



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhawan, 3rd Floor, West Block
Bidhannagar, Salt Lake City, Kolkata – 700091

Memo. No. 628-IB
IW-14011(20)/29/2025 [E-1227721]

Dated 05/01/2026

ORDER

The undersigned is directed, by order of the Governor, to say that the Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate will act as the Nodal Officer for dedicated 'Documentation cum Publication Unit' (DPU) in I&W Department, Govt. of West Bengal related with 'IT enabled Project Information and Knowledge Management support'.

The undersigned is further directed to say that apart from the said assignment, the Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate is being entrusted with the following jobs in addition to the normal duties discharged by him / her.

I. For EAP Projects:

- For Upper Delta Project
 - a. Examination of RFP for consultant engagement to prepare Feasibility Report and DPR
 - b. Keeping day to day liaison with ADB
 - c. Liaison with CWC and MoJS and other Central Organizations
 - d. Document preparation for meeting DEA
- For SHORE Project
 - a. Keeping liaison with all 12 stakeholder departments.
 - b. Collection of proposals from the stakeholder departments.
 - c. Preparation of comprehensive proposal for placing before the Chief Secretary.
 - d. Liaison with CWC and MoJS and other Central Organizations
 - e. Document preparation for meeting DEA
 - f. Examination of RFP for consultant engagement to prepare Feasibility Report and DPR
 - g. Keeping day to day liaison with World Bank

II. Functioning of DPU Unit:

- a. The DPU Unit (PWC) Team will work under his overall control, including distribution of assignments, timely implementation, coordination with departmental officers in collecting information etc.

- b. Examine the Outputs of the DPU Unit and placing it before the department for final approval.

III. **Monitoring of Centrally assisted schemes:**

- a. Initiation of DPR preparation.
- b. Monitoring the checking at different tiers within the department and placing the same to the appropriate authority of Central Government. It includes the schemes like FMBAP, AIBP, RKVY, PMKSY etc.
- c. Keeping liaison with Central Government offices for appraisal.
- d. Sending reports/fund proposals as and when required.
- e. Performance Audit is any.
- f. Third Party Evaluation during and after execution.

IV. **Inter State and Internation issues:**


- a. IBJRC
- b. Indo-Bhutan and Indo-Nepal issues
- c. Co-ordination with other state governments on different issues excluding DVC, DVRRRC.
- d. Issues related to EZC.

V. **Functioning as a member of Estate Management Cell.**

VI. **Preparation of documents for PILs.**

This is issued with the approval of the competent authority if I&W Department.

All concerned are being informed accordingly.


(B. Mukhopadhyay)
Jointy Secretary to the
Govt. of West Bengal

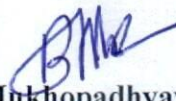
Memo. No. 628/1(10)-IB

Dated 05/01/2026

Copy forwarded for information to the:

1. P.S. to the Hon'ble Minister-In-Charge, Irrigation & Waterways Department
2. OSD to the Hon'ble Minister-Of-State, Irrigation & Waterways Department
3. Sr. Pr. P.A. to the Additional Chief Secretary, Irrigation & Waterways Department.
4. Sr. P.A. to the Secretary, Irrigation & Waterways Department.

5. Chief Engineer (South), Irrigation & Waterways Directorate.
6. Special Secretary & Financial Advisor, Irrigation & Waterways Department.
7. Executive Engineer-II, Investigation & Planning Division (South), I&W Directorate.
8. Joint Secretary (Establishment), Irrigation & Waterways Department.
9. Spl. Law Officer & Ex-officio Deputy Secretary, Irrigation & Waterways Department.
10. Executive Engineer, DVC Study Cell, I&W Directorate with the request to upload this order in the official website of I&W Department.


(B. Mukhopadhyay)
Jointy Secretary to the
Govt. of West Bengal