



Government of West Bengal.
Irrigation and Waterways Department,
Jalsampad Bhavan, Salt Lake, Kolkata-91
Ph: 033 2321 6980, Email- secretary.iwdept@gmail.com.

MEMORANDUM

No. -26(W)/2024-25

dated 21.02.2025

In suppression of this Department's Memorandum No. 03-(W)//2021-22 dated-07.07.2021 and its subsequent addendum orders circulated time to time, the '**Directorate Level Technical Committee (DLTC)**' is hereby reconstituted with the following composition, for undertaking independent technical scrutiny of all new capital works projects to be posed under SDS Departmental budget and also under Central Assistance schemes like SDMF, RKVY, AIBP, FMBAP, BRGF etc.

1. The composition of this 'Directorate Level Technical Committee (DLTC)' shall be as below:

- | | |
|--|-----------------|
| i. The Chief Engineer (Design & Research),
Irrigation & Waterways Directorate | Chairman |
| ii. The Concerned Chief Engineer (Civil and M&E)
Irrigation & Waterways Directorate | Invitee Member |
| iii. The Director, Dam Safety Organization
Irrigation & Waterways Directorate | Member |
| iv. The Director of Designs, Central Design Office
Irrigation & Waterways Directorate | Member |
| v. The Superintending Engineer, I & P Circle-I
Irrigation & Waterways Directorate | Member Convener |

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2. The Terms of Reference (ToR) of the '**Directorate Level Technical Committee (DLTC)**' will be as follows:

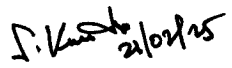
- i. The Committee shall scrutinize the technical and economic viability of the schemes.
- ii. The committee after technical examination of a scheme may ask the concerned Chief Engineer to modify and resubmit the scheme as per their observations before according their clearance along with recommendations for placing before the Departmental Screening Committee (DSC).
- iii. Advise the concerned Chief Engineer on economization of the cost of project through alternative design or methodology without comprising on quality of work.
- iv. Advice on adoption of most suitable technology and methodology for execution in line with the guidelines of the Departmental Manuals or suggest suitable alternate technical modifications.
- v. Advice on suitability of chosen items of work proposed in the DPR in connection with quality, specifications, compliance of IS codal provisions compliance of model guidelines for preparation of DPR Departmental Manuals environmental sustainability and Government land availability, also scrutiny of design, drawing for effectiveness and durability of the project.
- vi. Ensure that such DPRs are recast based on their recommendations and submitted to them for onward transmission to the Department.
- vii. The quorum of the '**Directorate Level Technical Committee (DLTC)**' shall be deemed to be formed if four out of five members including the Chairman are present in a meeting.

3. Procedure for submission of DPRs:

- a. All DPRs of capital works, including the DPRs proposed for Central Assistance of different categories like SDMF, RKVY, AIBP, FMBAP, BRGF etc are required to be framed as per existing guidelines of the State Government or Central Government, as applicable, containing recommendation by the concerned Chief Engineers and submitted at the disposal of the Superintending Engineer, Investigation & Planning Circle-I.
- b. The DPRs will be primarily re-checked (2nd -tier checking) in Office of Superintending Engineer, Investigation & Planning Circle-I and thereafter placed before the '**Directorate Level Technical Committee (DLTC)**' for obtaining technical examination.



- c. All schemes, submitted at the office of the Investigation & Planning Circle-I will be placed in the meeting of DLTC. The Chief Engineer (Design & Research) shall authenticate the 'Minutes of the Meeting' of all such DLTC meetings recommending therein further processing of the schemes found in order, with suggestions for modifications, if any, and also stating the reasons for rejection of schemes, found not in order. The rejected schemes will be sent back to the concerned Chief Engineers for rectification and re-submission.
 - d. The concerned Chief Engineers after finalization of those recommended D.P.Rs (either in SDS format with "Technically Sanctioned" or in RIDF format with "Technically Vetted" or any other as applicable) with compliance of observations of DLTC, if any, will send the DPRs to the Department as per priority. Those DPRs will be placed for appraisal by the Departmental Screening Committee (DSC).
 - e. The DPRs proposed for Central Assistance, after checking by DLTC, will undergo 2nd tier checking at State TAC constituted vide this Department's Memo No. 431-IB/IW-O-IB-Misc-2019-20(pt) dated-14.01.2020 and amended subsequently.
4. The Concerned Executive Engineer of the working division (Civil & M&E wing) shall remain present in the meeting of the '**Directorate Level Technical Committee (DLTC)**' for adequately explaining the technicalities. For projects above Rs. 10 Crore, a detailed PPT will be presented by the concerned Executive Engineer / Superintending Engineer before DLTC. The general guidelines for preparation of PPT are enclosed as Annexure to this order.
5. This order will take immediate effect.

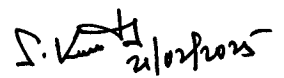

(S Kundu)
Secretary to the
Government of West Bengal

Enclosure to I & WD No. 26(W)/2024-25 dt 21.02.2025
communicated vide No. 84-IB- IW-14011(33)/9/2021 [431474] dated 21.02.2025)

Annexure

The **Power Point Presentation (PPT)** should preferably contain the following:

- a) Salient features of the scheme/project as stated below including its key components w.r.t the project costs and a tabular comparative chart indicating adherence to provisions contained in the Departmental Manuals, BIS codes, Design & Drawing by CDO considered in the DPR. Any deviation made is to be technically justified with field data/video graphs/ photographs, expert opinion/ recommendation of the CDO.
 - i. Length of major items e.g., length of de-siltation work, protection work, embankments, canal etc., features of hydraulic structure, bridges, roads, buildings, mechanical & electrical components.
 - ii. Name of the benefited Municipalities, GPs, Blocks and District with areas in Sq.km or hectare.
 - iii. Comments on economic viability and durability of the proposal.
- b) Index plan/location map of the project with Latitude/Longitude of project location & general sketch (GAD) of the proposal.
- c) Technical Note.
- d) Pre-work representative photographs of the scheme/project.
- e) Certificates authenticated by the concerned field level Assistant Engineer and Junior Engineer that the pre-work levels and all basic data considered for design have been physically verified by them including availability of Departmental land free from encumbrances.
- f) Planning for duration for completion of work with due consideration of monsoon stop-over etc. for Flood Control Sector works and canal irrigation periods etc. for irrigation sector work.

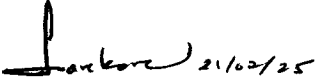

(S.Kundu)
Secretary to the
Government of West Bengal

Memo No. 84(5) IB
IW-14011(33)/9/2021-SECTION(IW) [E-431474]

Date: 21.02.2025

Copy forwarded for information to the :

1. OSD to Hon'ble Minister-in-Charge , Irrigation & Waterways Department. GoWB
2. OSD to Hon'ble Minister-of State, Irrigation & Waterways Department. GoWB
3. Pr.PS to Additional Chief Secretary, Irrigation & Waterways Department. GoWB
4. PS. to Secretary, Irrigation & Waterways Department. GoWB
5. Financial Advisor, Irrigation & Waterways Department. GoWB



+Deputy Secretary to the
Government of West Bengal

Memo No. 84(19) IB
IW-14011(33)/9/2021-SECTION(IW) [E-431474]

Date: 21.02.2025

Copy forwarded for information and necessary action to:

- 1-9. The Chief Engineer (All)
Irrigation & Waterways Directorate, GoWB
- 10-11. The Joint Secretary (Works)/(Technical)
Irrigation & Waterways Department
- 12-13. The Deputy Secretary (Works)-(All)
Irrigation & Waterways Department
14. The Director of Designs
Central Design Office
Irrigation & Waterways Directorate
15. The Superintending Engineer,
Investigation & Planning Circle – I
Irrigation & Waterways Directorate
16. The Director, Dam Safety Organization
Irrigation & Waterways Directorate
17. The Executive Engineer, DVC Study Cell,
Irrigation & Waterways Directorate

He is requested to upload this order in the Departmental website with subject as-“**Re-Constitution of Directorate Level Technical Committee (DLTC)**”.



Deputy Secretary to the
Government of West Bengal.