

Office of the Chief Engineer (South), Chief Engineer (Design & Research) and Director of Personnel & Ex-Officio Chief Engineer, Irrigation & Waterways Directorate, Government of West Bengal, Jalasampad Bhawan (4th Floor), Bidhannagar, Kolkata - 700 091.
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মুখ্য বাস্তুকারের করণ (দক্ষিণ), মুখ্য বাস্তুকার (নকশা ও গবেষণা) এবং কর্মচারীবৃন্দের অধিকর্তা ও পদাধিকারবলে মুখ্য বাস্তুকার, সেচ ও জলপথ অধিকার, পশ্চিমবঙ্গ সরকার, জলসম্পদ ভবন (পঞ্চমতল), বিধাননগর, কলকাতা- ৭০০০৯১।
ফোননং : (০৩৩) ২৩২১-৫৭৫০, (০৩৩) ২৩৩৭-৮৪৭৭
ফ্যাক্সনং : (০৩৩) ২৩২১৫৭৫০
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CIRCULAR

Dated, Kolkata The 26th February, 2026

Of late, it has been seen, as a matter of practice, that a large number of offices under this Directorate are forwarding applications seeking guidance/instructions regarding payment of terminal/ death benefits of different categories of contractual employees engaged under this Directorate. Thus, delaying the process of disbursement of statutory financial benefits, implemented by the Govt of West Bengal to the concerned applicants at the earliest. The Finance department, Govt of West Bengal has issued specific guidelines/ instructions regarding the same, to mitigate the issue, vide their memo no- 315-F(eGov) dated 24/01/2025, Memo No-1219_F(P2)/FA/N/2M/18/24 dated- 7th March 2024 and Memo No- 7245-F(P)/FA/O/2M/214/17(NB) dated 24th Nov, 2017.

Under the circumstances stated above, all concerned are hereby notified that, henceforth, in case of such application for death/ terminal benefits of different categories of contractual employees engaged in this department, the same need not be forwarded to this office merely for any further guidance/ instructions as there are specific guidelines for the same of the finance department itself, the apex body of this govt for promulgating necessary orders & instructions of the Govt, as a whole. Hence, such case should be disposed off, accordingly, as per the guidelines of the finance department, referred hereinabove verifying the necessary documents, as the case may be. All concerned may be apprised of the same to strictly adhere to the relevant order(s) of the Finance Department, issued from time to time for granting such financial benefits to the contractual employees under Irrigation & Waterways Directorate.

Sd/- (Swati Chatterjee)

Director of Personnel & Ex-Officio Chief Engineer
Irrigation & Waterways Dte.
Govt. of West Bengal.

Memo No- 3295(10)/CIE-3M-03/25

Copy forwarded for information to-

The Chief Engineer (All)

With the request to kindly circulate this to the respective subordinate offices .

Date- 02 MAR 2026

Director of Personnel & Ex-Officio Chief Engineer
Irrigation & Waterways Dte.
Govt. of West Bengal.

27/02/26