

Government of west Bengal
Vigilance Branch
Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

No. 3402/1(11)-IW-17/2/2023

Dated: 22.12.2023

From: Shri Dasarath Hemram, WBSS,
Joint Secretary & Vigilance Officer.

To:

- 1) The D.P.& Ex-Officeo Chief Engineer, I&W Ditectorate, Jalasampad Bhawan, Kol-91.
- 2) The Chief Engineer & Project Director, WBMIFMP, Jalasampad Bhawan, Kol-91.
- 3) The Chief Engineer, South I&W Directorate, Jalasampad Bhawan, Kol-91.
- 4) The Chief Engineer, West, Irrigation &Waterways Ditectorate, P.O.-Sadhanpur, (Near-Polytechnic),Dist. -East Burdwan, PIN-713101.
- 5) The Chief Engineer, South-West, Irrigation & Waterways Directorate, Khasjungle, P.O.-Abas, Dist..-Paschim Medinipur, PIN-721102.
- 6) The Chief Engineer, North, Irrigation &Waterways Directorate, Green Park, P.O.-Mokdumpur, Dist-Malda, PIN-732103.
- 7) The Chief Engineer, (Design& Research),I&W Directorate, Jalasampad Bhawan, Kol-91.
- 8) The Chief Engineer, Teesta Barrage Project, Irrigation &Waterways Directorate, Sevoke Road, Siliguri,Dist. -Darjeeling ,PIN-734001.
- 9) The Chief Engineer, North East, I&W Directorate, P.O.- Jalpaiguri, PIN-735101.
- 10) The Chief Engineer, (Mech.&Electrical), I&W Directorate, Jalasampad Bhawan, Kol-91.
- 11) Shri Sujoy Saha, Deputy Secretary & Nodal Officer, Irrigation & Waterways Department.

Subject: Extension of the last dates for online Self Appraisal Report (SAR).

Sir,

In enclosing a copy of the Memorandum bearing No. 6596-F(eGov) dated: 15.12.2023 issued by the Finance Department eGovernance Group relating to the subject mentioned above, I am directed to request you to circulate the aforesaid Memorandum among the entire Group-A Officers under your control and direct them to submit respective online Self Appraisal Report(SAR) mandatorily in compliance of the aforesaid memorandum.

p.t.o.

Hence, he is requested to arrange for circulation of the matter among the employees under his control with a view to ensuring online submission of SAR within the stipulated time.

Enclosure: As stated above.

Yours faithfully

SJF

Joint Secretary & Vigilance Officer

No. 3402/1(1)-IW-17/2/2023

Dated: 22.12.2023

Copy forwarded for information and necessary action to:-

1. The Executive Engineer, DVC Study Cell, Irrigation & Waterways
Dte. 7th Floor, Jalasampad Bhawan, Kol-91, for uploading this
Memorandum with enclosure in the official website.

SJF

Joint Secretary & Vigilance Officer

Government of West Bengal
Finance Department
eGovernance Group,
NABANNA, Howrah – 711102

Memo. No. 6596-F(eGov)

Date: 15/12/2023


MEMORANDUM

Sub: Extension of the period for submission/evaluation of online Self Appraisal Report

In view of repeated requests received for extension of the last date for submission/evaluation of SAR, it has been extended as shown below-

For the Appraisal Years 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23:

Type of Officer	Last date of submission/evaluation of SAR extended up to
Officer Reported Upon	31/12/2023
Reporting Officer	15/01/2024
Reviewing Officer	31/01/2024
Accepting Officer	15/02/2024



Special Secretary to the
Government of West Bengal

No. 6596-F(eGov)/(22)

Date: 15/12/2023

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The PA to the Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal.
10. The Commissioner, Division.
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. The.....Department/Directorate.....
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
15. The Director
16. The District Magistrate/District Judge/Superintendent of Police,.....
17. The Sub-Divisional Officer,
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer,
22. The Group/..... Branch, Finance Department


Special Secretary to the
Government of West Bengal