



*Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhawan, 3rd Floor, West Block
Bidhannagar, Salt Lake City, Kolkata – 700091*

O/c

Memo. No. 628-IB
IW-14011(20)/29/2025 [E-1227721]

Dated 05/01/2026

ORDER

The undersigned is directed, by order of the Governor, to say that the Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate will act as the Nodal Officer for dedicated ‘Documentation cum Publication Unit’ (DPU) in I&W Department, Govt. of West Bengal related with ‘IT enabled Project Information and Knowledge Management support’.

The undersigned is further directed to say that apart from the said assignment, the Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate is being entrusted with the following jobs in addition to the normal duties discharged by him / her.

I. For EAP Projects:

- For Upper Delta Project
 - a. Examination of RFP for consultant engagement to prepare Feasibility Report and DPR
 - b. Keeping day to day liaison with ADB
 - c. Liaison with CWC and MoJS and other Central Organizations
 - d. Document preparation for meeting DEA
- For SHORE Project
 - a. Keeping liaison with all 12 stakeholder departments.
 - b. Collection of proposals from the stakeholder departments.
 - c. Preparation of comprehensive proposal for placing before the Chief Secretary.
 - d. Liaison with CWC and MoJS and other Central Organizations
 - e. Document preparation for meeting DEA
 - f. Examination of RFP for consultant engagement to prepare Feasibility Report and DPR
 - g. Keeping day to day liaison with World Bank

II. Functioning of DPU Unit:

- a. The DPU Unit (PWC) Team will work under his overall control, including distribution of assignments, timely implementation, coordination with departmental officers in collecting information etc.

b. Examine the Outputs of the DPU Unit and placing it before the department for final approval.

III. Monitoring of Centrally assisted schemes:

- a. Initiation of DPR preparation.
- b. Monitoring the checking at different tiers within the department and placing the same to the appropriate authority of Central Government. It includes the schemes like FMBAP, AIBP, RKVY, PMKSY etc.
- c. Keeping liaison with Central Government offices for appraisal.
- d. Sending reports/fund proposals as and when required.
- e. Performance Audit is any.
- f. Third Party Evaluation during and after execution.

IV. Inter State and Internation issues:

- a. IBJRC
- b. Indo-Bhutan and Indo-Nepal issues
- c. Co-ordination with other state governments on different issues excluding DVC, DVRRC.
- d. Issues related to EZC.

V. Functioning as a member of Estate Management Cell.

VI. Preparation of documents for PILs.

This is issued with the approval of the competent authority if I&W Department.

All concerned are being informed accordingly.



(B. Mukhopadhyay)
Jointy Secretary to the
Govt. of West Bengal

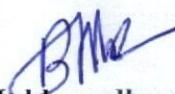
Memo. No. 628/1(10)-IB

Dated 05/01/2026

Copy forwarded for information to the:

1. P.S. to the Hon'ble Minister-In-Charge, Irrigation & Waterways Department
2. OSD to the Hon'ble Minister-Of-State, Irrigation & Waterways Department
3. Sr. Pr. P.A. to the Additional Chief Secretary, Irrigation & Waterways Department.
4. Sr. P.A. to the Secretary, Irrigation & Waterways Department.

5. Chief Engineer (South), Irrigation & Waterways Directorate.
6. Special Secretary & Financial Advisor, Irrigation & Waterways Department.
7. Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate.
8. Joint Secretary (Establishment), Irrigation & Waterways Department.
9. Spl. Law Officer & Ex-officio Deputy Secretary, Irrigation & Waterways Department.
10. Executive Engineer, DVC Study Cell, I&W Directorate with the request to upload this order in the official website of I&W Department.



(B. Mukhopadhyay)
Jointy Secretary to the
Govt. of West Bengal