



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 1st Floor, Salt Lake City, Kolkata 700091,
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Record of discussion of the Departmental Review Meeting, taken by the Additional Chief Secretary on 10.05.2018, with the Investigation & Planning Wing and Advance Planning cell at 11:00 A.M. in the conference room at 1st floor of Jalasampad Bhavan, Salt Lake

List of attendees:-

1. Sri Naveen Prakash (Additional Chief Secretary, I & W Department)
2. Sri Arup Kumar Basu (CE Design & Research, I & W Directorate)
3. Sri Abhijit Saha (Director/APPMEC)
4. Sri Diganta Maity (Deputy Director/APPMEC)
5. Sri Sunil Kumar (Deputy Director/APPMEC)
6. Sri Dipankar Roy Chowdhury (Deputy Director/Hydrology)
7. Sri Pradip Kumar Basu (SE/ Investigation & Planning Circle -I, I & W Directorate)
8. Prasit Kumar Patra (SE/ Investigation & Planning Circle -II, I & W Directorate)
9. Sri Soumya Bhattacharya (EE/Burdwan Investigation & Planning Division)
10. Smt. Susmita Roy (EE-II/ Investigation & Planning Division (South), I & W Directorate)
11. Sri Biplab Mukhopadhyay (Deputy Secretary(Works-I), I & W Department)
12. Sri Smarajit Sarkar, (Executive Engineer, Investigation & Planning Division (South), Irrigation & Waterways Directorate)
13. Smt. Achira Adhya, Executive Engineer, Damodar Survey & Investigation Division, Irrigation & Waterways Directorate)

The meeting was chaired by the Additional Chief Secretary, Irrigation & Waterways Department. The Superintending Engineer, Investigation & Planning Circle –I, Superintending Engineer, Investigation & Planning Circle –II, Director, Advance Planning made separate Power point presentations on existing manpower vis-a-vis sanctioned strength, work distribution among different divisions and future plans/ works to be taken up. During discussion, it transpired that some of the divisions/ sub-divisions are lying redundant and their work jurisdictions need re-orientation for optimum utilization of the service of available manpower. After detailed discussion, the following decisions were taken:-

- a. The administrative control of the Advance Planning PPEMC is to be shifted to the control of the Chief Engineer (D&R), Irrigation & Waterways Directorate from

Director (Personnel). A departmental order in this regard will be issued. (Action: Irrigation & Waterways Department)

- b. The Annual Plan, published by the APPMEC, has lost its relevance and needs not to be prepared henceforth. (Action: Director Advance Planning)
- c. The 1st edition of the statistical handbook published in December, 2016 needs to be revised. The next version is to be published by August-2018. (Action: Director Advance Planning)
- d. Applications are being received regularly from various government departments / organizations, educational institutions etc. for supply of historical data/ information relating to rainfall, river gauge levels, discharge, silt content, road statistics etc. A substantial time is used up in processing such applications. Moreover, same data are supplied on different occasions to different institutions. Considering this, it was decided that the Advance Planning Cell will supply available historical hydro-meteorological data in excel or word format to the Executive Engineer, e-gov cell for uploading the same in the departmental web portal at a designated menu bar. The same can then be accessed by anyone within or from outside the department. Executive Engineer, e-gov cell will take necessary action for creating the said menu bar and uploading the supplied non-classified data meant for being put in Public Domain. (Action: Director Advance Planning and E.E/e-governance cell)
- e. The Land Bank prepared by the department earlier in 2012 needs revision. The APPMEC will send a format to all concerned to obtain necessary information for revision of the Land bank inventory. The revised and modified version is to be published by 31.08.2018. (Action: Director Advance Planning)
- f. It was informed by the Director, APPMEC that information / data required for digitisation of available information/ maps/ drawings etc. is received from different corners barring from the Superintending Engineer (Damodar Irrigation Circle). The same should be collected from Superintending Engineer (Damodar Irrigation Circle) immediately and the tender to be invited within 31.05.2018 under NHP. (Action SPMU/NHP and SE/DIC)
- g. Sri Diganta Maity, Deputy Director, APPMEC is to be released from his existing posting within next 7 days to join his new assignment under SPMU of WBMIFMP. (Action Director, APPMEC)

- h. It was informed by the Superintending Engineer, Investigation Planning Circle-I that on several occasions Project Completion Reports (PCRs) and utilisations of Last drawls of RIDF schemes are being submitted at delayed dates. It was decided that provision of submission of those two reports online would be made in the online plan fund monitoring module. Hence forth, the Superintending Engineer, Investigation & Planning Circle – I will remain present in the departmental review meeting with Chief Engineers. (Action SE, IPC-I)
- i. The Investigation & Planning Circle-I will engage an agency to observe daily gauge and discharge data of Shortcut channel at Sehaguri and Amta Channel at Amta, by ADCP during the ensuing monsoon period (15th June to 15th October). The Investigation & Planning Circle- I will also continue discharge observation at Harinkhola and Champadanga through ADCP by deploying an agency during the monsoon period. Necessary arrangement also would be made by them to send the data to flood control room. (Action SE, IPC-I)
- j. The Investigation & Planning Division (Central), Berhampore, Investigation & Planning Sub-division-I at Barasat under Investigation & Planning Division (South) and the Chinsurah Investigation Sub-Division under Bardhaman Investigation Division are to be re-structured. The Chief Engineer (Design & Research) will send a proposal of reorientation of the aforesaid divisions and sub-divisions to the Department by 30.05.2018. Thereafter, relevant order from the department will be issued. (CE,D&R)
- k. In continuation to the phase-I work of Arambag Master Plan for Arambag, Khanakul-I and Khanakul-II amounting to Rs.52 Crore, D.P.R of phase-II of the said master plan is to be prepared for Goghat-I & Goghat-II blocks. Damodar Survey Investigation Division will complete the balance survey and submit the project proposal to the Hooghly Irrigation Division by 30.06.2018.
- l. Both IPC-I & IPC-II will send a list to the department mentioning the schemes for which survey has already been conducted by them but implementation of related schemes are awaited.



[Naveen Prakash]

Additional Chief Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Copy forwarded for necessary action to the:

1. Chief Engineer (South)
Irrigation & Waterways Directorate
1st Floor, Jalasampad Bhavan
Salt Lake – 700 091
2. Chief Engineer (West)
Irrigation & Waterways Directorate
Kanainatshal, P.O. Sreepally
District: Purba Bardhaman, Pin – 713 103
3. Chief Engineer (South West)
Irrigation & Waterways Directorate
Khusjungle, P.O. Abas
District: Paschim Medinipur, Pin 721 102
4. Chief Engineer (North)
Irrigation & Waterways Directorate
Green Park, P.O. Mokdumpur
District: Malda, Pin 732103.
5. Chief Engineer (North East)
Irrigation & Waterways Directorate
Jalapath Bhavan, Club Road
P.O & District: Jalpaiguri, Pin 735 101.
6. Chief Engineer (Teesta Barrage Project)
Irrigation & Waterways Directorate
Teesta Sech Bhavan, 2nd Mile, Sevoke Road, Siliguri
District: Darjeeling, Pin: 734 001
7. Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
1st Floor, Jalasampad Bhavan
Salt Lake – 700 091
8. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate
1st Floor, Jalasampad Bhavan
Salt Lake – 700 091

9. Director, Central Design Office
Irrigation & Waterways Directorate
1st Floor, Jalasampad Bhavan
Salt Lake – 700 091
10. Superintending Engineer
Investigation & Planning Circle-I
Irrigation & Waterways Directorate
3rd Floor, Jalasampad Bhavan
Salt Lake – 700 091
11. Superintending Engineer
Investigation & Planning Circle-II
Irrigation & Waterways Directorate
5th Floor, Jalasampad Bhavan
Salt Lake – 700 091
12. Director
Advance Planning, Project Evaluation and Monitoring Cell
Irrigation & Waterways Directorate
2nd Floor, Jalasampad Bhavan
Salt Lake – 700 091
13. Executive Engineer
DVC Study Cell and nodal officer e-governance
7th Floor, Jalasampad Bhavan
Salt Lake – 700 091

mchakraborty 23/5/18
(M. Chakraborty)

Joint Secretary to the
Govt. of West Bengal

o/c.