

GOVERNMENT OF WEST BENGAL  
**IRRIGATION AND WATERWAYS DIRECTORATE**  
OFFICE OF THE EXECUTIVE ENGINEER  
METROPOLITAN ELECTRICAL DIVISION  
JALASAMPAD BHAWAN (4<sup>th</sup> FLOOR)  
BIDHANNAGAR, KOLKATA - 91.

**NOTICE INVITING TENDER**

**N.I.T. NO.01/MED OF 2016-2017**

1.0 Sealed Tender(s) are invited by the Executive Engineer, Metropolitan Electrical Division, I & W Directorate in W.B.F no 2911(ii)/2908 from bonafied, resourceful and experienced Mechanical and Electrical contractors/ dealer/ manufacturer/Supplier having experience for executing the similar nature of works.

**Name of Work**

**GR SL NO 1:** "Engagement of security personnel for guarding of govt. installation & materials within the pump house and pump house campus at **Ranichak** Pumping Station during the year 2016-2017(w.e.f. 01.06.2016 to 31.12.2016)."

**GR SL NO 2:** "Engagement of Electrician and Helper for maintenance of 33 KV Sub Station, L.T Distribution and L.V equipments at **Ranichak** Pumping Station during the year 2016-2017(w.e.f. 01.06.2016 to 31.03.2017)."

**GR SL NO 3:** "Engagement of personnel and supply of electrical materials for electrical maintenance of the entire building of **commercial tax building** from ground floor to 10<sup>th</sup> floor at northern block of Jalasampad Bhawan, Salt Lake Kolkata-700091 during the year 2016-2017.(from 01.06.2016 to 31.03.2017)."

**GR SL NO 4:** "Engagement of experienced generator operator with semi skilled electrical helper for the operation of 40 KVA diesel generator set and maintenance of batteries at **Jalasampad Bhawan**, Salt Lake Kolkata-700091, during the year 2016-2017 (w.e.f. 01.06.2016 to 31.03.2017)."

**GR SL NO 5:** "Engagement of Electrical personnel for E.I. maintenance work from 8th floor to 10th floor of **western block** & ground floor to 4th floor of **southern block** of Jalasampad Bhawan, Salt Lake, Kolkata-91 during the year 2016-2017.( from- 19.06.2016 to 18.03.2017)."

**GR SL NO 6:** "Engagement of Electrical personnel for E.I. maintenance work from ground floor to 8th floor (except 1st floor) of **western block** of Jalasampad Bhawan, Salt Lake, Kolkata-91 during the year 2016-2017. ( from- 01.06.2016 to 31.03.2017)."

**GR SL NO 7:** "Operation of 5 nos centrifugal pumps and supply of drinking water to **Jalasampad Bhawan**, Salt Lake Kolkata-700091 during the year 2016-2017.(w.e.f. 01.06.2016 to 31.03.2017)."

**GR SL NO 8:** "Operation of 2 nos 16- passengers capacity OTIS lift installed at 11-storied building of northern side of western block (**rear side**) of Jalasampad Bhawan, Salt Lake, Kolkata-91 during the year 2016-2017.( from- 01.06.2016 to 31.03.2017)."

**GR SL NO 9:** "Operation of 5 HP mono block centrifugal pump set at **FF block** quarter complex, Sech Abasan, Bidhannagar Kolkata 700106, during the year 2016-2017 (from 01.06.2016 to 31.03.2017)."

**GR SL NO 10:** "Engagement of Electrical personnel for E.I. maintenance work of Seach Nibas (Bungalow), quarter street light, stair case light of quarter at **FF Block**, Salt Lake, Kolkata -91 during the year 2016-2017.(from -01.06.2016 to 31.03.2017)."

**GR SL NO 11:** "Operation of 2(two) nos 16- passengers capacity OTIS lift installed at 11-storied building of **southern side** of western block (**front side**) of Jalasampad Bhawan, Salt Lake, Kolkata-91 during the year 2016-2017.( from- 29.06.2016 to 28.03.2017)."

**GR SL NO 12:** "Operation of 2 nos 16- passengers capacity OTIS lift installed at 11-storied building of **Commercial Tax** (Northern side of Jalasampad Bhawan), Salt Lake, Kolkata-91 during the year 2016-2017. (from- 23.06.2016 to 22.03.2017)."



GR SL NO 13: "Complete Overhauling and Repairing of 04(Four) Nos. 100 cusec and 01(One) no. 50 cusec capacity Axial flow Vertical Turbine pump at **Bagjola Pumping Station**,Kulti-Gong, P.S. Haroa, Dist 24 PGS(N), during the year 2016-2017."

GR SL NO 14: "Maintenance of Electrical installation of 58 vented sluice gates and related control panel room at **Ulughata** under Damodar Construction Division to be executed by Metropolitan Electrical Division during the year 2016-2017(from 01.06.2016 to 31.03.2016)."

SL NO	ESTIMATED COST PUT TO TENDER(RS)	EARNEST MONEY(RS)	TENDER FORM	TIME ALLOWED	ACCEPTING AUTHORITY
1	4,69,516.00	9,400.00	2911(ii)	214 Days	EXECUTIVE ENGINEER, METROPOLITAN ELECTRICAL DIVISION
2	2,28,304.00	4,570.00	2911(ii)	304 Days	
3	2,70,572.00	5,420.00	2911(ii)	304 Days	
4	1,58,120.00	3,170.00	2911(ii)	304 Days	
5	2,07,369.00	4,150.00	2911(ii)	273 Days	
6	3,24,060.00	6,490.00	2911(ii)	304 Days	
7	1,96,992.00	3,940.00	2911(ii)	304 Days	
8	1,49,450.00	2,990.00	2911(ii)	304 Days	
9	2,95,488.00	5,910.00	2911(ii)	304 Days	
10	3,30,144.00	6,610.00	2911(ii)	304 Days	
11	3,17,925.00	6,360.00	2911(ii)	273 Days	
12	2,01,762.00	4,040.00	2911(ii)	273 Days	
13	3,24,577.00	6,500.00	2911(ii)	30 Days	
14	4,34,112.00	8,690.00	2911(ii)	304 Days	

LAST DATE OF APPLICATION FOR TENDER PAPER UPTO 3.00 P.M	23.05.2016
LAST DATE OF ISSUE OF TENDER PAPER UPTO 4.30 P.M	24.05.2016
LAST DATE OF SUBMISSION OF TENDER PAPER LATEST BY UPTO 3.00 P.M	26.05.2016
DATE OF OPENING OF TENDER PAPER AT 4.30 P.M	26.05.2016

- 1.0 Intending tenderer(s) having at least 30% (thirty per cent) credential of the tendered value of similar work in a single tender, executed within last 5 (five) years in any Govt. department/Govt. undertaking, and Semi-government organization are only eligible to apply for issue of tender documents from the office of the undersigned and they have to produce documentary evidence as to their credentials in the form of satisfactory completion/payment certificate for successful execution of similar works for satisfaction of the undersigned. Also, VAT and P.TAX challan, will have to be produced along with the application.
- 2.0 Tender should be placed in a sealed cover quoting distinctly the Name of Work and N.I.T.No. above the sealed cover as well as in the specified place of the issued W.B.F and the duty filled in tender should be dropped in the box kept in the office of the Executive Engineer, Metropolitan Electrical division, I & W. Directorate, Jalasampad Bhawan (4<sup>th</sup> floor), Bidhannagar, Kolkata-91 on **26.05.2016. upto 15.00 hrs.** And all the tender dropped in the box of this office will be opened in the office of Executive Engineer, Metropolitan electrical Division, I & W .Directorate, Jalasampad Bhawan (4<sup>th</sup> floor), Bidhannagar, Kolkata-91 on **26.05.2016 at 16.30hrs.** In presence of the participating contractors presented themselves/their authorized, if they so desire, at the time of opening the tenders.
- 3.0 The Tender Documents shall consists of the followings:-
  - i) Notice Inviting Tender
  - ii) W.B.F no.2911(ii)



- iii) Schedule of works, additional Terms and Conditions and specification of work.
- 4.0 particulars of work with schedule of Items. Plans and specification, Additional Terms and conditions etc. may be seen in the Divisional office between the hours 11.00 A.M to 4.00 p.m.
- 5.0 tender documents will be issued on application and payment of tender form and schedule of work etc. (non-refundable) from the Division office between 11.00 a.m to 4.00 p.m except on Saturday, Sunday and Public Holiday. The intending tenderer (s) is requested to present themselves personally or their authorized representative at the office of the undersigned along with the documents mentioned in the additional terms and conditions to receive tender forms will not be send by post in any case.
- 6.0 Earnest money as noted above should be deposited in bank draft/R.B.I challan under the Head: 'Revenue Deposit' in favour of the executive Engineer, Metropolitan division, I & W. Directorate and should be attached with the Tender, failing which the tender will be treated as informal.
- 7.0 Tender (s) will have to do the work on the basis of Schedule attached with the Tender and they should have quote both on printed tender form and Schedule. The rate both in figures as well as words in percentage 'BELOW' or "AT PAR" or ABOVE" of schedule of rates, mentioned in the schedule attached with the tender. All corrections in the tender are to be initiated by the tender .Illegible or irregular tender are liable to rejection. The percentage will be applicable in both the total
- 8.0 amounts as well as individual items. When a tender is signed in any Indian Languages, the total amount, the tender should also be written in the same language in case of illiterate contractors, the rate should be attested by a witness.
- 9.0 Tender should quote their rate (s) both in figures and words in terms of overall percentage BELOW or ABOVE or AT PAR with the schedule or Estimated Cost shown in the schedule of works on the blank space of schedule of work above their signature.
- 10.0 All taxes Duties, Royalty and all other incidental charges shall have to be borne by the contractors.
- 11.0 Before submitting tender, the tender(s) are to satisfy themselves by actual visit the site as regard to the condition of roads approaches and other condition of the locality and difficulties that may arise during the execution of the work. Any Tenderer submitting tender shall be deemed to have done so .No subsequent claim on account will be entertained.
- 12.0 Anybody not satisfied with the decision of the Executive Engineer, Metropolitan Electrical division , for refusing to issue of tender papers would be free to appeal to the superintending Engineer, mechanical and Electrical Circle, I & w. Directorate against the refusal.
- 13.0 Tender Documents should be submitted duly signed by the authorized signatory(s) of the Fire/agency or the authorized person who is holding registered power of attorney to carry out the function and the copy of the said power of attorney is to be produced with the tender.
- 14.0 Conditional tender (s) which do not fulfill any of the above conditions, are liable for rejection.
- 15.0 Any letter or other instrument submitted separately in modification of sealed tender will not be entertained in any case .If any Such letter is found separately, The Tender of the said contractor will be nullified by the tender Accepting authority.
- 16.0 Successful tender shall have to execute a formal Agreement in duplicate and of his tender within 15 (fifteen) days from the date of intimation above the approval for acceptance of his tender, failing which the earnest Money shall forthwith forfeited and the letter approval of the tender will be considered as automatically cancelled.  
The tender will have to furnish security for fulfillment of an amount equal to 10% of the value of work which will be made up as:-
- 17.1 By covering the Earnest Money as security deposit on acceptance of tender recovery of balance 8% by deducting from progressive bill .In case of enlisted contractor who have fixed deposit with security, I.& W. Deptt., Govt. of West Bengal , exempted from payment of Earnest money . security deposit will be made up by recovery at the rate of each progressive bill.
- A. The acceptance of the Executive Engineer, Metropolitan Electrical Division , as the case the case may be, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received without assigning any reason thereof.



- B. The accepting Authority reserve the right of splitting up any contract and distributing the same to more than one contract documents concerned. The tender (s) is /are bound by the terms and conditions of the Contract documents concerned.
- 17.0 If the progress of work is hampered due to non availability of land etc., no claim for idle labour will be entertained, but the contractor will be guaranteed reasonable extension of time.
- 18.0 the tender (s) should mention in the tender his postal address.
- 19.0 payments will be made subject to the availability of fund and may be deferred from 1 (one) to 5(five) years.
- 21.0 executive Engineer may ask the Contractor to give analysis of rate in favors the Rate quoted by the contractor.
- 22.0 for other terms and conditions instructions, the intending tender (s) are requested to see the tender documents.
- 23.0 additional security deposit will be deducted from of the progressive bill @ 8%.
- 24.0 If for any unavoidable circumstances, the tender cannot be opened on the fixed date and time mentioned in above, fresh date and time of Opening tender(s) will be notified and hung up in this office Notice Board.
- 25.0 If, fore any unavoidable circumstances, the tender cannot be opened on the fixed date and time mentioned in above, fresh date and time of Opening the Tender(s) will be notified and hung up this office Notice Board.
- 26.0 The authority reserves the right to accept or reject any or all of the tender without assigning any reason thereof and reserves the right to reduce/enhance the total value of work as per requirement.
- 27.0 In the 1<sup>st</sup> call, if no. of bidders participated are less than 3(three) then tender will stand cancelled. A single tender may be accepted in case of 2<sup>nd</sup> call.

Memo No:- 806/1(3)/7E-16(Pt-V)

Copy submitted for favors of kind information to :-

- 1) The Chief Engineer( South) I. & W. Directorate. Govt. of West Bengal.
- 2) The Director of Personnel & Ex-officio Chief Engineer, I. & W. Directorate. Govt. of West Bengal.
- 3) The Superintending Engineer, Mechanical and Electrical Circle, I. & W. Directorate.

*o/c*  
Executive Engineer  
Metropolitan Electrical Division

*Shase*  
*13/05/16*  
Dated : 13.05.2016

Memo No:- 806/1(6)/7E-16(Pt-V)

Copy Forwarded for favors of kind information to:-

- 1) The SDO/ Metropolitan Electrical Sub Division.
- 2) The Assistant Engineer, Metropolitan Electrical Division.
- 3) The SDO/Dredger Sub Division No-II
- 4) The Accounts section of Metropolitan Electrical Division.
- 5) The Estimating section of metropolitan Electrical Division.
- 6) The Director of information, department of Information & cultural Affairs, Writers' Building Kolkata -700001 for wide circulation.
- 7) The Notice Board of Metropolitan Electrical Division.

*o/c*  
Executive Engineer  
Metropolitan Electrical Division

*Shase*  
*13/05/16*  
Dated : 13.05.2016

*o/c*  
Executive Engineer  
Metropolitan Electrical Division