



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Revenue Officer
Damodar Canal Revenue Division
Court Compound, Burdwan-713101

NOTICE INVITING QUOTATION NO-1 OF 2016-17

Sealed quotation in plain papers are hereby invited by the undersigned from the reliable car owners for supply of one number Maxi Cab (Non Air conditioned) Bharat stage –III with Diesel Engine purchased on or after 01.05.2008 for office use on daily hire charges basis on the following terms and conditions.

Name of work: Hiring of Maxi Cab(Non Air conditioned) having commercial licence on purely temporary basis for inspection of different quarries of riverbed materials and conducting raid programmers by the Revenue Officer, Damodar Canal Revenue Division for one year.

- 1) Last date of receiving application..... 27.08.2016 up to 4.00PM
- 2) Last date of issuing quotation paper..... 28.08.2016 up to 4.00PM
- 3) Last date of receiving quotation.....29.08.2016 up to 2.00PM
- 4) Date of opening quotation 29.08.2016 at 3.00PM

Terms and conditions :-

1. The Car must have contract carriage permit (Commercial) and Tip Top condition.
2. Daily rates for hiring should be quoted both in words and figure.
3. Duty period of a day is 10 hrs. and additional charges @Rs.20/- per hour beyond 10 hours.
4. The consumption of Diesel @ 10 K.M. per liter and Mobil oil @ 2500 K.M. per five liters of run will be provided from office.
5. Only one bid per intending bidder will be accepted.
6. Self-attested photocopies of valid contract carriage Permit, Registration Certificate of the vehicle, Pollution Certificate, Current professional Tax Clearance Certificate, PAN Card, and latest I.T.Return should be submitted along with the quotation.
7. The rate quoted by the Bidder shall be valid for one year only from, the date of contract and cannot be changed/alterd by the Bidder under any circumstances.
8. Maximum(05 Kms .Up and down) total 10 K.Ms between the Garage of the vehicle and place of reporting may be admitted. The place of reporting here would mean O/O the Revenue Officer, Damodar Canal Revenue Division' Irrigation. & Waterways Dte., Court Compound, Burdwan-713101.
9. The vehicle is intended for raid programmers of this office and driver must be prepared for long duration raid programmers especially whole night raid programmers.
10. There should be a substitute driver always ready in case the approved driver is unavailable for duty at any time.
11. Any complaint regarding defect in engine or any other defects in the vehicle should be promptly attended by the vendor at his own cost. In the event of such costs borne by the Govt. while the vehicle is on duty, the same will be recovered from the hire-charge bill of the approved vehicle.
12. The driver should be adequately trained/capable for the purpose of repair works of the vehicle on duty.
13. In case the vehicle on hire is unavailable due to any reasons, a suitable substitute Vehicle in same category & condition should be supplied by the vendor at short notice.
14. Cost of Road Tax, Insurance, and Wages of the driver (as per Minimum wages Act) and other incidental expenses in running and maintenance of the car is to be borne by the Vendor.

15. Garaging of car is the owner's responsibility.
16. The driver so appointed shall maintain two Log Books provided by the vendor and duly authenticated by the office.
17. No advance payment shall be made to the selected Bidder, Payment will be made by this office on monthly basis within 15(fifteen) working days after submission of bill. Payment is subject to the availability of fund. No interest is payable on delayed payment.
18. The driver running the car should have valid Driving License.
19. The contract may be terminated with 1(one) month's notice on either side.
20. After placement of order, this office reserves the right to cancel/add/modify the whole order and/or any part thereof at any time without giving opportunity to the vendor for a hearing.
21. This office reserves the right of acceptance or rejection of any quotation and to cancel the bidding process at any time prior to the award of contract without assigning any reasons whatsoever.
22. A separate Annexure as per the enclosed format (Annexure-A) should be submitted along with the financial bid. The terms and conditions along with Annexure A may be obtained from the office of the Revenue Officer, Damodar Canal Revenue Division, Court Compound, Burdwan-713101 during office hours on any working day free of cost on production of vehicle papers.
23. The successful quotationer will have to execute formal agreement in duplicate with the Revenue Officer, Damodar Canal Revenue Division, Burdwan and to deposit security Money Rs.5000/- (Rupees five thousand) only by Bank Draft in favour of Revenue Officer, Damodar Canal Revenue Division, Burdwan.

Sd/- SANJIT TARAFDER
Revenue Officer,
Damodar Canal Revenue Division
Burdwan.

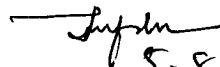
Memo No. 810/4R-12

Dated 05.08.2016

Copy with copy of Annexure-A forwarded for information & necessary action to :-

- 1) The District Magistrate, Burdwan.
- 2) The Chief Engineer, West, I & W Dte. Govt. of W.B., Sadhanpur, Burdwan.
- 3) The Superintending Engineer, D.I. Circle, Kanainatsal, Burdwan.
- 4) The Revenue Officer, Head Quarter, Jalasampad Bhawan (4th floor), Salt-Lake City, KOI-700091
- 5) The Executive Engineer, DVC Study Cell, Jalasampad Bhawan, (7th floor) Salt-Lake City, Kol-700091 for uploading at the Departmental Website.
- 6) Notice Board in this office.

Encl:- As stated.


5.8.16
Revenue Officer,
Damodar Canal Revenue Division
Burdwan.

NIQ NO.1 OF 2016-17 OF REVENUE OFFICER,DAMODAR CANAL REVENUE DIVISION.

ANNEXURE-A (To be submitted along with the bid)

- 1)Per day rate of vehicle hiring(inclusive of all) :
- 2)Copy of "Contract Carriage Permit" :
- 3)Copy of Registration Certificate of the Vehicle :
- 4)Copy of latest Income-Tax Return :
- 5)Copy of Professional tax Clearance Certificate :
- 6)Copy of PAN Card :
- 7)Experience certificate(in original) :
- 8)Any other documents. :

Date :

Place :

(Signature of the Bidder)