



GOVT. OF WEST BENGAL  
OFFICE OF THE SUB DIVISIONAL OFFICER  
SUBARNAREKHA HD. QTR. SUB-DIVISION NO-III.  
IRRIGATION & WATERWAYS DIRECTORATE  
KHASJUNGLE, P.O.: - ABAS.  
DIST: - PASCHIM MEDINIPUR.

Memo No- V-1/ 110

Dated: 26-07-2016.....

## Notice inviting Quotation No. 01 of 2016-2017

Under instruction of the Executive Engineer, vide his U/O No: 179 Dt. 25-07-2016, Sealed quotations are hereby invited by the undersigned on behalf of Govt. of West Bengal for "Supply of one **Maxi Cab (non-A.C.)**" for use of the Executive Engineer, Subarnarekha Head Quarter Division from bona fide vendors/ Agencies/ Car service providers( owners) on monthly hiring basis.

### Time Schedule

The quotations will be received up to **14.00 hrs. on 11.08.2016** in the office of the undersigned or the same may be sent by registered post within the schedule date and the same will be opened immediately thereafter at 14.30 hrs on the same day in presence of representatives who may be present at that time.

### General Guidelines

Quotation may be submitted by the intending quotationers in the format given along with the Terms & Conditions, which may be obtained from the office of the undersigned free of cost. The quotation should accompany valid papers of the vehicle required under the Motor Vehicles Act. Govt. of west Bengal and other papers including self attested Photo Copies of PAN Card, Registration Certificate of the vehicle, Insurance of the Vehicle, valid Contract Carriage Permit, Road Tax Clearance Certificate, Professional Tax clearance Certificate and D.L. of the Driver.

The rates are to be quoted both in words and figures. Acceptance of the quotation will rest with the Superintending Engineer , Subarnarekha Canal Circle who is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.

Sd / D.K.MUKHERJEE

Sub Divisional Officer,  
Subarnarekha Hd.Qtr.Sub.Division No. III,  
Khasjungle, Abash, Paschim Medinipur

Memo.No. V-1/

Dated...26-07-2016.....

***Copy forwarded for Kind information and wide circulation to the:-***

1. Savadhipati, Zilla Parishad , Paschim Medinipur .
2. Chief Engineer, South west, Paschim Medinipur.
3. Superintending Engineer, Subarnarekha Barrage Circle, Paschim Medinipur.
4. Superintending Engineer,Subarnarekha Canal Circle, Paschim Medinipur.
- 5.Superintending Engineer,Western Circle-II, Paschim Medinipur.
6. Executive Engineer, Subarnarekha Head Qtr. Division, Paschim Medinipur.
7. Executive Engineer, West Midnapur Division, Station Road, Paschim Medinipur.
8. Executive Engineer, K.C. Division No.-IV, Paschim Medinipur.
9. District Information & Cultural Affairs Officer, Paschim Medinipur.
10. S.D.O. Subarnarekha Hd. Qtr. Sub- Division No.II
11. S.D.O. Subarnarekha Barrage Sub- Division No.I.
12. Accounts Section of this Division.
13. Notice Board of this Office.

SD/- D.MUKHERJEE  
Sub Divisional Officer,  
Subarnarekha Hd.Qtr.Sub.Division No. III,  
Khasjungle, Abash, Paschim Medinipur

**Government of West Bengal  
Irrigation & Waterways Directorate  
Office of the Executive Engineer  
Subarnarekha Head Quarter Division  
Khasjungle, P.O. Abash, Paschim Medinipur.  
Phone no. 03222-275290**

**FORMAT FOR SUBMISSION OF QUOTATION**

**Name of Work:** Supplying One Diesel Ambassador Car (Non A.C) for use of the Superintending Engineer, Subarnarekha Canal Circle, Khasjungle, P.O. Abash, Paschim Medinipore, on Daily Hire Charge Basis.  
Ref:- N.I.Q. No. 01 of 2015-2016 of Subarnarekha Head Quarter Division

Sl No.	Description	Quantity	Unit	Rate of hire charge per day (Rs.)
1	Supplying One Diesel Ambassador Car (non A.C) on daily hire charge basis for the use of the SE/S. C. Circle as per terms & condition stated in notice.	1 (One) No.	Daily	
2	Registration No. of the vehicle.			
3	Name of owner of the car with full address and phone no. if any			
4	Address of the proposed garage of the vehicle.			
5	Driver's Name with present address & his driving license number, validity period & Mob. No.			

I/we hereby agree to abide by all the terms & condition as laid down in attached with quotation Format and agrees to place the diesel Ambassador car in good running condition with driver with valid license and other relevant documents of the vehicle as per daily hire basis at the rate quoted above and I/we agree to executive a formal agreement in form No.2911, 2911(i), 2911(ii) as applicable with other documents as per terms of quotation.

Signature of the owner of Diesel Ambassador Car

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**Government of West Bengal  
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Phone no. 03222-275290**

**TERMS & CONDITIONS IN CONNECTION WITH N.I.Q. NO.-01 OF 2015-2016 OF S.HQ.DIVISION**

1. The Vehicle to be supplied should be Diesel Ambassador Car in good running conditions with proper license under the state Registration & Motor Vehicle Act.
2. Repairs with supply of spare parts to keep the vehicle in good running condition will have to be done by the owner of the vehicle at his own cost as and when required.
3. Cost of petty repairs during running if done by the Dept. in exceptional and unavoidable circumstances, will be recovered from the owners hire charge bill, if the vehicle is not oiled and cleaned once a week or if it is not repaired by owner of the vehicle with the supply of spares as and when required, within 24 hours of intimation of the same by the Dep't.
4. No payment of hire charge for the period under repair, servicing and out of order period will be made to the quotationers.
5. The owner will have to supply the diesel Ambassador car with driver having valid license and sound health.
6. The rate of hire charged should be quoted per day basis both in words and figures and inclusive of all taxes including cost of repairs and spare lubricants other than running cost of diesel and Mobil oil if any required for smooth running of the vehicle during the period of hire.
7. The Quotations rate would be inclusive of payment of driver's salary, T.A. etc. If any.
8. Diesel, loose Mobil will be supplied by the Dep't. Of the car for running of vehicle during of vehicle at the rate of consumption as specified below:-
  - i) Diesel for Ambassador Car @12(twelve) K.M. per liter.
  - ii) Loose Mobil for Ambassador car @5 (five) liter per 2500K.M.
9. Necessary servicing of the vehicle will have to be done by the owner at his own cost after for duty every 1600K.M.
10. No compensation will be paid by the Dept. of account of damage injury of accident met with during running or garaging of the vehicle.
11. Normally the vehicle should be placed for duty for a period of 10(ten) hrs on working day. However the vehicle may have to perform duty beyond 10(ten) hrs. Of normal working period and on holidays as and when situation arises for such engagement for which additional hiring charges @Rs. 20/-per hour may be allowed.
12. Vehicle will have to undertake long tours in and outside paschim Medinipur District. The driver should be prepared to halt outside Midnapur town with own arrangement, for which no extra payment will be made.
13. The car will be placed for use of SE/SBC.
14. The log book of the car is to be kept by the driver of the vehicle.
15. The vehicle will have to be kept in the garage at reasonable distance to be arranged by the owner of the vehicle.
16. The validity of the contract will be for one year from the date of written order for placement of the vehicle. The validity of the contract for hiring the vehicle may be extended beyond the expiry of contract period on the same terms and condition and rate on mutual agreement by both the sides.
17. The vehicle may be withdrawn /released on one month s notice from either side.
18. The brand ad Registration No. of the car should be quoted in the quotation.
19. The owner of the vehicle must possess carriage contract permit of the vehicle. The owners of the vehicle have to arrange for plying the vehicle in other District, state if necessary.
20. In case of break down or repair of vehicle a suitable substitute vehicle must be placed, failure to comply this will entail recovery at the rate twice the rate of daily rate of hire vehicle for non placement of the vehicle for any day.

21. The vehicle must be insured against fire accident, theft at the cost of owner and should bear third party insurance required for contract carriage permit.
22. The car must be in good condition and well maintained. The intending Quotationers may have to bring the car and may have a trial run at the cost of the owner to verify the condition of the car.
23. The mile meter of the vehicle must be always be kept in order. In case of its disorder the K.M. allowed by the Deptt. Is to be accepted by the owner.
24. The vehicle must have requisite Blue Book, & relevant documents, up to date certificate for tax payment and pollution control certificate.
25. Successful Quotationers has to execute a formal agreement with the Executive Engineer, Subarnarekha Barrage Division , as per terms and conditions as laid down in the Notice Inviting Quotation in the form No.2911,2911(i), 2911(ii) as applicable within 7 (Seven) days from the date of acceptance.
26. The payment will be made according to availability of fund from the Government No. compensation or what so ever on account of delayed payment will be paid.

**Executive Engineer,  
Subarnarekha Head Quarter Division,  
Khasjungle, Abash, Paschim Medinipur**

