



**Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091**

Memo No. 84 – IB

Dated: 20th June, 2019


Sub: Meeting Notice

In inviting reference to this Department Memo No. 702(10)-IB/IW/O/IB/MISC-26/2016-17 dated 14.02.2019, the undersigned is directed to request all the Chairman of the **Technical Examination Teams** in the I&W Directorate to attend and deliver Power-point presentation of their findings in the meeting to be chaired by Hon'ble MIC, Irrigation & Waterways Department, Government of West Bengal from **4.30 pm on 28.06.2019 at the Ground Floor Conference Hall at Jalasampad Bhavan, Salt Lake.**

The Power Point Presentation (PPT) should include the following:

- a) A brief introduction.
- b) Salient features of the scheme examined, including name, estimated cost, completed cost, location (Block, P.S. and District), funding source (i.e. CSP / RIDF etc.), purpose/ justification of the scheme, date of commencement of work at site and the target date of completion vis-a-vis the actual date of completion and benefit accrued after implementation of the scheme.
- c) A brief description of documents examined.
- d) Dates of field visits (including interaction with local people), findings of such visits, alongwith photographs and videos.
- e) Final comments of TET (in maximum two slides) on –
 - i) Observance of prescribed rules during tendering process,
 - ii) Maintaining timeframe of execution and reasons of time extension, if any,
 - iii) Steps taken for adherence to quality assurance plan during execution at worksite.
 - iv) Any suggestions / lessons learnt from execution of the scheme.

Number of slides in the Power Point Presentation (PPT) should not be too large. The PPT may also include video clips as required.

 20/6/19
(M.Chakraborty)
Joint Secretary to the
Government of West Bengal

Memo No. 84 /1(3)-IB
IW/O/IB/Misc-26/2016-17(Pt-I)

Dated: 20th June , 2019

Copy forwarded for information to the:-

1. Officer on Special Duty to Minister-in-Charge
Irrigation & Waterways Department
Government of West Bengal.
2. Sr. P.A to Additional Chief Secretary
Irrigation & Waterways Department
Govt. of West Bengal
3. Sr. P.A to Secretary
Irrigation & Waterways Department
Govt. of West Bengal

Hon'ble MIC, Additional Chief Secretary & Secretary may please be kept apprised.

mchakraborty 20/6/19
(M.Chakraborty)
Joint Secretary to the
Government of West Bengal

Memo No. 84 /2(10) - IB
IW/O/IB/Misc-26/2016-17(Pt-I)

Dated: 20th June , 2019

Copy forwarded for information with a request to kindly make it convenient to attend and deliver Power Point presentation in the meeting:-

1. Chairman, Team ID No. NE1 & Superintending Engineer
Teesta Barrage Circle, Irrigation & Waterways Directorate
2. Chairman, Team ID No. NE2 & Superintending Engineer
North East Irrigation Circle – II, Irrigation & Waterways Directorate
3. Chairman, Team ID No. N1 & Superintending Engineer
Mayurakshi Canal Circle, Irrigation & Waterways Directorate
4. Chairman, Team ID No. N2 & Superintending Engineer
North Irrigation Circle – II, Irrigation & Waterways Directorate
5. Chairman, Team ID No. W1 & Superintending Engineer
Damodar Irrigation Circle, Irrigation & Waterways Directorate
6. Chairman, Team ID No. SW & Superintending Engineer
Kangsabati Circle – II, Irrigation & Waterways Directorate
7. Chairman, Team ID No. W2 & Superintending Engineer
Western Circle – I, Irrigation & Waterways Directorate
8. Chairman, Team ID No. S1 & Superintending Engineer
Investigation & Planning Circle – II, Irrigation & Waterways Directorate

9. Chairman, Team ID No. S2 & Superintending Engineer
Investigation & Planning Circle – I, Irrigation & Waterways Directorate
10. Chairman, Team ID No. S3 & Project Director
SERP, Irrigation & Waterways Directorate

mchakraborty 20/6/19

(M.Chakraborty)

Joint Secretary to the
Government of West Bengal

