



**Government of West Bengal**  
**Irrigation & Waterways Department**  
**Jalasampad Bhavan, 3rd Floor, Western Block**  
**Bidhannagar, Salt Lake City, Kolkata 700091**

Memo No. 556 - IB  
IW/P/IB-Misc-62/2012

Dated: 3<sup>rd</sup> December, 2018

From: A. Ghosh  
Deputy Secretary to the  
Government of West Bengal

To: The Chief Engineer (Design & Research)  
Irrigation & Waterways Directorate

**Sub: Selection of a consultant for setting up of a dedicated Documentation-cum-Publication Unit (DPU) in the Irrigation & Waterways Department.**

In partial modification to this Department Memo No. 231-IB dated 04.07.2018 and Memo No. 397-IB dated 13.09.2018, the undersigned is directed to enclose herewith the approved '**Request for Proposal**' (RFP) for inviting financial bids for selection of a consultant in connection with setting of the **Documentation-cum-Publication Unit (DPU)**. The RFP should be sent immediately in an off-line mode by the Superintending Engineer, Investigation & Planning Circle-II among three empanelled technically qualified firms as contained in the Panel E of Finance Department order, with financial bid submission request giving four weeks time period. The RFP is to be sent to the three firms through e-mail as well as hard copies. Finance Department guidelines vide No. 8385-F(Y) dated 22.11.2013 read with No. 3738-F(Y) dated 11.06.2018 are to be followed.

A suitable consultancy Tender Evaluation Committee is proposed to be constituted for evaluation of the bids.


Enclo: As stated

*Sd/-*  
**(A. Ghosh)**  
Deputy Secretary to the  
Government of West Bengal

Copy forwarded for information to:

1. The Financial Advisor  
Irrigation & Waterways Department  
& Ex-officio Special Secretary  
Finance Department
2. The Superintending Engineer  
Investigation & Planning Circle-II  
Irrigation & Waterways Directorate
3. Shri Sujay Saha  
OSD & Ex-officio Deputy Secretary-III  
Irrigation & Waterways Department

He is requested to upload this order in the departmental website.

  
(A. Ghosh) 3.12.2018  
Deputy Secretary to the  
Government of West Bengal