they is/are to apply for the same to the Executive Engineer , Purulia Irrigation Division., giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest money deposited- all in a complete form. The Earnest money of all Tenderers other than the lowest Tenderer in each case may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
26. To verify the competency, capacity and financial stability of the intending Tenderer (s) the tender paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
27. The payment of R/A as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
28. As per G.O. No. 1627(B) /1 A dated 26<sup>th</sup> November 2001 of Irrigation & Waterways Department, of West Bengal. Clause 25 of Tender From No 2911 sand in respect of contract of value less than Rs. 100.00 lakh.
29. Normally, Tender paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, tender paper Issuing Authority may issue Tender paper for any serial even though it may not be preferred by the applicant.

Sd/-  
Sub-Divisional Officer  
Manbazar Irrigation Sub-Division  
Bhatbandh, Purulia

**Memo No: 712**

**Date:-31/08/16**

Copy forwarded for information and having it displayed his notice board to the:-

- 1) Officer-on –Special Duty, Irrigation & Waterways Directorate, Purulia.
- 2) Sabhadhipati, Purulia Zilla Parishad, Purulia .
- 3) Executive Engineer, Purulia Irrigation Division, I & W. Dte. Purulia.
- 4) Executive Engineer, Purulia Inv. & Planning Division, I & W. Dte, Purulia.
- 5) Executive Engineer Construction Division, I & W. Dte, Purulia.
- 6) District Magistrate , Purulia.
- 7) District information Officer, Purulia,
- 8) Sub-Divisional Officer, Purulia Irrigation Sub-Division.
- 9) Sub-Divisional Officer, Purulia Construction Sub-Division-I , (Irrigation) Raghunathpur.
- 10) Sub-Divisional Officer, Purulia Construction Sub-Division-II , (Irrigation) Balarampur.
- 11) -13) Assistant Engineer – I /II/ III, Purulia Irrigation Division, Purulia.
- 14) Purulia District Irrigation and minor Irrigation Contractor's Association Room no -10, 1<sup>st</sup> Floor, Municipal Market Complex, Chaibasa Road, Purulia.
- 15) Notice board.

Sd/-  
Sub-Divisional Officer  
Manbazar Irrigation Sub-Division  
Bhatbandh, Purulia

