



Government of West Bengal  
Irrigation & Waterways Department  
JalasampadBhavan(3<sup>RD</sup> Fl.); Salt Lake; Kol-91

No. 1299(10)-IE-3M-66/2015

Date: 12.05.2023

From: Assistant Secretary to the Government of West Bengal.

To :

1. The Chief Engineer, South, Irrigation & Waterways Directorate, JalasampadBhavan, 1<sup>st</sup> floor, Bidhannagar, Kolkata-700091.
2. The Chief Engineer, West, Irrigation & Waterways Directorate, P.O. Sadhanpur (Near Polytechnic), Dist- Burdwan, Pin-713101.
3. Chief Engineer, South West, Irrigation & Waterways Directorate, Khusjungle, Midnapur, Dist.- Paschim Medinipur, Pin-721102.
4. The Director of Personnel & Ex- Officio Chief Engineer, Irrigation & Waterways Directorate, JalasampadBhavan, 4<sup>th</sup> floor, Bidhannagar, Kolkata-700091.
5. The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O. Mokdumpur, Dist. - Malda, Pin-732103.
6. The Chief Engineer (Design & Research), Irrigation & Waterways Directorate, JalasampadBhavan, 1<sup>st</sup> floor, Bidhannagar, Kolkata-700091.
7. The Chief Engineer, North East, Irrigation & Waterways Directorate, Club Road, P.O. & Dist. Jalpaiguri, Pin-735101.
8. The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, TeestaSechBhavan, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Dist.-Darjeeling, Pin-734001.
9. Project Director, SPMU, Irrigation & Waterways Directorate, Jalsampad Bhavan, 9<sup>th</sup> Floor, Salt Lake, Kolkata- 700 091.
10. The Chief Engineer, Mechanical and Electrical, Jalsampad Bhawan, 2<sup>nd</sup> Floor, Salt Lake, Kolkata- 700091.

**Sub: - Recruitment of Deputy Managing Director in National Cooperative Development corporation (NCDC) on deputation basis.**

**Ref.: - Advt.No. 3/2023 dated 02.05.2023 of National Cooperative Development Corporation , Govt. of India.**

In enclosing herewith a copy of above reference, the undersigned is directed to request him/her to circulate this in all his/her subordinate offices in connection with the above cited subject.

Encl: As above.

sdf

Assistant secretary to  
the Government of West Bengal

No. 1299(10)/1(3)-IE-3M-66/2015

Date: 12.05.2023

Copy forwarded for information and necessary action to:

1. Pr. PS to the Principal Secretary, I&W Department.

2. P.A to the Secretary, I&W Department.

3. The Executive Engineer, DVC Study Cell, Jalasampad Bhawan, Saltlake, Kolkata-91.

----- He is requested to upload the same in this Department's official website.



**Assistant secretary to  
the Government of West Bengal**



NCDC  
Assisting Cooperatives. Always!

35/2/23  
circulate  
2/5/23

3/5/23

T. K. K. K.

EA-588  
28/05/23

Annexure-I

**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION**  
(A statutory body under an Act of Parliament)

Secretary

2.5.2023 ADVT. No. 3/2023

**Recruitment of Deputy Managing Director in National Cooperative Development Corporation (NCDC) on Deputation Basis**

National Cooperative Development Corporation (NCDC), a Statutory Corporation of Govt. of India under the Ministry of Cooperation, was established by an Act of Parliament (NCDC Act of 1962) for economic development through cooperative societies. The major objective of the Corporation is to promote, strengthen and develop the farmers' cooperatives for increasing production and productivity and instituting post harvest facilities. **National Cooperative Development Corporation invites applications from eligible person(s) for following posts on deputation basis:-**

<b>Name of the Post</b>	:	Deputy Managing Director (DMD), Group 'A'
<b>Number of Post</b>	:	1 (One)
<b>Pay Scale</b>	:	Level 13-A of Pay Matrix as per 7 <sup>th</sup> CPC (Pre revised PB 4 (Rs.37400-67000/-) with Grade Pay Rs.8900/-)
<b>Age Limit</b>	:	The maximum age limit for appointment by transfer on deputation including short term contract/ transfer shall be, not exceeding 55 years as on the closing date of receipt of applications.
<b>Eligibility Conditions</b>	:	a) Officer of the Central/ State Govt./ UTs/ Public Sector Undertakings/ Autonomous/ Statutory Organizations of the rank of Deputy Secretary/ Director to the GOI, or equivalent. b) Possessing experience in the field of Cooperation and Administration.
<b>Period of Deputation</b>	:	Including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed 5 (Five) years. The maximum age limit for appointment by transfer on deputation (including short-term contract/ transfer) shall be, not exceeding 55 years, as on the closing date of receipt of applications.

**General Conditions :**

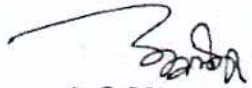
- The maximum age limit for appointment by transfer on deputation including short term contract/ transfer shall be, not exceeding 55 years as on the closing date of receipt of applications.
- Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Govt. shall ordinarily not exceed 5 (Five) years. The maximum age limit for appointment by transfer on deputation (including short-term contract/ transfer) shall be, not exceeding 55 years, as on the closing date of receipt of applications.
- The terms & conditions of deputation shall be governed mutatis mutandis by the provisions of the DoP&T's OM dated 17.06.2010 and as amended from time to time.

838-PS  
2/5/23

*[Handwritten Signature]*

**Copy for information and necessary action to:-**

- i) All Ministries/ Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in their attached and Subordinate Offices/ Cooperative organizations/ PSU/ Autonomous/ Statutory Organization under their administrative control.
- ii) Chief Secretary to all State Governments/UTs.
- iii) Principle Secretary/Secretary (Cooperation) to all State Governments/UTs .
- iv) Registrar of Cooperative Societies to all State Governments/UTs .
- v) Reserve Bank of India (RBI)/National Bank For Agriculture and Rural Development (NABARD)/All Nationalized Banks.
- vi) All National level Federation of Cooperative Societies.
- vii) All State Level Federations of Cooperative Societies/ Cooperative Banks
- viii) Financial Services Institution Bureau, Delhi.
- ix) All Regional Director's, NCDC - with the request that the vacancies may please be given wide publicity in all cooperative organizations/ PSU/ Autonomous/ Statutory Organization located in their states.
- x) Chief Director (MIS), NCDC, New Delhi for uploading in NCDC website.
- xi) Guard file/ Notice Board.

  
**A. S. Meena**  
**Director - P&A**

**Certificate by the Employer/Cadre Controlling Authority**

Office of \_\_\_\_\_

Date \_\_\_\_\_

F. No. \_\_\_\_\_

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that ;

1. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
2. Integrity of the officer is certified as "beyond doubt".
3. His/Her ACR/APAR Dossier in original is enclosed/photocopies of the ACRs/APARs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or equivalent or above are enclosed.
4. No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with seal)

Place:

Dated:

Name & Designation :

Telephone No. : \_\_\_\_\_

Fax No. :

Official Seal :

:2:

12. Are you in the Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
15. Whether belongs to SC/ ST.

I have carefully gone through the vacancy circular and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

**Date:**

**Signature of the Candidate**

**राष्ट्रीय सहकारी विकास निगम**  
**NATIONAL COOPERATIVE DEVELOPMENT CORPORATION**

**Application Proforma for the post of Deputy Managing Director in NCDC on Deputation basis**

1. Application for the post
2. Name and Address (in Block letters),
3. Mobile No. & E-Mail
4. Date of Birth (in Christian era),
5. Date of retirement under Central/ State Govt. Rules,
6. Educational Qualifications. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Name of Examination	Certificate/ Degree Name	Board/ University/ College	Year of Passing	Grade/Division / Percentage of marks in aggregate	Main Subjects	Remarks

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
8. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post Held	From	To	Scale of Pay & Basic Pay	Nature of Duties (in detail).

9. Nature of present employment i.e. Ad-hoc or Temporary or Permanent:
10. In case, the present employment is held on deputation basis, please state:
  - a) The date of initial appointment.
  - b) Period of appointment on deputation
  - c) Name of the parent office/organization to which you belong.
11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column).

a)	Central Govt.	e)	Govt. Undertaking
b)	State Govt.	f)	PSU
c)	Cooperative Organisation	g)	Others
d)	Autonomous Organization		

- iv) While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidates in the application format and application must be recommended and forwarded to NCDC alongwith certified copies of APARs for the last 5 years and the latest Vigilance Clearance Report, mentioning inter alia the details of major/minor penalties imposed on the applicant during the last 10 years.
- v) The application must mention the substantive post in Parent Department and also the substantive pay of the post held by him corresponding to the pay scales of Central Govt. both as per 6th and 7th CPC. The details of financial upgradations under ACP/MACP should also be clearly mentioned.
- vi) The officers will be posted purely on transfer on deputation basis. No absorption shall be allowed.
- vii) The eligibility of the applicant will be determined on the last date of receipt of applications in NCDC. Applications received after the prescribed closing date or not accompanied with the required certificate/ documents are liable to be rejected.
- viii) The applications in the prescribed proforma (enclosed), complete in all respects, should reach the office of Director (P&A), National Cooperative Development Corporation, 4, Siri Institutional Area, Hauz Khas, New Delhi-110016 so that the same may reach within a period of 45 days from the date of issue of this Advertisement.

  
\_\_\_\_\_



**VIGILANCE / INTEGRITY CERTIFICATE**

It is certified that no Vigilance enquiry is pending contemplated against Shri/Smt. \_\_\_\_\_. His/Her integrity is beyond doubt.

Signature \_\_\_\_\_  
(with office seal)

Designation \_\_\_\_\_

Dated: \_\_\_\_\_

**CERTIFICATE**

**(LIST OF PENALTIES IMPOSED DURING THE LAST 10 YEARS)**

It is certified that no penalty (Major or Minor) has been imposed during the last ten years on Sh./smt. \_\_\_\_\_.

2. The following major/minor penalties have been imposed on Shri/Smt. \_\_\_\_\_ during the last 10 years :-

Signature \_\_\_\_\_  
(with office seal)

Designation \_\_\_\_\_

Dated: \_\_\_\_\_