

SHORT NOTICE INVITING TENDER

No. 4 (M) of 2016-2017 of Executive Engineer, Siliguri Irrigation Division, Siliguri.

Memo. No. 693

Dated 22-08-16

1. Separate sealed Tenders in West Bengal Form No. 2911(ii) are, hereby invited by the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, P.O. Siliguri, Dist. Darjeeling on behalf of the Governor of West Bengal, for the works under the head *Non Plan / Plan Maintenance / SDRF* as stated below from Bonafide Outsiders having credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5 (five) years. The application for issuance of Tender Forms should be addressed to the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri-734001, Dist. Darjeeling.
2. Particulars of Tender procedure with date and time :-
 - i) Last date of application for purchase of Tender Paper : 24/08/2016 (upto 02:00 P.M.)
 - ii) Last date for issue of Tender Documents : 24/08/2016 (upto 04:00 P.M.)
 - iii) Last date & time for dropping Tender Paper : 26/08/2016 (upto 03:00 P.M.)
 - iv) Date & time of opening Tender Paper : 26/08/2016 (at 03:30 P.M.)

NOTE : In case of any non-scheduled holiday / Bandh / strike on the aforesaid dates, the next working day will be treated as the scheduled date for the purpose.

3. Acceptance of the tender will rest upon the Executive Engineer, Siliguri Irrigation Division.
4. Particulars of the Works :

Sl. No.	Name of Work	Amount put to Tender (Rs.)	Earnest Money (Rs.)	Eligibility	Time Allowed for Completion of Work
1	Emergent restoration to protect the right bank of river Motia at Ambari Budarugaon near Brick field at Bidhannagar area in Block Phansidewa, Dist. Darjeeling.	5,72,228.00	11,445.00	Bonafide Outsiders having credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5 (five) years. Only completion certificate will be treated as credential.	12 (twelve) days
2	Emergent palliative restoration work to the left bank of river Chenga from erosion at D/S of Kauni Basti area, near Bijlimani in P.S. Phansidewa, Dist. Darjeeling.	5,26,600.00	10,532.00		12 (twelve) days
3	Emergent palliative restoration work to the left bank of river Buri Balason from erosion near ITI College at Limbudari area in P.S. Phansidewa, Dist. Darjeeling.	9,40,177.00	18,804.00		18 (eighteen) days
4	Emergent restoration to protection of right bank of river Chenga at Mangra area in P.S. Phansidewa, Dist. Darjeeling.	4,86,417.00	9,728.00		10 (ten) days
5	F.D.R. to protection work on the right bank of river Panchanoi at Salbari area (U/S of Methibari football ground) in P.S. Matigara, Dist. Darjeeling.	3,80,295.00	7,606.00		10 (ten) days
6	F.D.R. to protection on the right bank of river Manjha at Sebdella Basti area (near Sajol Dhara Prakalpa) in P.S. Naxalbari, Dist. Darjeeling.	3,19,941.00	6,399.00		10 (ten) days
7	F.D.R. to protection on the right bank of river Manjha U/S of P.W.D. Bridge at Belgachhi area in P.S. Naxalbari, Dist. Darjeeling.	4,82,954.00	9,659.00		10 (ten) days
8	F.D.R. to road protective work at Hatiramjote area (Rakomjote) along the left bank of river Gangate Khola in P.S. Naxalbari, Dist. Darjeeling.	3,48,029.00	6,961.00		10 (ten) days

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Sl. No.	Name of Work	Amount put to Tender (Rs.)	Earnest Money (Rs.)	Eligibility	Time Allowed for Completion of Work
9	Emergent restoration of protection work on the left bank of river Rakti at Khopalashi area under Patharghata G.P. in P.S. Matigara, Dist. Darjeeling.	3,01,768.00	6,035.00	Bonafide Outsiders having credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5 (five) years. Only completion certificate will be treated as credential.	10 (ten) days
10	F.D.R. to protection on the right bank of river Chenga at Jamindarguri area in P.S. Naxalbari, Dist. Darjeeling.	3,50,725.00	7,015.00		10 (ten) days
11	F.D.R. to protection work on the R/B of river Mahananda at Punding Busty (Nagradoha) area in P.S. Matigara, Dist. Darjeeling.	7,67,584.00	15,352.00		15 (fifteen) days
12	Emergent restoration of protection work on the left bank of river Rakti at Shantinagar area under Patharghata G.P. in P.S. Matigara, Dist. Darjeeling.	5,59,587.00	11,392.00		12 (twelve) days

5. Application for issuance of Tender Forms :-

- a) **The application for issuance of Tender Forms should be addressed to the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri – 734001, Dist. Darjeeling.**
- i) **Professional Tax (PT) submission Challan for the current year and PAN Card details. Application for PAN addressed to the competent authority may also be considered.**
 - ii) **VAT Registration Certification (Non production of the document will result in VAT deduction as per prevailing rules).**
 - iii) **Completion Certificate for at least one similar Work worth at least 30% of the value of the Work executed not earlier than 5 (five) years.**
 - iv) **Registrated Deed for Partnership Firm / Consortiums from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However, in cases where the applicant is yet to receive registration certificate from the appropriate authority, the applicant is to submit an affidavit in Non-Judicial Stamp Paper along with the application pledging that “the registration certificate of the Consortium / Partnership Firm would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest.” In case of inordinate delay in submitting the document, his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the Consortium / Partnership Firm should be registered from the Office at Todi Mansion, Kolkata prior to the date of application of tender otherwise his application will be rejected.**
 - v) **Trade License for Proprietorship Firms.**
 - vi) **Memorandum of Articles for Limited Companies.**
 - vii) **Society Registration Certificate from ARCS and Bye Laws.**
 - viii) **Any other documents showing having names and signatures of latest elected office bearers.**
- b) **Intending Tenderers should apply for Tender Papers in their respective Letter Heads enclosing attested copies of S.T. / VAT and P.T. Clearance Certificates, I.T. PAN Card and Completion Certificate for at least one similar Work worth at least 30% of the value of the Work executed not earlier than 5 (five) years.**
- c) **Applicants are required to produce on demand as well as during the interview (if any), the originals of the following valid Documents :-**
- i) **S.T. / VAT and P.T. Clearance Certificates and I.T. PAN Card.**
 - ii) **Necessary documents in support of their financial soundness.**
 - iii) **Partnership Deed (For Partnership Firms).**
 - iv) **Declaration by the Applicant to the effect that there is no other Application for Tender Paper for work in this N.I.T. in which he / she / they has / have common interest.**
- d) **Any contractor can submit tenders for a maximum of 50% of the total number of works (rounded up to next higher integer) published in any particular NIT, depending on his credential and financial capability, details of which are given later.**

Failure to produce any of the above Documents may be considered good and sufficient reason for non-issuance of Tender Paper.

6. Issuance of Tender Forms :

The issuance orders for Tender Forms will be given by the Executive Engineer, Siliguri Irrigation Division, Siliguri, whose decision in this regard shall be final and binding upon all concerned.

- i) **Completion Certificate for fully (100%) completed works during the current year and last five financial years will only be accepted as credential.**
- ii) **Credential Certificates should clearly show the Name, Address, Contact No. of the Office and Designation of the Officer issuing the work credential along with the name of work and the amount put to tender. Illegible certificates and certificates having incomplete information may be rejected.**

Speedy execution, quality of works, satisfactory performance within the stipulated time and financial capability are the conditions to be followed strictly for issuing Tender Papers.

7. Purchase of Tender Forms :

- a) **Tender Paper can be had in the Office of the Executive Engineer, Siliguri Irrigation Division, within the specified date & time mentioned in the Notice, by the intending Tenderers or by their duly authorised Representatives.**
- b) **No Tender Paper will be supplied and received by Post.**
- c) **No Tender Paper will be issued after expiry of date & time mentioned in the Notice.**

8. **Particulars of work with schedule of items, specifications, additional terms and conditions etc. may be seen by the intending Tenderers or by their authorised Representatives during office hours between 11-00 A.M. and 4-00 P.M. on every working day, in the Office of the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri – 734001, Dist. Darjeeling.**
9. **Dropping of Tenders :**
Tenders in sealed covers are to be dropped in Office of the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri – 734001, Dist. Darjeeling.
10. **Submission of Tender by Post is not allowed.**
11. **Before submitting any Tender, the intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the Site and take into considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of Labourers and Rates prevailing in the locality etc., as no claim, whatsoever, will be entertained on these accounts afterwards.**
12. **Opening of Tenders :**
The Tenders will be opened by the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri – 734001, Dist. Darjeeling on the stipulated date and time in presence of the participating Tenderers or their duly authorised representatives. *Tenderers are requested to remain present at the time of opening of Tender. The valid Tenderers are requested to remain present at the time of Open Bid (if needed).*
13. **Acceptance of Tender :**
Acceptance of the Tender will rest with the Executive Engineer, Siliguri Irrigation Division, 26, Nabin Sen Road, Mahanandapara, Siliguri – 734001, Dist. Darjeeling, who does not bind himself to accept the lowest Tender and reserves the right to reject any or all Tender(s) without assigning any reason, whatsoever and also reserves the right to distribute the Work amongst more than one Tenderer and issue work order in part.
14. **The Tenderer(s) will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him/her/them.**
15. **a) Earnest Money as noted hereinbefore will have to be deposited by all the participants.
b) Earnest Money for amounts as noted in the List of Works, in the form other than those mentioned below, will not be accepted.
Demand Draft, Banker's Cheque, Treasury Challan, Deposit Call Receipt (DCR) of Scheduled Banks guaranteed by the Reserve Bank of India in favour of Executive Engineer, Siliguri Irrigation Division payable at Siliguri may be accepted as Earnest Money and / or Security Deposit. No adjustment of any sort of above-mentioned Earnest Money, previously deposited for other works, will be considered. Tender without Earnest Money will be treated as informal.**
16. **The Tenderers should quote their Rates both in figures and words on the basis of percentage above / below / at par the Schedule of Rates attached with the Tender Form and also in the space provided in the TenderForm.**
17. **Incomplete and illegible Tender will be invalid. Overwriting and erasing in the rates will also render the Tender invalid. The Tender should be neat and clear. All corrections are to be attested under the dated signature(s) of the Tenderer(s).**
18. **In the event of Tender being submitted by a Firm, it must be signed separately by each member thereof ; in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorising him to do so. Such power of attorney requires to be produced with the Tender and save in the case of a Firm carried on by one member of joint family, it must disclose that the firm is duly Registered under the Indian Partnership Act.**
19. **Any letter or other instrument submitted separately in modification of the sealed Tender, may not be entertained.**
20. **The Tenderer should submit a statement at the time of submission of his Tender showing the Technical Staff to be maintained for the work, with their Technical Qualifications, failing which the Tender may be liable to rejection.**
21. **Canvassing in connection with Tenders is strictly prohibited and the Tenders, submitted by the Tenderers who will be reported for canvassing, will be liable to rejection.**
22. **Conditional Tender, which does not fulfill any of the above conditions and is incomplete in any respect, is liable to summary rejection.**

23. The tenderers, whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority in triplicate copies of W.B.F. No. 2911(ii) which will be collected from the office of the Executive Engineer concerned with the work failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the Tender shall automatically stand cancelled.
24. Completion of work within the stipulated period will be the main essence of the contract.
25. Payment will be made as and when the fund will be available.
26. Sales Tax / VAT, Royalty and all other statutory Levy / Cess etc. will have to be borne by the Contractor. 1% (one per cent) Cess will be deducted from the Contractor's Bill as per Finance Deptt.'s Order No. 853 – F dt. 01-02-2006 and I & W. Deptt.'s Memo. No. 946 – SIW / IE / 3M – 49 / 2006 dt. 28-11-2006.
27. Deduction of Income Tax will be made in the bills of the Contractors as per existing norms.
28. If any Tenderer withdraws his/her Tender before its acceptance or refuses / fails to convert it into a Contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he / she shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his/her case will be referred to the Government for order as to what further action will be taken against him/her.
29. The successful Tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
30. Materials such as bitumen, wirenetting etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Competent Authority.
31. All the working Tools & Plants machinery are to be arranged and supplied by the Contractor.
32. The additional terms and conditions of Contract and specifications of the work attached with the printed Schedule of Rates of Member (P.I & D.), N.B.F.C.C., Jalpaiguri, in force at the time of Tender, will be applicable.
33. Unless otherwise mentioned hereinbefore, the terms and conditions and descriptions of items etc. of the Schedule of Rates of Member (P.I & D.), N.B.F.C.C., Jalpaiguri, will be applicable.
34. In the following cases, a Tender may be declared informal and non-acceptable :-
 - a) Corrections, alterations, additions etc. if not attested by the Tenderer.
 - b) (i) Earnest Money in the form of Govt. Security etc. not held by the Tenderer and not properly pledged.
(ii) Earnest Money in the form of Demand Draft, Banker's Cheque, Treasury Challan, Deposit Call Receipt (DCR) of Scheduled Banks guaranteed by the Reserve Bank of India which if not deposited in favour of the Executive Engineer, Siliguri Irrigation Division.
 - c) If the Tender Form is not properly filled in respect of the general Description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. in page-2 and other pages as are required to be filled in.
 - d) If the specified pages of the Tender Document are not signed by the Tenderer.
 - e) If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
35. For the return of the Earnest Money of the unsuccessful Tenderer(s), he / she / they is / are to apply for the same to the Executive Engineer, Siliguri Irrigation Division, Siliguri giving the reference to the Work, N.I.T. No., Date of Tender, amount and mode of Earnest Money deposited – all in a complete form.
36. To verify the Competency, Capacity and Financial Stability of the intending Tenderer(s), the Issuing Authority may demand production of any necessary Document(s) as it may deem necessary.
37. The payment of R/A as well as Final Bill for any work may be delayed due to paucity of Fund and no claim, whatsoever, in this regard will be entertained.
38. As per G.O., Clause 25 of Tender Form No. 2911 is deleted in respect of Contract of value less than Rs. 100.00 lakh.

Executive Engineer
Siliguri Irrigation Division
26, Nabin Sen Road, Mahanandapara
Siliguri – 734001, Dist. Darjeeling

Memo No.

Dated

Copy forwarded for wide circulation to:-

- 1) The Sabhadhipati,
 - i) Siliguri Mahakuma Parishad, Siliguri.
 - ii) Jalpaiguri Zilla Parishad, Jalpaiguri.
- 2) The Chief Engineer, North East, I&W.D., Club Road, Jalpaiguri.
- 3) The Superintending Engineer, North East Circle-II, Club Road, Jalpaiguri.
- 4) The Superintending Engineer & P.A. to the Chief Engineer-I, I&W. Dte., Govt. of West Bengal, Jalsampad Bhawan, Bidhannagar, Kolkata – 700091.
- 5) The Superintending Engineer & P.A. to the Chief Engineer-II, I & W. Dte., Govt. of West Bengal, Jalsampad Bhawan, Bidhannagar, Kolkata – 700091.
- 6) The District Magistrate, Darjeeling / Jalpaiguri.
- 7) The District Planning Officer, Darjeeling / Jalpaiguri.
- 8) The Executive Engineer,
 - i) Metropolitan Drainage Division No. II, Irrigation & Waterways, Directorate, Govt. of West Bengal, Jalsampad Bhawan (3rd Floor), Bidhannagar, Kolkata – 700091
 - ii) Howrah Irrigation Division, Irrigation & Waterways, Directorate, Govt. of West Bengal, 11A, Mirza Ghalib Street, Kolkata – 700087.
- 9) The Executive Engineer, Jalpaiguri / Coochbehar / Alipourduar Irrigation Division and North Bengal Investigation Division, Siliguri.
- 10) The Executive Engineer,
 - i) Mahananda Barrage Division, Teesta Admn. Bldg., Tinbattimore, Siliguri.
 - ii) Mahananda Canal Division, Teesta Admn. Bldg., Tinbattimore, Siliguri.
 - iii) Teesta Barrage Division, Oodlabari, Jalpaiguri.
 - iv) Teesta Left Bank Division, Oodlabari, Jalpaiguri.
 - v) Teesta Irrigation Division, Assam More, Jalpaiguri.
- 11) The Sub-Divisional Officer, Siliguri Irrigation / Investigation Sub-Division, Siliguri.
- 12) The Head Estimator, North East Irrigation Circle-II, Club Road, Jalpaiguri.
- 13) The Divisional Accountant / Estimating Section of Siliguri Irrigation Division. Siliguri.
- 14) Office Notice Board of Siliguri Irrigation Division, Siliguri.
- 15) The Secretary, Contractors' Association, Siliguri.
- 16) The Secretary, Darjeeling District Engineers' Co-operative Societies' Association, Siliguri.

Executive Engineer
Siliguri Irrigation Division
26, Nabin Sen Road, Mahanandapara
Siliguri – 734001, Dist. Darjeeling