



Government of West Bengal
Irrigation & Waterways Department
JalasampadBhavan(3RD Fl.); Salt Lake; Kol-91

No. 269-IE-3M-66/2015(pt.)

Date: 22.01.2020

From: Joint Secretary to the
Government of West Bengal.

To :

1. The Chief Engineer, South, Irrigation & Waterways Directorate, JalasampadBhavan, 1st floor, Bidhannagar, Kolkata-700091.
2. The Chief Engineer, West, Irrigation & Waterways Directorate, P.O. Sadhanpur (Near Polytechnic), Dist- Burdwan, Pin-713101.
3. Chief Engineer, South West, Irrigation & Waterways Directorate, Khusjungle, Midnapur, Dist.- PaschimMedinipur, Pin-721102.
4. The Director of Personnel & Ex- Officio Chief Engineer, Irrigation & Waterways Directorate, JalasampadBhavan, 4th floor, Bidhannagar, Kolkata-700091.
5. The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O. Mokdumpur, Dist. - Malda, Pin-732103.
6. The Chief Engineer (Design & Research), Irrigation & Waterways Directorate, JalasampadBhavan, 1st floor, Bidhannagar, Kolkata-700091.
7. The Chief Engineer, North East, Irrigation & Waterways Directorate, Club Road, P.O. & Dist. Jalpaiguri, Pin-735101.
8. The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, TeestaSechBhavan, 2nd Mile, Sevoke Road, Siliguri, Dist.-Darjeeling, Pin-734001.
9. Project Director, SPMU, Irrigation & Waterways Directorate, Jalsampad Bhavan, 9th Floor, Salt Lake, Kolkata- 700 091.

Sub: - Implementation of procedure of submission of Option Form as per ROPA 2019 in respect of employees borne in the Work-Charged Establishments under various departments.

Ref: - Memo No. 355-F(P1)/FA/O/2M/154/19 (N.B.) dated 21.01.2020 of Finance (Audit) Department, Govt. of west Bengal.

Undersigned is directed to enclose herewith the above referred memorandum in connection with the above cited a subject for his perusal and taking necessary action in this regard from his end.

Encl: As above

Saf
**Joint secretary to the
Government of West Bengal**

No. 269/1(5)-IE-3M-66/2015(pt.)

Date: 22.01.2020

Copy forwarded for information and necessary action to:

1. Sr. P.A. to the Additional Chief Secretary, I&W Department.
2. P.A to the Secretary, I&W Department.
3. The Joint Secretary (R) / Joint Secretary (W) / Joint Secretary (E)/ Joint Secretary (T), I&W Department.
4. The Executive Engineer, DVC Study Cell, Jalsampad Bhawan, Saltlake, Kolkata-91.
----- He is requested to upload the same in this department's official website.
5. Guard file

AD.

**Joint secretary to the
Government of West Bengal**

Government Of West Bengal
Finance [Audit] Department
"NABANNA"
325, S.Chatterjee Road, Howrah - 711 102.

No. 355-FP1/FA/O/2M/154/19 (N.B.).

Dated, Howrah the 21st January, 2020.

MEMORANDUM

Employees borne in the Work-charged Establishments under various Departments are not regular employees of the State Government but they are entitled to pay and allowances in the same pay structure as that of their counterparts in the regular establishments of the State Government.

As the HRMS module is designed to allow the regular employees of the State Government to exercise option to come under the revised pay structure under West Bengal Services (Revision of Pay and allowance) Rules, 2019 and subsequent pay fixation for them, there is no scope for the Work- charged employees for exercising such option in the online mode.

In view of above, it has been decided that all such employees borne in the Work- charged establishments shall exercise their option in writing in the offline mode and their pay shall be revised by the respective Heads of Office in the offline mode and the respective Drawing and Disbursing Officers (DDOs) shall make necessary modifications in the Employee Master in the HRMS module of IFMS immediately to ensure that their pay and allowances are paid in the revised pay structure.

By order of the Governor


Sd/-H.K. Dwivedi

Additional Chief Secretary to the
Government of West Bengal.

Contd n/2

Copy forwarded for information to:

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place(West), Kolkata-700001.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place(West), Kolkata-700001.
3. The Accountant General (Receipt, Work and Local Bodies Audit) West Bengal, 3rd MSO Building, CGO Complex, DF Block, 5th Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The Additional Chief Secretary to the Governor of West Bengal.
5. The Additional Chief Secretary to the Hon'ble Chief Minister, West Bengal.
6. The Additional Chief Secretary/Principal Secretary/Secretary
..... Department.
7. The Special Secretary/Additional Secretary(s)/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
8. The Financial Advisor, Department.
9. The Commissioner, Division,
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10. The Director,
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11. The Director of Treasuries & Accounts, West Bengal, 8, Lyons Range, Mitra Building, 2nd & 3rd floor, Kolkata- 700 001.
12. The District Magistrate/District Judge/Superintendent of Police
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13. The Sub-Division Officer,
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14. The Block Development Officer,
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15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lance, Kolkata- 700 012.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Jawahar Building, Kolkata-700012.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Suhanna, DF- 9, Sector- I, 5th & 6th floor, Salt Lake, Kolkata- 700 064.
18. The Treasury Officer,
.....
19. The Group/..... Branch, Finance Department.
20. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department.
--He is requested to upload copy of this Order in the website of Finance Department.
21. Office Copy.


Deputy Secretary to the
Government of West Bengal.