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**Government of West Bengal**  
**Irrigation & Waterways Department**  
**Jalasampad Bhaban, 3rd Floor, Western Block**  
**Bidhannagar, Salt Lake City, Kolkata 700091**

Memo No. 779 - IE  
IW/N/IE/9A-10/2013

Dated, 11<sup>th</sup> March 2016

From: A SenGupta  
Joint Secretary to the  
Government of West Bengal

To: Col. H P S Bawa  
Chief Executive Officer  
Webel Technology Limited (WTL)  
Plot No.5, Block BP, Sector V  
Salt Lake, Kolkata 700091  
[Fax (033) 2367 9418]

Sub: Hiring of Data Entry Operators through WTL for a period of 1 (One) year.

The undersigned is directed to inform him that 56 out of total 57 Data Entry Operators (DEOs) provided by Webel Support Multipurpose Service Co-operative Society Ltd., who have joined at the office of Director of Personnel & Ex-officio Chief Engineer, Irrigation & Waterways Directorate on 29<sup>th</sup> February 2016, have reported for duties in the respective offices of this Department as per instruction of the said Chief Engineer. As such, their period of engagement for one year may be reckoned from 1<sup>st</sup> March 2016. A complete list of candidates, along with their places of posting is furnished herewith as Annexure-I. Since Model of Conduct has since been imposed in the State in connection with the ensuing General Election of the Legislative Assembly, no new DEO needs to be provided for the office of Revenue Officer, Damodar Revenue Division No.II at Durgapur (Sl.27 of Annexure-I) at this stage.

2. As already been agreed upon in this Department Memo No.462-IE/IW/N/IE-9A-10/2013 dated 11<sup>th</sup> February 2016, consolidated pay for each operator shall be ₹ 11,000.00 per month and following charges shall be additionally paid / reimbursed to WTL by this Department, subject to the condition of making necessary contribution to P.F. & E.S.I.C. at prescribed rate and depositing the deduction made by WTL from the individual operators together with own contribution, to the concerned Authorities of P.F., E.S.I.C. & Service Tax.

i) Consolidated pay	= ₹ 11,000 p.m.
ii) Employer's contribution towards P.F. @ 13.61%	= ₹ 1,497 p.m.
iii) Employer's contribution towards E.S.I.C. @ 4.75%	= ₹ 523 p.m.
iv) Sub-total	= ₹ 13,020 p.m.
v) Agency charges @ 5% on ₹ 13,020	= ₹ 651 p.m.
vi) Sub-total	= ₹ 13,671 p.m.
vii) Service Tax (@ 14.5% at present) on ₹ 13,671	= ₹ 1,982 p.m.
viii) Total amount admissible to WTL	= ₹ 15,653 p.m.

3. Concerned controlling officers of this Department are being directed to submit 'Absentee Statement' of the DEOs of the previous month in the format enclosed as Annexure-II, within first two working days of the next month, directly to WTL through e-Mail (attn.iww@gmail.com). Such operators will be required to provide services for at least all the working days in a month (excluding Saturday, Sundays and Government Holidays) and up to a maximum of 26 (Twenty Six) calendar days in a month, to become eligible for full month's payment.
4. DEOs may be required to be replaced in cases of insubordination, improper behavior, inefficiency, negligence of duties and long absence.
5. As already been agreed upon in this Department No.493-IE/IW/N/IE-9A-10/2013 dated 15.02.2016, one month advance payment in respect of the DEOs actually joined for duties in the respective workplaces, would be allowed to WTL, on submission of bill to the Executive Engineer, Calcutta Drainage Outfall Division, Irrigation & Waterways Directorate, having office at 6<sup>th</sup> Floor, Jalasampad Bhaban, Block-DF, Sector-III, Bidhannagar, Kolkata 700091, who has been declared as Drawing & Disbursing Officer (DDO) for this purpose, vide this Department No.462-IE/IW/N/IE-9A-10/2013 dated 11<sup>th</sup> February 2016. Subsequently, bills with authenticated absentee statements would have to be submitted to the said DDO from April 2016 onwards. Advance amount, paid initially may be adjusted in the last month of the contract period, which is for 1 (One) year and may be reviewed thereafter.
6. The charge will be debited out of Non Plan Budgetary provision of this Department, under the Head of Account: "2701 – 03 – 105 – NP – 001 – 00 – 00" in the current financial year of 2015-16. Appropriate head of account for the next financial year would be intimated in due course.
7. This issues with the concurrence of the Finance Department vide U.O. No. Group-T/2015-16/0937 dated 08.02.2016.
8. All concerned are being informed.

  
**A SenGupta**  
 Joint Secretary to the  
 Government of West Bengal

Memo No.779/1(2) – IE

Dated, 11<sup>th</sup> March 2016

Copy with copy of Annexure-I forwarded for information to the:

- 1 Principal Accountant General (A&E), West Bengal  
Treasury Buildings, 2, Government Place (West)  
Kolkata 700001
- 2 PS to Minister-in-charge  
Irrigation & Waterways Department  
Government of West Bengal

  
**A SenGupta**  
 Joint Secretary to the  
 Government of West Bengal

Encl. as stated

Memo No.779/2(13) – IE

Dated, 11<sup>th</sup> March 2016

Copy with copy of Annexure I &amp; II forwarded for information and necessary action to the:

- 1 Director of Personnel & Ex-officio Chief Engineer  
Irrigation & Waterways Directorate
- 2 Chief Engineer (North)  
Irrigation & Waterways Directorate
- 3 Chief Engineer (South)  
Irrigation & Waterways Directorate
- 4 Chief Engineer (West)  
Irrigation & Waterways Directorate
- 5 Chief Engineer (South West)  
Irrigation & Waterways Directorate
- 6 Chief Engineer (Design & Research)  
Irrigation & Waterways Directorate

Concerned Executive Engineers & Assistant Engineers may be requested to positively submit absentee statement directly to WTL within the timeline specified in Para-3 of the

- 7 Deputy Secretary (Works) – I  
Irrigation & Waterways Department
- 8 Assistant Secretary (Establishment)  
Irrigation & Waterways Department
- 9 Law Officer  
Irrigation & Waterways Department
- 10 Superintending Engineer, Metropolitan Drainage Circle  
Irrigation & Waterways Directorate
- 11 Executive Engineer, Calcutta Drainage Outfall Division  
Irrigation & Waterways Directorate
- 12 Pay & Accounts Officer – III  
PO IB Market, Bidhannagar
- ✓ 13 Sri R K Sharma  
Nodal Officer, e-Governance  
&  
Executive Engineer  
DVC Study Cell  
Irrigation & Waterways Directorate

– with a request to upload this order in the departmental website.

  
**A SenGupta**  
Joint Secretary to the  
Government of West Bengal

Encl. as stated

List of 57 nos. Data Entry Operators with Their Working Place

Sl. No.	Name of the Candidate	Place of Working	Remarks
1	Subhankar Chakraborty	Executive Engineer, MDD-I at Jalasampad Bhawan	
2	Shritama Chatterjee	Assistant Engineer, Calcutta Canal Sub-Division at Gouribari, Kolkata	
3	Subhodeep Bose	Executive Engineer, Mayurakshi South Canals Divn. At Bolpur	
4	Sukanta Banerjee	Assistant Engineer, Lower Damodar Sub-Divn. At Mahishrekha near Bagnan	
5	Swati Chakraborty	Assistant Engineer, Mograhat Irrigation Sub-Divn. At Mograhat	
6	Arpita Ghatak	Chief Engineers' Office (Budget, Revenue & Medical Cell) at Jalasampad Bhaban	
7	Ekta Basu	Chief Engineers' Office (Budget, Revenue & Medical Cell) at Jalasampad Bhaban	
8	Ritabroty Chatterjee	Assistant Engineer, Baruipur Drainage Sub-Divn. At Baruipur	
9	Subham Chakraborty	Assistant Engineer, Lower Damodar Construction Sub-Division No.II at Uluberia	
10	Soma Bose	Assistant Engineer, Suburban Drainage Sub-Divn No.II at Jalasampad Bhawan	
11	Bibhas Narayan Bose	Assistant Engineer, Chandannagar Irrigation Sub-Divn. At Chandannagar	
12	Arpita Samaddar	Deputy Secretary (Works)-I, Irrigation & Waterways Department	
13	Sougata Dhar Roy	Executive Engineer, Joynagar Irrigation Division at Baruipur	
14	Prosenjit Lodh	Assistant Engineer, Urban Drainage Sub-Division No.III at Madhyamgram	
15	Sudeshna Pramanick	Assistant Engineer, Ranaghat Irrigation Sub-Divn. At Ranaghat	
16	Suparna Hazra	Assistant Engineer, Metropolitan Drainage (HQ) Sub-Division at Jalasampad Bhawan	
17	Priyanka Mukherjee	Assistant Engineer, Investigation & Planning Sub-Divn. No.III at Jalasampad Bhawan	
18	Surajit Ghosh	Assistant Engineer, Trans Damodar Drainage Sub-Divn. At Amta	
19	Debanjan Bhattacharya	Assistant Engineer, Suburban Drainage Sub-Divn. No. III at Churial, Budgebudge	
20	Kaushik Bhattacharya	Superintending Engineer, Subarnarekha Barrage Circle at Midnapore	
21	Arindam Mondal	Assistant Engineer, Seijberia Irrigation Sub-Division No.II at Seijberia	
22	Ayan Ghosal	Assistant Engineer, Basirhat Irrigation Sub-Divn. At Basirhat	

23	Saikat Gayen	Assistant Engineer, Singur Irrigation Sub-Divn. At Singur	
24	Kaushik Mitra	Executive Engineer, Hooghly Irrigation Divn. At Pearabagan, Chinsurah	
25	Piyali Sarkar	Project Director (Head Quarter), SERP at Jalasampad Bhawan	
26	Abhisek Dutta	Law Officer, Irrigation & Waterways Department	
27	Piyali Mati (Paul)	Revenue Officer, Damodar Revenue Division No.II at Durgapur	Not yet joined
28	Debipriya Mukherjee	Executive Engineer-II, I&P Division (South) at Jalasampad Bhawan	
29	Poulami Pallab	Revenue Officer, Damodar Revenue Division No.III at Chinsurah	
30	Partha Mukharjee	Assistant Engineer, Jamuna Basin Drainage Sub-Division at Gobardanga	
31	Jesmina Khatun	Assistant Engineer, Urban Drainage Sub-Division No.I at Jalasampad Bhawan	
32	Suparna Mal	Assistant Engineer, Tolly's Nullah Sub-Divn. At Bagbazar, Kolkata	
33	Surojit Adhikary	Revenue Officer, Damodar Canal Revenue Division at Burdwan	
34	Subrata Saha	Assisotant Secretary (Establishment), Irrigation & Waterways Department	
35	Sk. Sahabaza Hasan	Assistant Engineer, Mundeswari Irrigation Sub-Divn. At Champadanga	
36	Jainal Abedin Laskar	Revenue Officer, Damodar Revenue Division No.I at Burdwan	
37	Ansura Khatun	Assistant Engineer, Tamluk Irrigation Sub-Division at Tamluk	
38	Himangshu Chakraborty	Chief Engineers' Office (Budget, Revenue & Medical Cell) at Jalasampad Bhaban	
39	Paromita Ghosh	Revenue Officer, Canal Revenue Division No.I at Midnapore	
40	Sk. Sajahan	Executive Engineer-I, I&P Division (South) at Jalasampad Bhawan	
41	Arup Kumar Ghosh	Assistant Engineer, Calcutta Drainage Outfall Sub-Division No.I at Jalasampad Bhawan	
42	Lipika Ghosh	Executive Engineer, Burdwan Investigation & Planing Division at Burdwan	
43	Jayanta Santra	Assistant Engineer, Chinsurah Irrigation Sub-Division at Chinsurah	
44	Somenath Bose	Superintending Engineer & PA to Chief Engineer (West), Burdwan	
45	Pratim Dasgupta	Assistant Engineer, Jamalpur Irrigation Sub-Division at Jamalpur	
46	Madhumita Juana	Assistant Engineer, Barasat Drainage Sub-Division at Barasat	

47	Kazi Wasim Akkaram	Executive Engineer, Kangsabati Canals Division No.III at Bishnupur	
48	Sk. Mainul Hasan	Executive Engineer-I, I&P Division (South) at Jalasampad Bhawan	
49	Sk. Sarafaraz Ahamed	Executive Engineer, East Midnapore Division at Tamluk	
50	Nazmul Hossain Sanfui	Assistant Engineer, Howrah Drainage Sub-Division at Nazirganj	
51	Pronay Mukherjee	Assistant Engineer, Metropolitan Electrical Sub-Division at Jalasampad Bhawan	
52	Jagabandhu Jana	Executive Engineer, Contai Irrigation Division at Contai	
53	Golam Shahid Sardar	Assistant Engineer, Lower Damodar Construction Sub-Divn. No.I at Uluberia	
54	Somnath Ghosh	Assistant Engineer, Arambagh Irrigation Sub-Division at Arambagh	
55	Abdus Salam Mondal	Assistant Engineer, Daimond Harbour Irrigation Sub-Division at Diamond Barbour	
56	Papiya Khatun	Executive Engineer, Metropolitan Electrical Division at Jalasampad Bhawan	
57	Birat Mondal	Executive Engineer, West Midnapore Division at Midnapore	

M. Jee  
11/3/16  
Director of Personnel  
& Ex-Officio Chief Engineer  
Irrigation & Waterways Directorate  
Government of West Bengal

**Attendance & Performance Report of Contractual Software Personnel**  
(Vide G.O. No.5859-F(Y) dated 22.07.2013 of Finance Department)

Name of the Software Personnel:

Designation:

**Data Entry Operator**

Report Month & Year:

**/ 2016**

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1. Certified that aforementioned Software Professional has actually worked for the period as mentioned above.
2. During this period, his performance was:      a. Satisfactory                      b. Non Satisfactory
3. Remarks, if any

(Name, Designation & Signature of Competent Authority with Date)\*

*\*Competent Authority in terms of Sl.No.7 of G.O. No.5859-F(Y) dated 22.07.2013 of Audit Branch, Finance Department*