

IW-11011(99)/25/2020-SECTION(IW)-Dept. of IW-Part(I)

**Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata-700 091**

No. : 985(10)-IW-11011(99)/25/2020**Date:16.04.2025**

From: The Deputy Secretary to the Government of West Bengal.

To:

1. The Chief Engineer, South, I & W Directorate.
2. The Chief Engineer, West, I & W Directorate
3. The Chief Engineer, South West, I & W Directorate
4. The Director of Personnel & Ex. Officio Chief Engineer, I & W Directorate
5. The Chief Engineer, North, I & W Directorate
6. The Chief Engineer, (Design & Research), I & W Directorate
7. The Chief Engineer, North East, I & W Directorate
8. The Chief Engineer, Teesta Barrage Project, I & W Directorate
9. The Chief Engineer (Mechanical & Electrical), Irrigation & Waterways Directorate
10. The Chief Engineer (Project Director, WBMIFMP), Irrigation & Waterways Directorate,

Subject: Vacancy Circular From Ministry of Jal Shakti, Guwahati

**Ref: Memo no. Nil dated 18.03.2025 of the Under Secretary,
Brahmaputra Board**

The undersigned is directed to enclose the above referred memorandum and request them to circulate the same to their subordinate offices to take necessary actions from their end.

Enclo: As stated above.

Sdf
Deputy Secretary to the Government of West Bengal

No:985(10)/1(2)-IW-11011(99)/25/2020 Date:16.04.2025

Copy forwarded for information and necessary action to:

1. P.A to the Secretary, I&W Department.
- ✓ 2. The Executive Engineer, DVC Study Cell, I&W Dte.----With a request to upload the same in this Department's official website.

B 17.4.25
Deputy Secretary to the Government of West Bengal



भारत सरकार, जल शक्ति मंत्रालय

Government of India, Ministry of Jal Shakti

जल संसाधन, नदी विकास और भूमा संरक्षण विभाग : Department of Water Resources, RD & GR

ब्रह्मपुत्र बोर्ड : Brahmaputra Board

बसिष्ठ : गुवाहाटी-29

Basistha, Guwahati-29

Date: 18.03.2025.

VACANCY CIRCULAR

Applications are invited for filling up the following posts on deputation basis in the Brahmaputra Board, Guwahati, a Statutory Body established under Brahmaputra Board Act (46 of 1980) by Government of India from candidates fulfilling the eligibility criteria as indicated against each posts:-

1.

(a) Name of the post	Deputy Chief Engineer (Non-Ministerial)
(b) No. of posts	03 (three) Posts
(c) Place of posting	Agartala, Guwahati, Siliguri
(d) Scale of pay	Level-13 (Rs. 1,23,100- 2,15,900)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administrations or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous bodies or Universities or recognized Research Institutions: (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) with five years regular service in the post Superintending Engineer in level-12 (Rs.78,800 - 2,09,200/-) in pay matrix rendered after appointment thereto on regular basis in parent cadre or department; and (b) Desirable - five years experience in Water Resources Project.

2.

(a) Name of the post	Superintending Engineer (Non-Ministerial)
(b) No. of posts	06 (six) posts
(c) Place of posting	Aizwal, Dimapur, Gangtok, Imphal, Shillong, Silchar
(d) Scale of pay	Level-12 (Rs. 78,800- 2, 09,200)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administrations or State Electricity Boards or Public Sector Undertakings or Statutory Organization or Autonomous Bodies or Universities or recognized Research Institutions: (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) with five years regular service in the post of Executive Engineer in level-11 (Rs.67,700 - 2,08,700/-) in pay matrix in their parent cadre or department; and (b) Desirable - five years experience in Water Resources Project.

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3.

(a) Name of the post	Executive Engineer (Civil) (Non-Ministerial)
(b) No. of posts	17 (seventeen) posts
(c) Place of posting	Agartala, Aizwal, Dimapur, Gangtok, Guwahati, Lakhimpur, Nalbari, New Delhi, North Guwahati, Majuli, Roing, Shillong, Silchar, Siliguri
(d) Scale of pay	Level-11 (Rs. 67,700-2, 08,700)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administration or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous Bodies or Universities or recognized research institutions; (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) with five years regular service in the post of Assistant Executive Engineer (Civil) in level-10 (Rs.56,100 - 1,77,500/-) in pay matrix in parent cadre or department; and (b) Desirable - five years experience in Water Resources Project.

4.

(a) Name of the post	Executive Engineer (Mechanical) (Non-Ministerial)
(b) No. of posts	01 (one) post
(c) Place of posting	Guwahati
(d) Scale of pay	Level-11 (Rs. 67,700-2, 08,700)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administration or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous Bodies or Universities or recognized research institutions; (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) with five years regular service in the post of Assistant Executive Engineer (Mechanical) in level-10 (Rs.56,100 - 1,77,500/-) in pay matrix in parent cadre or department; and (b) Desirable - five years experience in Water Resources Project.

5.

(a) Name of the post	Under Secretary (E) (Ministerial cadre).
(b) No. of posts	01 (one) post
(c) Place of posting	Guwahati
(d) Scale of pay	Level-11 (Rs. 67,700-2, 08,700)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administration or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous Bodies or Universities or recognized research institutions; (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) with seven years' regular service in the post of Section Officer in level-7 (Rs.44,900 - 1,42,400/-) in pay matrix or equivalent in parent cadre or department

6.

(a) Name of the post	Senior Accounts Officer (Non-Ministerial)
(b) No. of posts	01 (one) post
(c) Place of posting	Guwahati
(d) Scale of pay	Level-11 (Rs. 67,700-2, 08,700)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administration or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous Bodies or Universities or recognized research institutions: (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) holding the post of Accounts Officer in level-10 (Rs.56,100 - 1,77,500/-) in pay matrix with five years' regular service in parent cadre or department; and (b) having three years' experience in dealing with financial matters, Central Government financial rules and regulations preferably having experience in compilation of annual accounts, internal audit and knowledge in Central Public Works Department system of accounts.

7.

(a) Name of the post	Accounts Officer (Non-Ministerial)
(b) No. of posts	01 (one) post
(c) Place of posting	Guwahati
(d) Scale of pay	Level-10 (Rs. 56,100-1, 77,500)
(e) Eligibility criteria	Officers of the Central Government or State Government or Union Territory Administration or State Electricity Boards or Public Sector Undertakings or Statutory Organizations or Autonomous Bodies or Universities or recognized research institutions: (a) (i) holding analogous post in parent cadre or department on regular basis; or (ii) holding the post of Section Officer (Accounts) in level-7 (Rs.44,900 - 1,42,400/-) in pay matrix with three years' regular service in parent cadre or department; and (b) having three years' experience in dealing with financial matters, Central Government financial rules and regulations preferably having experience in compilation of annual accounts, internal audit and knowledge in Central Public Works Department system of accounts.

8.

(a) Name of the post	Section Officer (Secretariat) (Ministerial)
(b) No. of posts	03 (two) posts.
(c) Place of posting	Guwahati
(d) Scale of pay	Level- 7 (Rs. 44,900 - 1, 42,400)
(e) Eligibility criteria	From amongst officers under the Central Government or State Government or Union Territory Administration or

	State Electricity Board or Autonomous Body or Statutory Body or Public Sector Undertakings : (a) (i) holding analogous posts on regular basis in parent cadre or department; or (ii) with five years' regular service in the grade of Assistant or Superintendent in Level-6(Rs. 35,400 - 1,12,400/-) in Pay Matrix; and (b) possessing 3 years' experience of working in the various establishment jobs and knowledge of Central Government rules and regulations.
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9.

(a) Name of the post	Private Secretary (Ministerial)
(b) No. of posts	04 (four) posts.
(c) Place of posting	Guwahati
(d) Scale of pay	Level- 7 (Rs. 44,900 - 1, 42,400)
(e) Eligibility criteria	From amongst officers under the Central Government or State Government or Union Territory Administration or Autonomous Body or Statutory Body or Public Sector Undertakings: (i) holding analogous post on regular basis in parent cadre or department; or (ii) with five years regular service in the grade of Stenographer Grade - I in Level-6 (Rs.35,400-1,12,400/-) in Pay Matrix.

10.

(a) Name of the post	Divisional Accountant (Non-Ministerial) (Finance and Accounts Cadre)
(b) No. of posts	03 (three) posts.
(c) Place of posting	Aizawl, Imphal, Siliguri
(d) Scale of pay	Level- 7 (Rs. 44,900 - 1, 42,400)
(e) Eligibility criteria	From amongst officers under the Central Government or State Governments or Union Territory Administrations or State Electricity Board or Autonomous Body or Statutory Body or Public Sector Undertakings: (i) holding analogous posts on regular basis in parent cadre or department; or (ii) with eleven years regular service in the grade of Junior Accountant in Level-5 (Rs.29,200 - 92,300) in Pay Matrix.

11.

(a) Name of the post	Assistant (Ministerial)
(b) No. of posts	12 (twelve) posts.
(c) Place of posting	Agartala, Aizwal, Dimapur, Guwahati, Imphal, Itanagar, New Delhi, North Guwahati, Shillong, Sikkim, Silchar, Siliguri
(d) Scale of pay	Level-6 (Rs. 35,400 - 1,12,400)

(e) Eligibility criteria	From amongst officers under the Central Government or State Governments or Union Territory Administrations or State Electricity Board or Autonomous Body or Statutory Body or Public Sector Undertakings: (a) (i) holding analogous posts on regular basis in parent cadre or department; or (ii) with ten years regular service in the grade of Upper Division Clerk In Level-4 (Rs.25,500 - 81,100) in Pay Matrix; and (b) possessing 3 years' experience of working in the various establishment jobs and knowledge of Central Government rules and regulations.
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12.

(a) Name of the post	Upper Division Clerk (Ministerial)
(b) No. of posts	19 (Nineteen) posts.
(c) Place of posting	Agartala, Aizwal, Dimapur, Gangtok, Guwahati, Imphal, Itanagar, Lakhimpur, Majuli, Nalbari, New Delhi, North Guwahati, Roing, Shillong, Silchar, Siliguri
(d) Scale of pay	Level-4 (Rs.25,500 - 81,100)
(e) Eligibility criteria	Officers working under the Central Government or State Government or Union territory Administrations or State Electricity Boards or Public Sector Undertakings or Statutory organisations or autonomous bodies or Universities or recognised research institutions; (i) holding analogous posts on regular basis in parent cadre; or (ii) with eight years' regular service in the post of Lower Division Clerk in level-2 (Rs.19,900-63,200/-) in pay matrix.

The number of posts mentioned above in each case may likely to vary. The selected officers will be appointed on deputation basis initially for a period of 3 (three) years, which can be extended further in the interest of Board's works and depending on the performance of the officer. The terms and conditions of deputation will as per DoPT O.M. No. 6/8/2009-Estt.(Pay II), dated 17.06.2010 and as amended from time to time. **The place of posting will be against the vacancies in the respective grade in Brahmaputra Board.**

Interested and eligible officer/officials may send their applications through proper channel with 4 (four) copies of bio-data as per prescribed Proforma (enclosed as Appendix-A). Applications complete in all respect are to be forwarded through proper channel so as to reach the **Secretary, Brahmaputra Board, Basistha, Guwahati-781 029** within 60 days from the date of publication in the **Employment News.**

While forwarding the applications the lending/Administrative Authorities may forward CR dossiers for last 5 years of the officers concerned and certify that the information furnished by the applicants are correct and no vigilance/disciplinary case is pending or contemplated against the officers in the prescribed format (enclosed Annexure-I). The upper age limit for candidates is 56 years on closing date of receipt of application.

If the officer nominated for the post is selected, the lending department will have to release the officer within one month from the date of issue of the appointment order.

The eligibility criteria of the candidate will be on the date of issue of this Notification.

This issues with the approval of Chairman, Brahmaputra Board.

Signed by Shankamath

Sharma Lalimoung

Date: 12-05-2015 10:03:35

(Shankamath Sharma Lalimoung)

(Super Secretary)

BIO-DATA PROFORMA

1. Name	
2. Address in Block letters	
(a) Email id (b) Mobile No	
3. Date of Birth (in Christian era)	
4. Date of retirement under Central/State Government rules	
5. Educational Qualifications	
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualification/Experience required as mentioned in the advertisement/vacancy circular	Qualification/Experience possessed by the Officer
Essential	Essential
A) Qualification	A) Qualification

B) Experience	B) Experience				
Desirable	Desirable				
A) Qualification	A) Qualification				
B) Experience	B) Experience				
6.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the PR by the Administrative Ministry/Departments/ Office at the time of Issue of Circular and issue of Advertisement in the Employment News.					
6.2 Note: In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.					
7. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and Work Experience of the post.					
7.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience of the post					
8. Details of Employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is in sufficient.					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have drawn by the candidate may be indicated as below:

Office/ Institution	Pay, Pay Band and Grade Pay drawn under ACP under ACP/MACP Scheme	From	To
9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
10. In case the present employment is held on deputation/contract basis, Please state-			

(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name to the post and pay of the post held in substantive capacity in the parent organization
<p>10.1 Note: In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance and Integrity Certificate.</p> <p>10.2 Note: Information under Column 9(c) & 9 (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p>			
11. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p>12. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column):</p> <p>(a) Central Government (b) State Government (c) Autonomous Organisation (d) Government Undertakings (e) Universities (f) Others</p>			
13. Please state whether you are working in the same Department and are in the Feeder grade or feeder to feeder grade.			
14. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
15. Total emoluments per month now drawn			
Basic Pay in the Pay Band	Grade Pay	Total emoluments	
16. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest Salary slip issued by the Organization showing details may be enclosed.			
Basic Pay with Scale of Pay and rate increment	Dearness Pay/interim relief/other Allowances etc.(with break-up details)	Total emoluments	

<p>17. (a) Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) Professional training and</p>		
<p>(iii) work experience over and above prescribed in the Vacancy Circular/Advertisement</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>		
<p>17. (b) Achievement:</p> <p>The candidates are requested to indicate information with regard to:</p> <p>(i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/Institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any Research/innovative measure involving official recognition (vi) Any other information</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>		
<p>18. Please state whether you are applying for deputation (STC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p>		
<p># (The option of 'STC'/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>		
<p>19. Whether belongs to SC/ST/OBC</p>		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my

knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date :

(Signature of the candidate)

Address :

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

Also certified that:

- (i) There is no vigilance or disciplinary case pending/ continuing against Shri/Smt.
- (ii) His/Her Integrity is certified.
- (iii) His/ Her CR Dossier in original is enclosed/ attached to this application. The last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/ minor penalty has been imposed on him/ her during the last 5 years or a list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned
(Employer/ Cadre Controlling Authority with Seal)

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Copy for information and necessary action. He is requested to kindly circulate the advertisement among the offices of the department.

1. The Chief Secretaries of all the States of India.
2. All Members of the Brahmaputra Board.
3. Deputy Secretary, Civil Supply, Deptt. of Jt. Secy, Department of Public Distribution, Ministry of Food, New Delhi-110001.
4. The Chairman, CWC, Sewa Bhawan, R.K. Puram, New Delhi-36.
5. The Chairman, GFCC, Sinchai Bhawan, 3rd floor, Patna.
6. The Chairman, ASEP, Bijuli Bhawan, Paltan Bazar, Guwahati-1.
7. The Chairman, NEEPCO, Shillong.
8. The Secretary, Water Resources Department, Govt. of Assam, Charanpoo Bazar, Guwahati-3.
9. The Secretary, Irrigation Department, Govt. of Assam, Charanpoo Bazar, Guwahati-3.
10. The Commissioner and Secretary, RWD, Govt. of Arunachal Pradesh.
11. The Commissioner and Secretary, Agriculture Department, Meghalaya, Shillong.
12. The Secretary, Irrigation and Flood Control Department, Govt. of Meghalaya, Kohima-797001.
13. The Engineer in Chief, RWD, Arunachal Pradesh, Itanagar.
14. The Chief Engineer, Public Works Department (WR), Itanagar, Nagaland.
15. The Chief Engineer, Water Resources Department, Manipal, Imphal.
16. The Engineer in Chief, RWD, Mizoram, Aizawl.
17. Secretary, Irrigation and WRD, Govt. of Mizoram, Aizawl.
18. Secretary, Irrigation and Waterways Department, Govt. of West Bengal.
19. Secretary, Power/Irrigation, Govt. of Sikkim, Gangtok.
20. Director, NRIWALM, Dibrugarh, Tezpur.
21. The Chairman, Meghalaya Energy Corporation Limited, Shillong.
22. The Chief Engineer, Water Resources Department, Meghalaya, Shillong.
23. The Chairman, National Projects Construction Corporation, New Delhi.
24. The CMD, NHPC, Faridabad.
25. The Chairman and Managing Director, WAPCOS, New Delhi.
26. The Chairman, Central Ground Water Board, Bijuli Bhawan, NRIW, Itanagar, Haryana.
27. The Director General of Works, C.P.W.D., A-Wing, Nirman Bhawan, New Delhi-110011.
28. The Chief General Manager, NRI Railway, Maligaon, Guwahati.
29. The General Manager (NRI Admin), Bharat Sanchar Nigam Limited, Assam Circle, Panbazar, Guwahati-1.
30. The D. General Manager (NRI CMIS), Bharat Sanchar Nigam Limited, Assam Circle, Panbazar, Guwahati-1.
31. The Director General, Indian Meteorological Department, Mousam Bhawan, Lodhi Road, New Delhi-3.

32. The Regional Director, Central Ground Water Board, Belkuchi, N.H. Bye Pass, Guwahati.

33. The Chief Engineer, Central Public Works Department, Barunimaidam, Guwahati.

34. The Chief Post Master General, Meghalapal Bhawan, Panbazar, Guwahati.

35. The General Manager, Shree Sandhar Nigam Limited, Barakaza, Guwahati.

36. The Addl D.G., Geological Survey of India, N.E. Region, Bongaichand, Silchar.

37. The Deputy D.G., Indian Meteorological Deptt., Borjhar, Guwahati.

38. The Superintending Engineer, Central Water Commission, Adebart, Guwahati.

39. Universities, North Eastern Regions.

40. The Officer in Charge, All India Radio, Deodharshan, Meghalapal Bhawan, Guwahati. Request to broadcast the advertisement accordingly.

41. The Executive Engineer, Labour Office, Brahmaputra Board, Flakka, G-11, 12, Dore, N.H. Building, Sector-10, Okhla, New Delhi-73.

42. The Assistant Director, I.O., Brahmaputra Board, Bongaichand, Guwahati. For information and necessary action.

43. Notice Board.