



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhawan, 3rd Floor, West Block
Bidhannagar, Salt Lake City, Kolkata – 700091

Memo. No. 292(9)-IB
IW-14011(33)/1/2023-JS(W)

Dated 17/06/2025

From: B. Chattopadhyay
Deputy Secretary
to the Government of West Bengal.

To : 1) Chief Engineer (South West), I&W Directorate
2) Chief Engineer (West), I&W Directorate
3) Chief Engineer (South), I&W Directorate
4) Chief Engineer (North), I&W Directorate
5) Chief Engineer (North East), I&W Directorate
6) Chief Engineer (Teesta Barrage Project), I&W Directorate
7) Chief Engineer (Mechanical & Electrical), I&W Directorate
8) Chief Engineer (Design & Research), I&W Directorate
9) Chief Engineer & Project Director (WBMIFMP), I&W Directorate

Sub : Clarification to 'Notification' vide No. 11-(W)/2023-24 dated 30/06/2023 on the point of Tender formalities applicable for emergent works arising out of flood and inundation during monsoon from 1st June till 31st October.

In line with the above stated Notification bearing No. 11-(W)/2023-24 dated 30/06/2023 the undersigned is directed to request him to recall that the required procedure for execution of emergent works upon invitation of Short Tender Notice and Spot Bid, as the case may be, is enshrined under point 3 of the above 'Notification' which is reproduced as below:

- (i) Executive Engineers are authorized to invite and accept short notice off-line tenders with the minimum notice period of 03 (three) days with adequate publicity including that in the notice-board, newspaper and Departmental website for taking up emergent flood damage restoration works of the amount put to tender up to ₹ 20.00 Lakh, in each case, arisen out of emergency during monsoon with prior consent followed by the post-facto written approval of the Chief Engineer concerned.

(ii) Similarly, Superintending Engineers are authorized to invite and accept short notice off-line tenders following the selfsame procedure as mentioned at the point (i) above for taking up emergent flood damage restoration works of the amount put to tender up to ₹ 40.00 Lakh.

(iii) Executive Engineers are also authorized to invite and accept off-line spot bid of estimated amount put to tender up to ₹ 20.00 Lakh, in each case, in connection with restoration of embankment breach (collapse) arisen out of emergency during monsoon with prior consent and post-facto written approval of the Chief Engineer concerned.

2. The undersigned is directed to reiterate that the Executive Engineers and the Superintending Engineers concerned should

(A) apply their mind and prudence to determine the necessity / expediency of such short notice off-line tenders.

(B) shortlist Emergent Restoration of damages within the minimum possible time and that such short notice off-line tenders with the minimum notice period of 03 days may only be invited when the time is extremely short.

(C) obtain prior consent from the Chief Engineers concerned during monsoon who will accord post facto written approval in respect of such works having taken up.

3. The undersigned is, therefore, directed to state that OPMS is only for collecting the data like, TS file, Photo, video, lat-long etc. through online so that routine process of according post-facto AA&FS out of SDS(M) budget could be done.

4. It may be taken note of that OPMS is meant for regularization of SNITs by way of issuing post-facto routine AA&FS and as such no prior allocation in OPMS is required for taking up SNITs. There is no difficulty in uploading the proposal on OPMS for which no prior enhancement of ceiling limit is required. However, it may be appreciated that such delegation of power to the CEs / SEs / EEs have been given presuming that they shall apply all due diligence and adhere to the guidelines with monetary transparency.

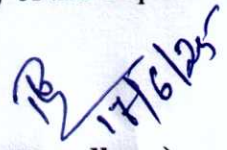
5. As such, prior bulk allocation in OPMS does not at all relates with taking up SNITs in terms of 11-W dated 30/06/2023, rather a detailed report on weekly basis is being sought from

the concerned Chief Engineers on the basis of which allocation will be provided in OPMS for further processing of post facto AA&FS in the prescribed format below.

Format

Head of the Directorate	Name of the Division	Name of the Work	Date of SNIT	Date of Commencement	Date of completion	Cost thereof (Tendered Amount)	Present physical status
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

6. This is issued with the approval of the competent authority of this Department.
7. All concerned may be informed accordingly.



(B. Chattopadhyay)
Deputy Secretary to the
Govt. of West Bengal

Memo. No. 292(9)/1(3)-IB

Dated 17/06/2025

Copy forwarded for information to the:

1. OSD to the Hon'ble Minister-In-Charge, Irrigation & Waterways Department.
2. Pr. P.S. to the Additional Chief Secretary, Irrigation & Waterways Department.
3. Sr. P.A. to the Secretary, Irrigation & Waterways Department.

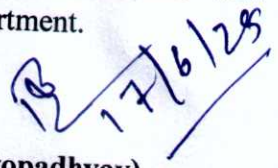

(B. Chattopadhyay)
Deputy Secretary to the
Govt. of West Bengal

Memo. No. 292(9)/2(2)-IB

Dated 17/06/2025

Copy forwarded for information to the:

1. Special Secretary & Financial Advisor, Irrigation & Waterways Department.
2. Executive Engineer, DVC Study Cell, Irrigation & Waterways Directorate with the request to upload this order in the official website of I&W Department.


(B. Chattopadhyay)
Deputy Secretary to the
Govt. of West Bengal