



**GOVERNMENT OF WESTBENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE ASSISTANT ENGINEER  
DAMODAR MECHANICAL SUB-DIVISION  
D.V.C New Colony, Durgapur, Burdwan**

Memo

Dated :

NOTICE INVITING QUOTATION NO . 01/2016-17 of Assistant Engineer /Damodar Mechanical Sub-Division, Durgapur

Separate sealed quotation in duplicate (in plain paper/Company's letter head/printed quotation form)are hereby invited by the under signed , bonafied vehicle owner having their own diesel Luxury Taxi Non A/C with commercial number in good condition for official use on hire & purely temporary basis .There will be no way to get the vehicle to be used continuously. The vehicle will be used generally by the office on working days & if required on holiday.

Quotation will be received by the undersigned up to 2.00 P.M .on 10 /06/16 and will be opened at 3.00 P.M. on the same day in presence of such of the quotatoners who may intend to present at the time of opening of the quotations .

Submission of Quotation by post is not allowed.

The Terms &Condition are as follows :

1. The quotation is to be submitted in plain paper /Company's letter head /Printed quotation form clearly mentioning name of the vehicle owner/address, year of make & sit capacity etc .
- 2 . The vehicle should be Bharat Stage –II/III purchased on after 01.05.2005 or 01.05.2008 .Either Motor Cab –Ambassador is preferred as the vehicle will ply at interior village canal site/inspection path.
3. The Rate should be quoted for dry vehicle per day considering 10 hours a day and also additional rate per hour beyond 10 hours .The both rates should excluding the cost of fuel and lubricant.
- 4.The vehicle should have valid commercial Registration ,Road Tax , Insurance coverage ,Pollution Certificate & other necessary documents as required and copy of the same should be submitted with the quotation. Original copies with driver licence should be produced by the successful quotatoner before issuance of work order .
- 5 .The intending quotatoners should furnish their rates of hiring charges per day with clearly mentioning the distance from Head Quarter to garage .
6. Maximum of 5 KM shall be allowed for to & fro each journey from Garage to reporting place.
7. The consumption of diesel @ 12-KM per lit of fuel and 5 lit of engine oil for every 2500 KM of run will be provided from office .But other charges including wages for driver and maintenance cost will be borne by the owner .
8. No payment will be made if the vehicle is not in good condition or broken.
9. The other terms and conditions will be followed with reference to the instruction issued by the Transport Department, Govt. Of West Bengal from time to time.
10. In case of breakdown of the vehicle, the supplier has to place a substitute suitable vehicle so that Government work is not hampered .
- 11.This office will not bear any responsibility in case of accident of the vehicle .
- 12.Any penalty imposed by the police authority for violating traffic rules or any other reason should be borne by the supplier of the vehicle.
- 13.The Speedo meter & fuel meter should always be in proper working condition .
- 14.The driver should posses his valid license ,blue book ,tax token ,insurance ,pollution certificate& other relevant documents as required and are to be kept with the vehicle.
- 15.Date of commencement & period would be intimated in the work order & no enhancement of rates will be allowed.
- 16.The Vehicle , if necessary ,shall be released after giving one month notice & on the other hand the vehicle owner is at liberty to withdrawal his vehicle by giving one month notice .
17. Suppilier has to maintain two nos Log Books issued by the Department and one is to be submitted alternatively along with the every occasion.

The quotation should be submitted in the Drop-Box kept in this office during office hours on and from 09/06/16 to 10/06/16 up to 2.00 p.m. and the same will be opened on 10/06/16 at 3.00 p.m. by the under signed in presence of participants. The vehicle will be inspected prior to giving final order for supply. Acceptance of quotation (s) will rest with the undersigned who does not bind himself to accept the lowest quotation and reserve the right to reject any or all the quotations without assigning any reasons, what so ever.

*sd*

Assistant Engineer  
Damodar Mechanical Sub-Division  
Durgapur, Burdwan

Memo No:-

Dated :-

Copy submitted for his kind information to the :-

1. Chief Engineer ( West), Irrigation & Waterways Directorate, Govt. Of West Bengal ,Sadhanpur ,Burdwan
2. Superintending Engineer, Mechanical & Electrical Circle, Jalasampad Bhawan , Salt Lake City , Kolkata-91.
3. Executive Engineer/ Durgapur Mechanical & Electrical Division , Durgapur, Burdwan.

*sd*

Assistant Engineer  
Damodar Mechanical Sub-Division  
Durgapur, Burdwan

Memo No :- *68/112(3)*

Dated :- *27.05.2016*

Copy forwarded for information & necessary action to :- 1. Notice Board. 2. Accounts Branch , Durgapur Mechanical & Electrical Division , Durgapur, Burdwan.

✓ 3.DVC Study Cell , Jalasampad , Bhawan , Kolkata-91 for uploading the NIQ .

*sd*

Assistant Engineer  
Damodar Mechanical Sub-Division  
Durgapur, Burdwan