

GOVERNMENT OF WEST BENGAL

Irrigation and Waterways Department
Jalasampad Bhavan, 3rd Floor,
Salt Lake , Kolkata — 700064

ORDER

Memo No. 817 /Secy/IWD

Dated 17th April 2020.

In pursuance of Chief Secretary's No.1587-F(H) dated 16.04.2020 in view of the necessary Orders issued by the Chief Secretary vide no. H&FW/121/20, dt. 22-03-2020, a skeletal team of officers and staff will attend office till 30th April 2020, or until further orders whichever is earlier.

The rosters of Officers & staff are detailed below:

Dates to attend in the month of April 2020

Name of the Officers to attend

20,22,24,28, 30

Sri A Sengupta Jt. Secretary

21,23 ,27,29

Sri D. Sengupta Jt Secretary

20, 22, 24, 28,30

Sri B. Mukherjee Dy. Secy

21,23, 27, 29

Sri B. Chattopadhyay, Dy. Secy

20,22,24,28,30

Sri Sujay Saha, Dy. Secy

20,22,24,28, 30.

Sri Manash Chakraborty Jt. Secy

In addition to this the following employees belonging to Gr- C & Gr-D category will be attending office in every alternate day as per following schedule in the month of April 2020.

1. Sayanta Paul, LDA- 20,22,24,28,30
2. Gopal Adhikary, Gr- D 21,23,27,29
3. Bankim Roy, Gr- D 20,22,24,28,30
4. Ashok Mondal Gr- D 21,23,27,29
5. Seikh Shajahan DEO 20,22,24,28,30
6. Anil Hela Gr-D 21,23,27,29
7. Gautam Thakur Gr-D 20,22,24,28,30
8. Sayan Seth Gr- D 21,23,27,29
9. Debasish Dutta, Gr.D 20,22,24,28,30
10. Joydeb Das DEO 21,23,27,29
11. Souradip Sarkar, LDA 20,22,24,28,30
12. Sibasish Mondal, LDA 21,23,27,29
13. Abhishek Dutta, DEO 20,22,24,28,30
14. Gobinda Das Gr-C 21,23,27,29

All Chief Engineers including Head of the office under their jurisdiction are hereby requested to issue an order in line with the above order of this administrative Department.

All preventive measures & guidelines for avoiding infection of COVID 19, issued by H & FW Department, Govt of West Bengal should strictly be followed.

Executive Engineer, MDD-I is instructed to arrange proper sanitization of the Office premises of Jalasampad Bhavan. Hand sanitizer must be provided for each and every employee attending office following the schedule as above, for chek in and check out.

Necessary Transport facilities will be provided by the office for this office duty.

Sd/-

**Secretary to the
Government of West Bengal**

Memo No.718. Dt. 17.04.2020

Copy forwarded for information to:

1. Joint Secretary (Estt), I & W Department
2. OSD to Hon'ble MIC, I & W Deptt,
3. All Chief Engineer, I & W Directorate
4. Sri D. Sengupta, Jt. Secy, I & W Department.
5. Sri M.Chakrabirty Jt. Secy, I & W Department.
6. Sri B. Mukherjee, Dy. Secy, I & W Department.
7. Sri B Chattopadhyay, Dy. Secy, I & W Department.
8. Sri Sujay Saha, Dy. Secy, I & W Department.
9. Website of I & W Department.

Sd/-

**Joint Secretary to the
Govt. of West Bengal**