



Government of West Bengal  
Irrigation & Waterways Department  
JalasampadBhavan(3<sup>RD</sup> Fl.); Salt Lake; Kol-91

No. 296 (9) -IE-3M-21/2017

Date: 29.01.2019

From: Joint Secretary to the  
Government of West Bengal.

To :

1. The Chief Engineer, South, Irrigation & Waterways Directorate, JalasampadBhavan, 1<sup>st</sup> floor, Bidhannagar, Kolkata-700091.
2. The Chief Engineer, West, Irrigation & Waterways Directorate, P.O. Sadhanpur (Near Polytechnic), Dist- Burdwan, Pin-713101.
3. Chief Engineer, South West, Irrigation & Waterways Directorate, Khusjungle, Midnapur, Dist.- PaschimMedinipur, Pin-721102.
4. The Director of Personnel & Ex- Officio Chief Engineer, Irrigation & Waterways Directorate, JalasampadBhavan, 4<sup>th</sup> floor, Bidhannagar, Kolkata-700091.
5. The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O. Mokdumpur, Dist. - Malda, Pin-732103.
6. The Chief Engineer (Design & Research), Irrigation & Waterways Directorate, JalasampadBhavan, 1<sup>st</sup> floor, Bidhannagar, Kolkata-700091.
7. The Chief Engineer, North East, Irrigation & Waterways Directorate, Club Road, P.O. & Dist. Jalpaiguri, Pin-735101.
8. The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, TeestaSechBhavan, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Dist.-Darjeeling, Pin-734001.
9. Project Director, SPMU, Irrigation & Waterways Directorate, Jalsampad Bhavan, 9<sup>th</sup> Floor, Salt Lake, Kolkata- 700 091.

**Ref:-** Memo. No. 2963(8)-IE/3M-21/2017 dated 21.11.2017 of this Department.

**Sub:-** Inclusion of names of Contractual Employee under I & W Directorate to 'Swasthya Sathi' Scheme.

In partial modification of above reference and in enclosing herewith copy of Notification No. 5594- dated 06.09.2017 of Finance Department, Memo. No. 4570-F(P) dated 31.08.2016 of Finance Department, Memo. No. 9008-F(P) dated 16.09.2011, Memo. No. 467-F(P) dated 28.01.2015 and Memo. No. HF/O/RSBY-SNO/SSDP/112/502 dated 14.09.2017 of H & FW Department, the undersigned is directed to request him to forward the names of the contractual employees under their jurisdiction as per prescribed format (Form-'B') for those employees who had been engaged against sanctioned vacancy in Group-C and Group-D category of post following the stipulation made under No. 9008-F(P) dated 16.09.2011 and No. 467-F(P) dated 28.01.2015 of Finance Department, to the concerned District Magistrate Office and for Kolkata based contractual employees to the District Nodal Officer for Swasthya Sathi in respect of Kolkata based, Sri Kalicharan Banerjee, WBCS (Exe) [Contact No. 033-2252-4016], with an intimation to this end by 15.02.2019 positively.

The undersigned is further directed to request him to send a proposal to include the name of contractual/ casual/ daily rated employees, who are not covered under aforementioned orders, are drawing remuneration from the treasuries or from grant-in-aid, for onward transmission to Finance Department to get specific approval in this regard as per prescribed format (Annexure A), enclosed herewith for his reference, at the earliest to this Department.

**Encl:** As above

*Sd/-*  
Joint secretary to the  
Government of West Bengal


Contd.....

Date: 29.01.2019

No. 296(9)/1(3)-IE-3M-21/2017

Copy forwarded for information and necessary action to:

- 1) P.S to Hon'ble MIC, I&W Department.
- 2) Sr. P.A. to the Additional Chief Secretary, I&W Department.
- 3) P.A to the Secretary, I&W Department.
- 4) Executive Engineer, DVC Study Cell, I & W Directorate with the request to upload this Circular to the Department's Website.

  
Joint secretary to the  
Government of West Bengal

## ANNEXURE-A

Sl. No.	Name of Post	Mode of appointment (Contractual/Casual/Daily rated)	Name of the employee	Approval Order No. & dated of this Department for the post, along with photocopy of the order	Drawing Remuneration from treasuries or from grant-in-aid	Remarks

Chief Engineer's Signature with stamp

**Government of West Bengal  
Finance Department  
Audit Branch**

No. 5594-F(P)

Dated, the 6<sup>th</sup> day of September, 2017.

*NOTIFICATION*

**Sub: Extension of Coverage of "Swasthya Sathi" Scheme**

The State Government has introduced "Swasthya Sathi", a Comprehensive Group Health Insurance scheme for different categories of volunteers / workers vide Finance Department No. 1104-F(P) Dated 25<sup>th</sup> February 2016. The Scheme already covers ASHA Workers, ICDS Workers, ICDS Helpers, Home Guards/NVF, Civic Police Volunteers, Civil Defence Volunteers, Village Police Volunteers at Gram Panchayats, Self Help Group members of WBSRLM, Self Help Group Members of Urban Development & Municipal Affairs Department, Disaster Management workers, contractual / casual / daily rated workers in various Departments, three-tier Panchayat Members and other contractual employees of Panchayat & Rural Development Department, and part-time lecturers and contractual staff of Colleges and Universities.

2. It has been under active consideration of the Government to expand the coverage of Swasthya Sathi to include other employees/workers/volunteers/teachers engaged in government work. Accordingly, after careful consideration, the Governor is pleased hereby to decide that the following groups of employees / workers / volunteers / teachers etc. as mentioned against the corresponding Administrative Department as in the table below be covered under "Swasthya Sathi" with immediate effect in addition to those already covered under the Scheme:-

Table

Department	Employees / Workers / Volunteers / Teachers etc.
Higher Education / School Education	Para Teachers
	Siksha Bandhu
	Special Educators
	Contractual staff of Sarba Siksha Mission including Circle Level Resource Centre
	Teachers and non-teaching employees of Primary and Secondary Schools
Panchayat & Rural Development	Samprasarak/Samprasarika of Shishu Shiksha Kendras
	Samprasarak/Samprasarika of Madhyamik Shiksha Kendras
	Contractual Homeopathic Doctors / Compounders at Gram Panchayat level
Minority Affairs & Madrasah Education	Samprasarak/Samprasarika of Madrasa Shiksha Kendras, Shishu Shiksha Kendras and Madhyamik Shiksha Kendras.
	Teachers and non-teaching employees of recognised aided Madrasahs
Animal Husbandry	Pranibandhu
Fire & Emergency Services	Fire and Auxiliary Workers
Self-Help Group & Self Employment	Prakalpa Sahayaks & Supervisors

Health and Family Welfare	Rogi Sahayaks
	Auxiliary Nurse Midwife of National Health Mission
	Other Contractual staff of National Rural Health Mission & National Urban Health Mission including ASHA supervisors and Rashtriya Bal Swasthya Karyakram doctors
	Contractual staff of Rashtriya Swasthya Bima Yojna & Swasthya Sathi
	Contractual Staff of West Bengal Health & Family Welfare Samity
	Contractual Homeopathic, Ayush and Unani Doctors and compounders at Gram Panchayat level
Urban Development & Municipal Affairs	Elected representatives of Municipalities
	Employees of Development Authorities not covered under West Bengal Health Scheme
	Employees of Urban Local Bodies not covered under West Bengal Health Scheme
	Sanitary workers and workers engaged under West Bengal Urban Employment Scheme in Urban Local Bodies

3. Employees / workers / teachers who are in receipt of monthly medical allowance can opt for the Scheme by forgoing the monthly medical allowance.

4. It has also been decided that apart from contractual / casual / daily rated workers covered under No. 4570-F(P) dated 31.08.2016, all contractual / casual / daily rated employees engaged by any Department with specific approval of the Finance Department and drawing remuneration from the treasuries or from grant-in-aid shall also be eligible to be enrolled under Swasthya Sathi scheme.

[H. K. DWIVEDI]

Principal Secretary to the  
Government of West Bengal.

01/01/2013 02:11 91-33-22141779

SPL. SECY. FINANCE DEP

PAGE 01/01

Fax - 2357 - 7919



H. K. Dwivedi, IAS

Principal Secretary  
Finance Department  
Government of West Bengal  
NABANNA  
325, Sarat Chatterjee Road  
Howrah-711 102

☎ : 033-2214 3695, Fax : 033-2214 1391  
e-mail : fs-wb@nic.in  
Howrah, the 31<sup>st</sup> August, 2016

No.4570-F(P)

To  
The Additional Chief Secretary/Principal Secretary/Secretary,  
\_\_\_\_\_ Department.

Sub : Implementation of Swasthya Sathi for Casual/Contractual workers.

Sir/Madam,

You are aware, State Government have since introduced a Group Health Insurance Scheme named 'Swasthya Sathi' for different categories of worker and volunteer. Casual/Contractual workers engaged by different departments are also covered under the Scheme.

Health & Family Welfare Department being the Nodal Department for implementation of the Scheme have delineated the modalities for preparation of database of prospective beneficiaries for their enrolment under the Scheme. Now, a question as to the eligibility of Casual/Contractual workers for being enrolled under the Scheme has been raised.

In regard to the question as stated above, it is clarified that the workers who had been engaged against sanctioned vacancy in Group-C and Group-D category of post following the stipulations made under No.9008-F(P) dated 16-09-2011 and No.467-F(P) dated 28-01-2015 and are continuing with the engagement are eligible for being enrolled under the Scheme.

In view of the above, you are requested to kindly issue necessary instruction to your all Directorates, Regional Offices and other offices concerned to enable them to prepare and submit correct database containing the particulars of eligible employees only.

Yours faithfully

( H. K. Dwivedi )

**Government of West Bengal  
Finance Department  
Audit Branch**

No. 9008-F(P)

Kolkata, the 16<sup>th</sup> September, 2011

**MEMORANDUM**

In order to provide security of tenure, appropriate emoluments and certain terminal benefits subject to fulfilment of certain conditions to the casual/daily rated/contractual workers who have remained engaged in various Government Establishments for a considerable period of more than 10 years in connection with implementation of various schemes/projects of various Departments of the government two Memorandums vide No. 2966-F(P) dt. 23-04-2010 and No. 11794-F(P) dt. 22-12-2010 were issued by the Government in Finance Department.

The question of making the provisions of the two aforesaid orders more effective and suitable to the convenience of the Government Establishments/Organization has been under active consideration of the Government for some time past.

After careful consideration of the matter and in supersession of the aforesaid orders and all other orders issued by other Departments in the matter, the undersigned is directed by order of the Governor to say that the Governor, has now been pleased to order that the casual/daily rated/contractual workers, who are remaining attached to various establishments of the Government Departments/ Directorates/Regional Offices/other Organizations for not less than 10 years continuously as on 01-08-2011 and have rendered service for at least 240 days each year will be allowed the following benefits :

(i) The casual/daily rated/contractual workers who have rendered 10 years of service continuously with at least 240 days attendance each year may remain engaged in the same status and capacity till their attaining the age of 60 years.

The continuity of service shall have to be certified by a competent officer not below the rank of Assistant Secretary in the case of a Secretariat Department, Director in the case of a Directorate and Assistant Engineer/S.D.O/B.D.O in the case of Regional Offices. The concerned officer, who certifies may be advised to exercise extreme precautions and take assistance of an office of WBA & AS, if necessary.

(ii) An entry point basic pay in PB-I i.e. Rs. 6600/- (Rs. 4900 + 1700) p.m. will be admissible to casual/daily rated/contractual Group 'D' workers as consolidated remuneration, similar entry point pay (entry point pay in the Pay Band plus Grade Pay) will be admissible to casual/daily rated/contractual Group 'C' worker and an employee of any other category, if he/she fulfils the required condition will be entitled to a monthly remuneration which will be minimum entry level pay of Pay Band and Grade Pay corresponding to his/her category and the remuneration may be

determined in consultation with the Finance Department in the same manner as mentioned above.

- (iii) When such casual/daily rated/contractual workers are allowed the entry point basic pay, they will not get any other allowances like dearness allowance, house rent allowance etc. However, their basic pay will be enhanced by 5% after every three years and the three years will be counted by treating the period from 1<sup>st</sup> August 2011 to 1<sup>st</sup> July 2012 as completed year for giving effect to 5 per cent increase in basic pay.
- (iv) The remuneration of casual/daily rated/contractual workers who have not yet completed 10-year service will be equivalent to 75% of the remuneration admissible under sub-para (ii) above subject to a minimum of Rs. 5000/- p.m.
- (v) Those casual/daily rated/contractual workers who will complete 10-year service on 1<sup>st</sup> July every year will come under the purview of this Order provided no such worker if engaged after 01-04-2010 will come under the purview of this Order.
- (vi) A casual/daily rated/contractual worker who will fulfil the conditions as laid down in sub-para (i) above will continue to be engaged in such a manner till he/she attains the age of 60 years when he/she will be paid an amount of Rs. 1 lakh as one time cessation of engagement benefit.
- (vii) A casual/ daily rated/contractual worker may be allowed 30 (thirty) off days a year and a female such worker may be allowed Maternity leave of 180 (one hundred eighty) days in addition to 30 days off as mentioned hereinbefore.
- (viii) A casual/daily rated/contractual worker who is engaged in two different Government Departments but has rendered services for 10 years without a break will come under the purview of this Order.
- (ix) It is reiterated that Officer/Officers responsible for any further engagement of such casual/daily rated/contractual worker will be personally liable for violation of this Order. However, having regard to the exigencies of situation and in order to facilitate smooth running of any project/administration or for serving academic interest where it is absolutely necessary contractual engagement may be made for a very limited period not exceeding 1 (one) year. This engagement shall be made on strict observance of recruitment rules and against sanctioned vacancies. Advertisement shall be published in newspaper and applications shall be invited from eligible candidates to fill up those temporary vacancies. Simultaneously steps should be taken to fill up the vacancies on regular basis following recruitment rules. Such contractual engagement may be renewed from time to time, but not exceeding a total period of 6 (six) years. No claim to regularization of this contractual service in terms of G.O. No. 8305-F dt. 26-09-2005 read with G.O. No. 642-F dt. 24-01-06 shall lie.
- (x) The provisions of this Order will not be applicable where contractual engagement has been made without any sanctioned post and for any specific project for a very temporary period upto a maximum 6 (six) years or



filling up of the project whichever is earlier. Thus in such cases steps will not be required to be initiated for filling up the posts through regular appointments as per the Recruitment Rules, since the posts are temporary by nature.

(xi) During the period of engagement, the service of a casual/daily rated/contractual worker may be terminated because of involvement in criminal case/misconduct/delinquency/incapacitation etc. or if the concerned worker intends to opt out of the engagement on his/her own.

(xii) The benefit of this Memo will be applicable *mutatis mutandis* to the Panchayat Bodies/ULBs/ Statutory Bodies.

(xiii) The casual/daily rated/contractual workers who have already got the benefit with reference to 1<sup>st</sup> April, 2010 as cut off date will continue to get the benefit in terms of F.D. Memo No. 2966-F(P) dt. 23-04-2010 and No. 11974-F(P) dt. 22-12-2010, while the others will be covered in terms of provisions of this Memo.

The undersigned is further directed to reiterate that henceforth no further engagement of Group 'D' employees, who are engaged in the manner as laid down in F.D. Memo. No. 3727-F dt. 20-05-2009 and paid out of contingency, will be done, on or after 01-04-2010. Officer/Officers responsible for such engagement will be personally liable for violation of this Order.

(xiv) The final approval will be given by the ACS/Principal Secretary/Secretary as the case may be, of the concerned Department, after exercising necessary checks & balances & ensuring that any ineligible person does not get the benefits of this order.

(xv) A proforma statement is hereby annexed for supplying information by the respective appointing authority to the Administrative Department.

Sd/- S.K. Chattopadhyay  
OSD & E.O. Special Secretary  
to the Government of West Bengal

Contd.....P/4.

Government of West Bengal  
Finance Department  
Audit Branch

(Sd/- H. K. Dwivedi)  
28/01/2015

Dated : 28.01.2015

No. 467-F(P)

MEMORANDUM

The casual/daily rated/contractual workers engaged before 01.04.2010 have been allowed certain benefits vide Finance Department No. 9008-F(P) dt. 16.09.2011 and remuneration of such workers in the categories of Group 'C' and 'D' has been enhanced subsequently vide No. 4011-F(P) dt. 20.05.2013. It has been mentioned in sub-para (ix) of the former memorandum that no such engagement would be made in future with the exception that in case of exigencies of situation and in order to facilitate smooth running of any project/administration or for serving academic interest where it is absolutely necessary, contractual engagement may be made for a limited period not exceeding one year against sanctioned vacancies on strict observance of recruitment rules.

Now, confusion has been raised from certain corners how remuneration of such newly engaged contractual persons would be fixed.

It is clear from sub-para (ix) of the above memorandum that such engagement needs prior concurrence of the Finance Department. During concurrence, Finance Department mention the amount of monthly contractual remuneration to be paid to such persons in almost all cases.

However, for the sake of removing confusion, it is clarified that following the provision in memorandum No. 4011-F(P) dt. 20.05.2013 such newly engaged contractual persons in Group 'C' and 'D' categories having prior concurrence of the Finance Department will be allowed the remuneration applicable for engagements of less than 10 years as mentioned there.

In case of other categories, the same may be fixed in consultation with the Finance Department.

Sd/- H. K. Dwivedi  
Principal Secretary to the  
Government of West Bengal

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**SWASTHYA SATHI SAMITI**

(REGISTERED UNDER THE SOCIETIES REGISTRATION ACT, 1961)  
Registration no. : SM/4377 OF 2016-2017 Dated 15.11.2016

Swasthya Bhavan, GN-29, Sector-V,  
Salt Lake City, Kolkata - 700091

2001 2011  
Varying up  
So(E)

Memo No- HF/O/RSBY-SNO/SSDP/112/502

Date- 14/09/17  
AR 22/9  
PA 22/9/17

To  
The Additional Chief Secretary/  
Principal Secretary/ Secretary  
Irrigation and Waterways Department.....  
.....  
Government of West Bengal

Sub: Preparation of database for "Swasthya Sathi Scheme" for contractual employees/teachers.

Sir,

Enclosed please find herewith the order of Finance Department vide memo no.5594-F (P) dated 6-Sep-2017 regarding extension of coverage of Swasthya Sathi scheme, which is self explanatory.

I am directed to request you to instruct your district level officials to start collection of eligible beneficiary details including their dependent family members as per the Format-B, (attached herewith).

Your district officials may contact respective DKMs and ADMs for further assistance. Details of the above officials for all districts are available on our website "swasthyasathi.gov.in".

It is expected that collection of beneficiary data and its online entry shall be completed by 15<sup>th</sup> October, 2017 and the issuance of Swasthya Sathi Smart Card to the beneficiaries will start from the first week of November, 2017.

Yours Faithfully,

Encl: As stated above.

Be  
14/9/2017

Secretary  
&

State Nodal officer- Swasthya Sathi  
Health & Family Welfare Department

S. H