



Government of West Bengal  
Office of the Chief Engineer (South), Chief Engineer (D &R) and  
Director of Personnel & Ex-Officio Chief Engineer  
Irrigation & Waterways Directorate,  
Jalasampad Bhawan, Bidhannagar (4<sup>th</sup> floor), Kolkata – 700 091  
e-mail: [directorofpersonnel@ymail.com](mailto:directorofpersonnel@ymail.com)

Memo No: 3652(140)-CIE/1S-14/22

Date: 20/05/26

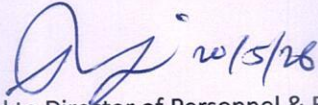
To  
The Superintending Engineer/ Director/Executive Engineer/ Revenue Officer,

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**Sub.: Submission APR of Lower Division Clerk of Subordinate offices  
under Irrigation & Waterways Directorate.**

**Ref:- This office memo no-3324(140)-CIE dated 06/03/26**

.He/She is requested to send the APR of all eligible LDCs(i.e who have passed the Computer Type Test and have been declared confirmed) upto 31.03.25, 1<sup>st</sup> page of Service Book, Result of Type Test, Confirmation Order, Caste Certificate(if any), Asset declaration as on 01.01.26 within 7 working days from the date of issue of this reminder letter. All necessary documents should be duly authenticated. If the APR has already been submitted, further submission will not be required. **This may be treated as extremely urgent.**

  
SE attached to Director of Personnel & Ex-officio, Chief Engineer  
Irrigation & Waterways Directorate, Govt. of West Bengal.

*Passy*  
Memo No: 3652(140)/1(10)-CIE/1S-14/22

Date:

Copy forwarded for information and necessary action to:-

The Chief Engineer

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*Sdr*  
SE attached to Director of Personnel & Ex-officio, Chief Engineer  
Irrigation & Waterways Directorate, Govt. of West Bengal.