



Government of West Bengal.  
Irrigation and Waterways Department,  
Jalsampad Bhavan, Salt Lake, Kolkata-91  
Ph: 033 2321 6980, Email- [secretary.iwdept@gmail.com](mailto:secretary.iwdept@gmail.com).

No- 05-W/2025-26

Dated, 26.06.2025

### **MEMORANDUM**

At present, the tenders for different Plan and Maintenance Works are invited from the respective working Divisions or Circles depending upon the amount put to tender. A need to revisit the existing arrangement, where the executive functionaries, i.e. AEs / EEs / SEs ,not only remain busy most of the time in completing tender process but also there remain a point of conflict as the same engineer is also executing the work after identifying the contractor , with an aim to remove such conflict and bring efficiency & transparency , has been felt for past sometime

2. Constitution of a Central Tender Unit [ CTU ] at the head quarters level and abolition of DLTC , DTCCE have been a few steps in this direction.

3. After further one diligence, it has been decided to delink the tendering process from the execution wing by formation of dedicated Cells , in the following manner;

3a. “Tender Cell- A” to be opened under the jurisdiction of each zone to invite and evaluate all e-tenders above Rs. 1.0 Crore and up to Rs. 5.0 Crore. The Cell will be headed by concerned PA to the Chief Engineer, an Executive Engineer & an Assistant Engineer to be nominated by the concerned Chief Engineer, from the Division(s) other than the working Division under his jurisdiction. The Cell will carry out the tender process after invitation of the tender by the PA to CE. The evaluation will be done by a Tender Evaluation Committee comprising of the Chief Engineer as Chairman, the PA to CE and the EE of the Tender Cell as Members. The Divisional Accountant of the concerned working Division will carry out the test check after evaluation. The tender will be accepted by the competent authority, as per Finance Department’s Order No.-2320 dated 07.06.2022 or its revisions ( PA to CE of Tender Cell or the concerned CE as the case may be).

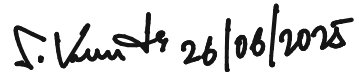
**3b. "Tender Cell- B "** to be opened under each Circle , as the case may be to invite and evaluate all e-tenders above Rs. 50.0 Lakh and up to Rs. 1.0 Crore. The Cell will be headed by the TA to the Superintending Engineer, one Assistant Engineer to be nominated by the SE and Estimator in the rank of Junior Engineer. The Cell will carry out the tender process after invitation of the tender by the TA to SE. The evaluation will be done by a Tender Evaluation Committee within the Tender Cell comprising of SE as the chairman, TA to SE, the Assistant Engineer and the Estimator in the rank of Junior Engineer of the Tender Cell, as members. The Divisional Accountant of the concerned working division will carry out the test check after evaluation. Tender will be accepted by the appropriate authority, as per Finance Department's order No.-2320 dated 07.06.2022 or its revisions (TA to SE of Tender Cell )

**3c.** The Executive Engineers of all working Divisions will continue to invite the tenders upto the value of 50 lakh as per the extant process read with F.D's G.O. 2320-f(y) dt 07.06.2022 .

**3d.** The **Central Tender Unit [CTU]** of I.&W.Dte. will henceforth invite tender of all works having value more than Rs.5.0 Crore .

This order is issued with partial modification of No.-**28-W/2024-25** dated **21.02.2025** with the approval of the competent authority of this Department and will take its immediate effect until further order.

Respective Chief Engineers, Superintending Engineers shall constitute cell as stated vide para **3(a) & 3(b)** above and send a copy of Notification to this end by **03.07.2025**


  
Secretary to the  
Government of West Bengal  
Irrigation & Waterways Department

**Memo No. 320/1(5)-IB**  
**IW-14011(33)/2/2025 -Sec-IW [ E-1167394 ]**

**Dated: 26.06.2025**

Copy forwarded for information to ;

- i) OSD to HMIC , Irrigation & Waterways Deptt Jalasampad Bhawan, Salt Lake City, Kol-91
- ii) OSD to HMOS ,Irrigation & Waterways Deptt Jalasampad Bhawan, Salt Lake City, Kol-91
- iii) Sr. PR to the Additional Chief Secretary to the GoWB, I.&W.Deptt. ,Jalasampad Bhawan, Salt Lake City, Kol-91
- iv) PA to the Secretary to the GoWB, I.W.Deptt, Jalasampad Bhawan, Salt Lake City, Kol-91
- v) The Financial Advisor, I&W.Deptt. , Jalasampad Bhawan, Salt Lake City, Kol-91

  
**Secretary to the**  
**Government of West Bengal**  
**Irrigation & Waterways Department**

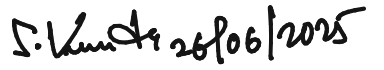
**Memo No. 320/2(11)-IB**  
**IW-14011(33)/2/2025 -Sec-IW [ E-1167394 ]**

**Dated: 26.06.2025**

Copy forwarded for information and necessary compliance to the :

- 1) Chief Engineer (South), Irrigation & Waterways Directorate.
- 2) Chief Engineer (West), Irrigation & Waterways Directorate.
- 3) Chief Engineer (South West), Irrigation & Waterways Directorate.
- 4) Chief Engineer (North), Irrigation & Waterways Directorate.
- 5) Chief Engineer & Project Director WBMIFMP, Irrigation & Waterways Directorate.
- 6) Chief Engineer (Design & Research), Irrigation & Waterways Directorate.
- 7) Chief Engineer (North East), Irrigation & Waterways Directorate.
- 8) Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate.
- 9) Chief Engineer (Mechanical & Electrical), Irrigation & Waterways Directorate.
- 10) Superintending Engineer, -----, Circle , Irrigation & Waterways Directorate
- 11) Executive Engineer, DVC Study Cell, Irrigation & Waterways Directorate.

He is requested to upload the instant order in the Notification link of the Departmental website

  
**Secretary to the**  
**Government of West Bengal**  
**Irrigation & Waterways Department**