



GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE SUB DIVISIONAL OFFICER  
KANGSABATI CANAL SUB DIVISION NO.- V  
KHATRA, BANKURA.

Memo. No.:436

Dated.: 22/06/2016

**NOTICE INVITING TENDER NO. – 03 OF 2016-17 OF SUB DIVISIONAL OFFICER, K.C. SUB-DIVN. NO.-V.**

1. Sealed tenders for the under mentioned works are invited by the Sub Divisional Officer, K.C.Sub-Divn.No.-V, on behalf of the Governor of West Bengal, in W.B.F.NO.2911(i)/(ii) from enlisted eligible contractors of I & W. Dte. Govt. of West Bengal, & eligible, resourceful, reliable and experienced outside bonafide contractors of P.W.D and other similar Institution of this Govt. and from Registered Unemployed Engineers' Co-operative Society having the **sufficient experience in execution of similar type of Work** as per categorization, for the following work :-

Sl. No	Name of work	Estimated cost put to tender	Earnest money	Cost of tender paper(non-refundable)	Time allowed for completion of works.	Eligibility of contractors.
1	2	3	4	5	6	7

**AS PER ENCLOSED LIST**

2. The intending tenderer should **apply** for tender papers addressed to the **Sub Divisional Officer, Kangsabati Canal Sub Division NO.-V, Khatra, Bankura.** upto 1:00....p.m on 24.06.2016

3. The intending tenderers should apply for issue of tender paper addressing to the Sub Divisional Officer, Kangsabati Canal Sub Division No.-V, Khatra, Bankura.

a) The application should be submitted by the applicant himself otherwise authorization letter from the specific agency/applicant is necessary. **Any authorized representative will not allowed to submit the application from more than one agency/applicant.**

4. The applicants should submit adequate credential resources and experiences for executing similar nature single work in a year for a sum of at least 50% of the amount put to tender for any financial year during last **3(Three)** years. The Payment /Completion Certificate only shall be treated as credential of the tenderer. No other papers in any form shall be entertained in this connection. The Payment/Completion Certificate from competent authority in original along with the **attested Xerox copies of the same from that competent authority** will have to be submitted by all intending contractors. The original shall be returned after verification.

Continued.....page-2

5. a) Intending tenderers should apply for tender papers in their respective Letter Heads enclosing attested copies of P.A.N./ V.A.T. Registration & P.T. Clearance Certificates along with the application. Documents other than original will not be returned.

b) Applicants are required to produce, on demand as well as during the interview (if any), the originals of the following Documents.

i) P.A.N./ V.A.T. Registration & P.T. Clearance Certificates valid at least up to the date of opening of the Tenders.

ii) Valid enlistment certificate issued by the A.R.C.S. (for Engineer's Co-operatives ).

iii) Partnership Deed (for Partnership Firms).

iv) Declaration by the Applicant to the effect that there is no other application for Tender Paper for work in this N.I.T. in which he/she/ they has / have common interest. Failure to produce any of the above Documents may be considered good & sufficient reason for non-issuance of Tender Paper.

v) Any suppression or misrepresentation of fact will automatically debar the applicant from participating in any Tender under the Division for at least 3 (three) years from date of Detection in addition to such other penal action as the Government may deem proper.

c) Intending tenderers having not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next superior officer. The communication in this regard must be brought to the notice of the tender Paper issuing Authority at least two working days before the date of issue of tender paper failing which no such Appeal will be entertained.

6. Tender paper consisting of W.B.F.No.-2911(i)/(ii), Notice inviting tender, Additional Terms & Conditions, specification & Schedule of works will be **issued** from this office during office hours up to ...2:00.. p.m. on 28.06.2016....

a) Tender paper can be had on cash payment of requisite amount (non refundable) in office of the Sub Divisional Officer, Kangsabati Canals Sub Division No.-V, Khatra, Bankura, with in the specified date & time as per attached list by the intending tenderers or by their duly authorized representative.

b) No Tender paper will be supplied by post.

c) No tender paper will be issued on the date of opening of Tenders after expiry of date & time mentioned in the notice.

7. The tender will be on the basis of schedule of rates attached with the tender papers & tenderer are to quote percentage higher or lower than or at per with the schedule of rates. The percentage should be quoted both in figures & words clearly.

8. The tenderers will have to deposit the requisite Earnest Money in the form of Bank Draft in favour of Executive Engineer, Kangsabati Canals Division No.-II, Khatra, Bankura & same will have to be attached with that tender, enlisted contractors having submitted fixed security deposit of appropriate amount to the department will be exempted from deposition earnest money on production of attested copy of the relevant certificate of the appropriate authority along with tender papers. No adjustment of any sort of above mentioned earnest money previously deposited for other works will be considered. Tender without earnest money will be treated as informal.

9. Earnest money as noted in the list of works, will have to be deposited by the contractors (enlisted class-I as well as Engineer's co-operative). Any body desirous of exemption from depositing earnest money, is to furnish along with his tender, attested copy of document testifying to his having permanent security deposited, of appropriate amount, with the I & W Dept. The works specified for Engineer's co-operative are exempted to deposit earnest money along with the tender paper at the time of dropping.

- 10.** The successful tenderers who have deposited earnest money, within 7 days of the receipt of an intimation to the effect sent to him by registered post, deposit an additional sum which together with the deposited amount, (for Registered Unemployed Engineers' Co-operative Society will be exempted) will amount to 5% of the cost as per tendered rates of the works for which the tender is to be accepted, which shall be converted as a part of security money and an additional security shall be deducted from the progressive bills so that total deductions together constitute 10% of the total value of the works as actually done. Failing the deposit of this additional sum within the period specified above, the earnest money shall forthwith stand forfeited to Government and the letter of approval of the tender will be considered as automatically cancelled.
- 11.** Any tenders containing over writing is liable to be rejected.
- 12.** All corrections are to be attested under the dated signature of the tenderer.
- 13.** When a tenderer signs his render in an Indian language, the total amount tendered should also be written in the same language. In the case of illiterate tenderer, the rates tendered should be attested by a witness.
- 14.** The tenderer who will sign on behalf of a company or a firm, must produce the registered documents ( with in three days from the date of opening the tender) in support of his competency to entered in to an agreement on behalf of the company or the firm under the Indian partnership act, failing which the tender will not be considered & the deposited earnest money will be forfeited.
- 15.** Drawing of the work, specification, schedules of rates etc. may be seen from this office, during office hours by the intending tenderers. Contract documents consisting of printed tender forms, details notice inviting tender, schedule of items & quantities of works, additional terms & condition etc. may be seen from the office of the undersigned in any working day between 11.00 A.M & 3.00 P.M. till the date of issue of tender paper in the office of the under signed.
- 16.** The tenderers are required to inspect of work site before participation in tender & quote the rate taking the site condition in account. Before tendering the intending tenderer should thoroughly acquaints himself with the proposed work & take into consideration the difficulties likely to be involve in the execution of works, communication facilities, climatic condition, nature of soil, availability of local labours & materials rates prevailing in the locality and all other relevant factors should be taken into consideration before quoting rates as no claims whatsoever will be entertained afterwards.
- 17.** Tender will be received by the Sub Divisional Officer, Kangsabati Canal Sub Division No.-V, Khatra, Bankura. up to 2.00.....P.M on 30.06.2016.... and the same will be opened on the same day in the office of the undersigned at 3.00 P.M. in presence of the tenderer who like to be present at that time.
- 18.** a) Separate Tender should be submitted for each work, as per attached list, in sealed cover super scribing the Name of the work on the envelope and address to the proper Authority.  
b) Submission of Tenders by post or through internet is not allowed.
- 19.** Any letter or other instrument submitted separately in modification of the sealed tender will not be entertained.
- 20.** The tenderer should submit a statement at the time of submission of his tender showing the technical staff to be maintained for the work, with there technical qualifications, failing which the tender may be liable to rejection.

**21.** The rate should be inclusive of west Bengal sales tax, surcharge there on & all other additional charges Viz. loading, unloading, carriage up to the work site including stacking complete as per direction of the Engineer-in-charge.

**22.** Conditional tender , which dose not fulfill any of the above conditions, & is incomplete in any respect, is liable to summery rejection.

**23.** The acceptance of the tender will be made by the Sub Divisional Officer, Kangsabati Canals Sub Division No.- V, Khatra, Bankura who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received, without assigning any reason whatsoever and equal rate quoted by more than one contractor for the same work will invite bid tender after opening. He has also reserves the right to distribute the work amongst more than one tenderers.

**24.** The tenderer will have to, if so desired by the tender accepting authority, submit his analyses to justify the rate quoted by him.

**25.** The tenders will be opened , as specified in the list of works in presence of the participating tenderers or their duly authorized representative who may be present at the time of opening & who may also put their signature in the tender opening register.

**26.** The successful tenderer will have to execute the formal agreement in duplicate in W.B.F.NO.2911(i)/(ii) which will have to be obtained by additional usual cash payment in the office of the Executive Engineer, Kangsabati Canals Division No.-II, Khatra, Bankura, within 7(seven) days from the date of receipt of the intimation acceptance of his tender failing which the earnest money shall forthwith stand forfeited in the favour of the Government & commutation of acceptance of the tender shall automatically stand cancelled.

**27.** If any tenderer withdraws his tender before its acceptance or refuses/ fails to convert it in to a contract within a reasonable time, with out giving any satisfactory explanation for such withdrwal / refusal /failure,he shall be disqualified for submitting any tender in this division/ circle for a minimum period of one year & his case will be referred to the Government for order as to what further action will be taken against him.

**28.** The contractors will remain liable for complying with the contract (Labour Regulation & Abolition Act 1970) and W.B. contract labour (Regulation & Abolition Rule 1972) and all existing G.O. in connection with this should be attending by.

**29.** In the following cases a tender may be declared informal and unacceptable.

a) Correction, alterations, additions etc. if not attested by Tenderer.

b) i) Earnest money in the form of N.S.C. / Govt. Security etc. not held by the Tenderer and not properly pledged.

ii) Earnest money in the form of Demand Draft etc which are short deposited &/ or not deposited in the favor of Executive Engineer, Kangsabati Canals Division No.-II, Khatra, Bankura.

c) If the tender form is not properly filled in respect of the general Description of work, Estimated cost, Rate of deduction of security etc. in page -2 & other pages as are required to be filled in.

d) If the specified pages of the Tender Document are not signed by the Tenderer.

e) If the tender is not submitted in a Cover properly sealed & name of the work is not indicated on the cover.

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30. For the return of earnest money of the unsuccessful tenderer(s). he/ they is /are to apply for the same to the Executive Engineer, Kangsabati Canals Division No.-II, Khatra, Bankura, giving the reference N.I.T. NO., Date of tender, amount & mode of Earnest money deposited – all in a complete form. The Earnest money of all Tenderer other than 1<sup>st</sup> , 2<sup>nd</sup> , 3<sup>rd</sup> lowest tenderer in each case, may be refund as early as possible.
31. To verify the competency, capacity & financial stability of the intending tenderer(s) the issuing authority may demand production of any necessary document(s) as it may deem necessary.
32. Payment of works will be made subject to availability of fund.
33. As per G.O. No. 1(7)- Adt / 1M -10 /81 Pt. “s” dt. 6-1-95 Engineer-In-Chief & Ex-Officio Secretary. Of P.W. Dept. G.O./W.B, clause 25 of tender form No. 2911 is deleted in respect of contract of value less than Rs.100 lakh.
34. Contractor will have to arrange water required at site at their own cost. Necessary arrangement of Go-down for storing cement and land for storing other materials are to be arranged by the contractors.
35. The tender will be received on the next working day if the schedule date of receiving is declared by the Govt. as holiday.
36. Unemployed Engineers co-operative societies should have to produce current audit report and bye laws of the societies.
37. This notice, additional terms and condition if any and general specification of works with mode of measurements as per printed schedule of rates of Kangsabati Circle will be the part of the contract.
38. Sales Tax, Income Tax & Royalty will be deducted from the bill to be paid to the contractors as per rule.
39. Cess @ 1% will be deducted from the bills to be paid to the contractors under the Building and other Construction Workers welfare Cess Rules, 2004.
40. The tenderers should mentioned in the tender his full postal address with telephone number if any

**Sub Divisional Officer  
Kangsabati Canal Sub Division No.-V  
Khatra - Bankura**

Memo no...436/1(7)

Dated - 22.06.2016

Copy forwarded for favor of information and wide circulation to the:-

1. Superintending engineer (I) / (II) Kangsabati Circle, Bankura.
2. Executive Engineer, DVC Study Cell & Public Relation & Statistical Cell, I. & W. Directorate. With a request to upload the matter in our Departmental website.
3. Executive Engineer . Kangsabati Canals Division No-II
4. Sub-Divisional officer. Kangsabati Canal Sub-Div. No.-VIII
5. Sub-Divisional officer. Kangsabati Canal Sub-Div. No.-III
6. Sub-Divisional officer. K.L.B. Sub-Div. No.-II.
7. Notice Board of the Office of the Sub Divisional Officer, Kangsabati Canal Sub Division No.-V, Khatra, Bankura.

**Sub Divisional Officer  
Kangsabati Canal Sub Division No.-V  
Khatra - Bankura**

## LIST OF WORKS

### NOTICE INVITING TENDER NO.- 03 OF 2016-2017 OF SUB DIVISIONAL OFFICER. KANGSABATI CANAL SUB DIVISION NO.-V, KHATRA, BANKURA.

- i) Last date of receiving application: - 24.06.2016... up to 1.00 P.M.  
ii) Last date of issuing Tender Form:- . 28.06.2016... up to 2.00 P.M.  
iii) Last date of receiving tender:- 30.06.2016....up to 2.00. P.M.  
iv) Date of opening tender:- 30.06.2016... at..... 3.00. P.M.

Sl. No	Name of work	Estimated amount put to tender Rs. P	Earnest money Rs. P	Cost of tender paper(non - refundable )	Time allowed for completion of work.	Eligibility of contractors
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Annual Maintenance & Repairing work (Except carpentry work) at Quarter no. AE-1 to AE-3,A-1 to A-6,B-1 to B-6,C-1 to C-14, D-1 to D-4 at Kangsabati Permanent & of Temporary Colony Quarters under Kangsabati Canals Division No.II, Khatra, Bankura, during the year 2016 -17."	4,85,000.00	9,700.00	NIL	250 days	Contractors of I & W. Dte. Govt. of West Bengal and experienced outsider bonafide contractors having the sufficient experience in execution of similar type of Work.
2.	Annual Maintenance & Repairing work ( carpentry work only) of Kangsabati Permanent & Temporary Colony Quarters under Kangsabati Canals Division No.II, Khatra, Bankura, during the year 2016 -17."	4,82,000.00	9,640.00	NIL	250 days	Do
3.	" M/R to cuts & ghoges in between Ch.0.00 to Ch 45.00 of Dy No.-01, Ch.0.00 to Ch.12.00 and Ch.14.00 to ch.25.00 of Dy no.-2 of IMC"	1,12,173.00	2244.00	NIL	21 days	Do
4.	" M/R to cuts & ghoges in between Ch.22.00 to Ch 55.00 of LBC, Ch.20.00 to Ch.56.00 of RBC of Nanda Ranga Minor Irrigation Scheme."	1,04,552.00	2092.00	NIL	21 days	Do.

Sub-Divisional Officer  
Kangsabati Canal Sub-Division No-V  
Khatra,Bankura