

I/417155/2023

TOP PRIORITY

Government of West Bengal
Irrigation & Waterways Department
Jalasangpad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

No. 1988-IW-11011(36)/4/2023

Dated: 19.07.2023

From : Joint Secretary to the Govt. of West Bengal.

To : 1. The Director of Personnel & Ex-Officio Chief Engineer,
I & W Directorate.

2. The Chief Engineer.....
I & W Directorate.

Sub: - Providing details of the Engineer Officers of the Irrigation & Waterways Directorate for preparing a "Data Base".

Sir/Madam,

It is needless to mention that a complete "Data Base" of all Engineering officers from the level of Junior Engineer to Superintending Engineer of the Irrigation & Waterways Directorate is required for effective monitoring, supervision & execution of different works at the filled level.

This "Data Base" is very much required to be updated regularly for effective functioning and monitoring.

Now, you are requested to collect the Data of all Assistant Engineers, posted in the Circle Offices, Division Offices & Sub-Division Offices under your jurisdiction and send the soft copy of the same after compilation by e-mail in Excel Format (.xls OR .xlsx) to iwdeptt.estb@gmail.com.

You are also requested to submit the Hard copy of the same to the Principal Secretary, Irrigation & Waterways Department simultaneously.

A specimen copy of proforma for collection of Data of the Assistant Engineers is annexed herewith.

The compiled Data must reach this end under the signature of the Chief Engineer concerned only within 07 (Seven) working days from the date of issuance this letter.

This letter is issued with the approval of the Principal Secretary of the Irrigation & Waterways Department.

This is to be treated as "URGENT".

Yours faithfully,

Sdr

Joint Secretary to the Government of West Bengal

No. 1988/1(5)-IW-11011(36)/4/2023

Dated: 19.07.2023

Copy forwarded for information to the:-

1. Pr. PS to the Principal Secretary, I&W Department.
2. PA to the Secretary, I&W Department.
3. Superintending Engineer, I&W Department.
4. Executive Engineer, I&W Department.
- ✓ 5. Executive Engineer, DVC Study Cell, I&W Dte. with a request to upload this letter in the Department's Website.



Joint Secretary to the Government of West Bengal

SI No	Name of the Office	Total Number of Sanctioned Post	Existing Number of Assistant Engineer	Number of Vacancy	Remarks
1	Chief Engineers office.				
2 Circle				
3 Circle				
4 Circle				
5 Division				
6 Division				
7 Division				
8Office				
9Office				
10Office				

Date

Signature

Personal Details							Details of posting including past postings (begin with the latest posting first)						
Sl No.	HRMS ID.	Name	Mobile No.	Date of Birth as per Service Book	Date of Superannuation	Permanant Address as per Service Book.	Sl No.	Under Circle	Under Division	Under Sub-Division	Date of joining	Date of release	Mention transfer order no. with date (if transfer order already issued but not released till date)
1	XXXXXXXXX X	XYZ	XXXXXXXXX X	dd/mm/yyyy	dd/mm/yyyy	ABC DEF rrrrrr, PIN - XXXXXX	a	XYZ	DEF	MNO	dd/mm/yyyy	dd/mm/yyyy	
							b	ABC	MNQ	SSD	dd/mm/yyyy	dd/mm/yyyy	
							c						

Date:.....

Signature

 Chief Engineer