



Government of West Bengal  
Irrigation & Waterways Directorate  
Office of the  
Executive Engineer, Teesta Canal Division no III.  
**Karnajora, Uttar Dinajpur**

**NOTICE INVITING TENDER**  
**(For works of estimated cost upto Rs 45.00 lakh)**  
**Notice Inviting Tender NO:- 01/E.E/TCD III of 2016-17**

- 1) Separate Sealed Tenders in printed form WBF No-2911(ii) are invited by the Executive Engineer, Teesta Canal Division No III, Karnajora, Uttar Dinajpur on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible Bonafide outsiders having experiences/credentials and resources for executing similar nature of single Work in a year for a sum equivalent to at least 50% (fifty percent) of estimated value put to tender and the validity of said credentials should be within last 5 (five) years.
- 2) The intending tenderers should apply for tender paper in the office of the Executive Engineer addressing to the Executive Engineer, Teesta Canal Division No III, Karnajora, Uttar Dinajpur.
- 3) Tender documents to be submitted in the tender box in the office of the Executive Engineer, Teesta Canal Division No III, Karnajora, Uttar Dinajpur as per scheduled time and & date of original NIT.
- 4) a) Separate Tender should be submitted for each Work, as per attached List, in sealed cover inscribing the NIT No., Sl. No. and Name of the Work on the envelope and addressing to the Executive Engineer, Teesta Canal Division no. III Karnajora Uttar Dinajpur. .  
b) Submission of Tenders by Post or FAX or through Internet is not allowed.
- 5) The Tender Document and other relevant Particulars (if any) may be seen by the intending Tenderers or by their duly authorized representative during office hours between 11.00 A.M. and 4.00 P.M. on every working day, till the date of issue of tender papers in the office of the Executive Engineer, Teesta Canal Division no. III Karnajora, Uttar Dinajpur. Any tenderer may send his authorized representative to attend interview, bid or any other purpose allowed by tender accepting authority. Such authorization must be submitted in stamped paper in presence of 1<sup>st</sup> class Judicial Magistrate or Notary Public.
- 6) Bona fide contractors/bidders, Registered Co-operative Societies, Consortiums and Partnership Firms registered with the State Government and contractors/bidders of equivalent grade or Class, registered with the Union Government / Military Engineering Services / Indian Railways for execution of civil works are eligible to participate depending on the criteria as laid down below in the subsequent para/clause. Joint venture firms are not eligible to participate in tenders.

Note: In case of consortiums, maximum number of constituents shall be restricted to 5 (five) and each of the constituent must have at least some work credential. Individual constituents of a consortium cannot form another consortium.

- 7) a) Intending Tenderers should apply for Tender Papers addressing to the Executive Engineer, Teesta Canal Division, no. III Karnajora, Uttar Dinajpur, in their respective Letter Heads enclosing **self-attested copies** of the following documents, originals of which and other documents like Registrar Partnership (for Partnership farms) etc. are to be produced on demand, as well as during interview (if any).
  - i. P.A.N., V.A.T Registration & P. Tax valid at least up to the date of opening of the Tenders.

Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

- ii. Completion Certificates/Payment Certificate (s) for the single similar nature of single work worth at least 30% of the value of the Work for which Tender Paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering last financial year as Year-1).
- iii. A statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Departments/Organizations as stated in Paragraph 6(b)(ii) hereunder.
- iv. Declaration by the Applicant to the effect that there is no other applications for Tender Paper for work in this N.I.T. in which he / she / they has / have common interest. Failure to produce any of the above Documents may be considered good and sufficient reason for non-issuance of Tender Paper.
- v. Eligibility certificates issued by the ARCS for Engineer's Co-operative and Labour Co-operatives.
- vi. Partnership Deed(for Partnership Firms) and registration from the Register of Firms. Deed of Consortium/Partnership firm, and documents for their registration in the form of certified copy of 'Form No. VIII,' issued under the Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms, West Bengal having their registered office at P-15 India-Exchange Place, Todi-Mansion, 10th Floor, Kolkata 700001.
- vii. In case a contractor/bidder is yet to receive Form No. VIII, a "Memorandum" issued from the above office may also be accepted. However, consortiums submitting the Memorandum are also required to submit an undertaking in plain paper along with their application in Forms 1 & 2 and upload its scanned copies in pdf pledging that "Copy of Form No. VIII would be submitted to the Tender Inviting Authority before receiving final payment, in case found to be the lowest bidder L1 and the work is awarded in its favour. Any change in the constituent of the Consortium/Partnership Firm should also be intimated to the office of the Registrar of Firms, Kolkata prior to submission of application in the e-tender and a certified copy of the revised Form No. VIII showing changes in its constituents are required to be submitted. If the Consortium is yet to receive a certified copy of the revised Form No. VIII, it would be required to submit the aforesaid undertaking on-line along with the application.
- viii. Any contractors can apply for tender papers for a **maximum of 50% of the total number of works** (rounded up to next higher integer) published in any particular NIT, depending on his credentials and financial capability.
  - i. b)(i) Completion Certificates (CC) for 100% completed works during the current year and within last five financial years will only be accepted as valid credential.
  - ii. CC should clearly show the name, postal address, (contact Tel. No. and FAX or e-mail ID if issued outside the jurisdiction of the State) of the office and designation of the officer/ authority issuing the CC for the work along with the name of work and amount put to tender (Tender Value). Illegible certificates and those having incomplete information may be rejected.
  - iii. CC of works executed in the Irrigation & Waterways Directorate will be considered. CC of works executed in other Departments of the State Government/ organizations viz. Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affair Department and other State Government Departments, Zilla Parishads & Panchayat Samities only within the jurisdiction of the State of West Bengal, WBHIDCO, WBSEDCL,WBSETCL, KMDA, KMW&SA, KMC, Other Municipal Authorities and Bodies, HRBC, Engineering Departments of Union Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, KoPT and companies owned or managed by the Government of West Bengal, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer

Limited & Britannia Engineering Ltd. may also be considered. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be BDO & Ex-officio Executive Officer and Secretary or equivalent administrative officers respectively. It is desirable to have contact telephone and FAX or e-mail address of the signatory of the CC for all offices outside West Bengal.

Such CC is required to be further countersigned by the immediate superior authority of the issuing authority for all cases other than direct Union Government Departments and Ministries outside the State of West Bengal. Also such certificates when issued in all other States other than those directly of State / Union Government Departments and Indian Railways should contain a declaration that the work has been executed to the satisfaction of the concerned Government Organisation and has been declared 100% complete in all respect by the competent authority in the concerned Organisation.

Eligibility criteria for participating in more than one tender in a NIT Normally separate Completion Certificate (CC) of 100 % completed works is to be provided for participation in separate works in a particular NIT. However CC for one particular work may be considered as eligible for participation in maximum 2 nos of SI, provided required credential for two such works (to be arithmetically added for identical major works) satisfies the requirements in all respect for one such completion certificate.

Monetary value (Amount put to tender without considering contractual rate) of the 100% completed work or gross final bill value (excluding contractual rate) including supplementary/substitute supplementary, as the case may be, thus submitted will be further multiplied by the following factors to take care of the inflationary effect to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current	-	1.00
1st	1 year preceding the current financial year	1.08
2nd	2 years preceding the current financial year	1.16
3rd	3 years preceding the current financial year	1.26
4th	4 years preceding the current financial year	1.36
5th	5 years preceding the current financial year	1.47

(iv) Any suppression or misrepresentation of Fact will automatically debar the applicant from participating in any Tender under the Division for at least 3 (three) years from date of Detection in addition to such other penal action as the Government may deem proper.

- a) Intending Tenderers having not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next superior Officer. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such authority within two days after the date of issue of Tender Paper and copy of such communication should also be submitted to the Tender Paper issuing authority within the same period failing which no such Appeal will be entertained.
- b) In case of off-line tenders having tender value below ₹ 5.00 lakh, tender documents are available free of cost and also made available in the Departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in) . Cost of tender documents shall not be charged even during execution of formal tender agreements. However, the contractors/bidders may wherever necessary be charged suitably for asking additional multiple copies of drawings, specifications, Schedule of Rates of the Circle/s (SoR) etc. and such fee may be suitably determined by the Tender Inviting Authority as per norms.
- c) No Tender Paper will be supplied by Post.

(v) No Tender Paper will be issued after expiry of date & time mentioned in the notice.

8) Before submitting any Tender, the Intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into consideration all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local Labours and Rates prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection tenderers may contact the office of the undersigned upto **01.09.2016** between **11.00 A.M.** and **4.00 P.M.** on any working day.

9) Cost towards Earnest Money Deposit (EMD), for each work as noted in the List of Works, in the form other than those mentioned below, will not be accepted. Earnest Money Deposit (EMD) must presently be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal which is to be drawn in favour of the Executive Engineer, Teesta Canal Division no,III. Karnajora, Uttar Dinajpur, payable at Raiganj.

Payment in any other forms viz. NSC, KVP, cheques etc will not be accepted.

10) Earnest money as noted in the list of works will have to be deposited by the contractors.

- a. The Tenderer should quote the rate both in figures & in words on the basis of percentage above / below /at par the scheduled of rates attached with the tender form and also in the space provided in the Tender Form.
- b. Any tender containing over writing is liable to be rejected.
- c. All corrections are to be attested under the dated signature of the Tenderer.
- d. Unemployed Engineers Co-Operative Societies will have to be deposit the earnest money Security deposit as per the Notification No. 03-W dated 18<sup>th</sup> January 2011 of the Secretary to the Government of West Bengal Irrigation & Waterways Directorate communicated by the Deputy Secretary to the Govt. Of West Bengal ,Irrigation &Waterways Directorate.
- e. Labour co-Operative Societies are fully exempted from payment of Earnest Money(vide order no.03(W)/2015-16 dated 18.11.2015 of Secretary I &WD) against tender of the state Govt. These societies , if selected through open e tenders will however have to furnish requisite Security Deposits (SD) for performance of work.

11) When a Tenderer signs his tender in an Indian language, the total amount Tendered should also be written in the same language. In the case of illiterate Tenderer, The Rates Tendered should be attested by a Witness.

12) The Tenderer who will sign on behalf of a Company or a Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.

13) Any letter or other instrument submitted separately in modification of the sealed Tender will not be entertained.

14) The Tenderer should submit a statement (if desired) at the time of submission of his tender showing the technical staff to be maintained for the work, with their technical qualifications, failing which the Tender may be liable to rejection.

15) Conditional Tender, which does not full fill any of the above conditions, and is incomplete in any respect, is liable to summarily rejection.

16) VAT, Royalty, Building & Construction Workers Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary

documentary evidence of his having done so at the time of receiving the final payment for the work).

It may further be noted that if VAT Registration Certificate along with last return is produce before receiving payment 3% deduction as per present Government Order or as may be notified by the Finance Department from time to time will be made otherwise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department.

- 17) Lowest valid rate should normally be accepted. The Executive Engineer, Teesta Canal Division no III Karnajora, Uttar Dinajpur, is the accepting authority of Tender and The Tender Accepting Authority dose not bind himself to accept the lowest Tender and reserves the right to reject any or all of the Tenders received, without assigning any reason whatsoever and also reserves the right to distribute the work amongst more than one Tenderers on technical feasibility.
- 18) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis of rate to justify the rate quoted by him.
- 19) The Tenders will be opened, as specified in the List of works in the Chamber of the Executive Engineer, Teesta Canal Division no. III, Karnajorai, Uttar Dinajpur in presence of the participating Tenderers or their duly Authorized Representative who may be present at the time of Opening and who may also put their signature in the Tender Opening Register.
- 20) The successful Tenderer will have to execute the formal agreement in duplicate which will have to be obtained by additional Cash payment from the office of the Executive Engineer, Teesta Canal Division no III, Karnajora, Uttar Dinajpur, failing which the Earnest Money shall forthwith stand forfeited in the favour of the Government and the communication of acceptance of the tender/ Formal work order shall automatically stand cancelled.
- 21) If any Tenderer withdraws his Tender before its acceptance or refuses / fails to convert it into a Contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 22) The successful Tenderer will have to abide by the provisions for the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 23) Materials such as cement, etc. have to be procured directly by the contactors as contractor supply [ vide MOM held on 27.04.2015 at Teesta Sech Bhawan chaired by CE, TBP.]. Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.
- 24) Hire charge for Tools & Plants machinery, if issued departmentally, will be recovered from Contractor at such rates as will be fixed by the Engineer-in-Charge. The period of Hire Charges of all Tools & Plants machinery issued from the Govt. Godown will be counted from the date of their issuance from the godown and up to the Date of return into the same godown and the Hire Charges will be recovered from Contractors accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair of such damage or replacement will be recovered from Contractor.
- 25) In the following cases a Tender may be declared informal and unacceptable.
  - a) Correction, alterations, additions etc. if not attested by the Tenderer.
  - b) Earnest Money in the form of D.C.R. / Demand Draft etc which are short deposited and / or not deposited in the favour of **the Executive Engineer, Teesta Canal Division no. III.**

- c) If the Tender Form is not properly filled in respect of the general Description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. in page -2 and other pages as are required to be filled in.
- d) If the specified pages of the Tender Document are not signed by the Tenderer.
- e) If the Tender is not submitted in a Cover properly sealed and name of the work is not indicated on the cover with N.I.T No.
- 26) For the refund of the Earnest Money of the unsuccessful Tenderer(s), he / they is / are to apply for the same to the Executive Engineer, Teesta Canal Division no, III Karnajora, giving the reference to the work, N.I.T. No., Date of Tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of All Tenderer other than the 1<sup>st</sup> Tenderers in each case, maybe refunded after acceptance of rate in the comparative statement, as early as possible.
- 27) To verify the Competence Capacity and Financial Stability of the intending Tenderer(s) the Issuing Authority may demand production of any necessary Document(s) as it may deem necessary.
- 28) The payment of R/A as well as Final Bill for any work will be made according to the availability of specific Fund and no claim whatsoever for delayed payment will be entertained.
- 29) As per Memo No.1627(8)-IA dt.26.11.2001 of Secretary of I & W. Dept., Government of West Bengal, Clause-25 of Tender Form No.2911/2911(i)/2911(ii) stands deleted in respect of contract value less than Rs.100.00 lakh (Rupees hundred lakh only).
- 30) Normally Tender Paper for not more than one work in any one NIT will be issued to an applicant who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT Tender Paper Issuing Authority may Issue Tender Paper for any serial even though it may not be preferred by the applicant.

**32. Time Schedule of Tender procedure:-**

i)	Last Date & Time for application for purchase of Tender Form	01.09.2016	upto 15.00.hrs.
ii)	Last Date & Time for issue of Tender paper.	07.09 .2016	upto15.00.hrs.
iii)	Date & Time of dropping of Tender box at the dropping centers.	14.09. 2016	at 15.00 .hrs.
iv)	Date & Time of opening of Tender in the office of the undersigned	14.09 .2016	at 15.30 .hrs.

**Executive Engineer  
Teesta Canal Division. no. III**

**Karnajora**

**NIT NO:- 01/E.E/TCD NO III of 2016-17****LIST OF WORKS:**

Sl. No	Name of work	Amount put to Tender	Earnest money (2% of the estimated cost put to tender)	Cost of Tender Documents	Source of Funding	Time allowed for completion of the work.
1	2	3	4	5		7
1.	Special repair of the office building of Teesta Canal Sub Division No. IX at Teesta Pally Kaliaganj Dist Uttar Dinajpur.	Rs. 4,74,809,=00	Rs.9496=00	Rs.00 =00	Non Plan	30 Days
2.	Annual maintenance of Teesta Pally,at Kaliyaganj Uttar Dinajpur. .	Rs. 4,69,295=00	Rs. 9386=00	Rs. 00=00	Non Plan	Upto March 17

**Note:**

- 1) No Postal documents i.e. NSC, KVP etc. will be entertained as earnest money.
- 2) Payment will be made only after proper utilization of materials at working site and according to availability of specific fund.
- 3) If the quoted rates are not found reasonable for the works of this NIT a bid may be held amongst the participating tenderers on the date of opening tender just after opening or other day as deemed fit. The participants should present positively on that day to participate in the bid if so arrises.

**Executive Engineer  
Teesta Canal Division No. III  
Karnajora**

Form – 4

Declaration against Common Interest

I / We, Sri / Smt. \_\_\_\_\_, the  
authorized signatory on behalf of \_\_\_\_\_ do  
hereby affirm that I/We/any of the member of  
\_\_\_\_\_ bidding against NIT No.  
\_\_\_\_\_ SI.No.\_\_\_\_\_ do not have any common interest either as a  
partner on any partnership firm / joint venture as a Proprietor / Owner of any other firm in  
the same serial for the work I / We want to participate.

Date :

\_\_\_\_\_

Signature



**Memo no:- T-3/314(31)**

**Dated -18.08 .2016**

Copy submitted for favour of kind information and taking necessary action for wide circulation to the:-

1. Secretary, Irrigation & Waterways Directorate, Kolkata,
2. Chief Engineer, Teesta Barrage Project, 2<sup>nd</sup> mile, siliguri.
3. Superintending Engineer, Teesta Canal Circle, Karnajora, **(copy in duplicate)**
4. Superintending Engineer, Mahananda Barrage Circle. Tinbattimore, Siliguri
5. Superintending Engineer, Teesta Barrage Circle, 2<sup>nd</sup> mile, Sevoke Road, Siliguri
6. Superintending Engineer, Teesta Design Circle, Tinbattimore, Siliguri
7. Superintending Engineer, Resources Circle, Jalasampad Bhawan, Salt lake, Kolkata-700091
8. Savadhipati, Uttar Dinajpur Zila Parishad, Karnajora, Uttar Dinajpur
- 9.
10. District Magistrate, Uttar Dinajpur
11. Executive Engineer, Teesta Monitoring & Evaluation Division, Siliguri
12. Executive Engineer, Teesta Resources Division-I, Tinbattimore, Siliguri
13. Executive Engineer, Teesta Resources Division-2, Kolkata.
14. Executive Engineer, Mahananda Link Canal Division, 2<sup>nd</sup> mile, Sevoke Road, Siliguri
15. Executive Engineer, Mahananda Canal Division, Tinbattimore, Siliguri
16. Executive Engineer, Teesta Canal Division No.-I, Islampur.
17. Executive Engineer, Teesta Canal Division No.-I I, Islampur.
18. Executive Engineer, Teesta Irrigation Division, Assam more, Jalpaiguri.
19. Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
20. Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri
21. Executive Engineer, Teesta Canal Hd. Qr. Division, Karnajora, Raiganj, Uttar Dinajpur
22. Executive Engineer, North Dinajpur Irrigation Division, Raiganj, Uttar Dinajpur
23. Executive Engineer, Siliguri Irrigation Division, Siliguri.
24. Executive Engineer, Teesta Mechanical Division, Fulbari.
25. Concern SDO of the work
26. Divisional Officer, Information & Cultural Affairs Department, Karnajora, Uttar Dinajpur.
27. Divisional Accounts Officer, Grade- II of this office
28. Divisional Estimator of this office.
29. Secretary, Raiganj Engineer's Co-operative association.
30. Secretary Contractor's association, Raiganj, Uttar Dinajpur.
31. Office Notice Board.

**Executive Engineer**

**Teesta Canal Division No. III  
Karnajora**