

**Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 3rd Floor; Western Block,
Salt Lake; Kolkata-700 091**

CIRCULAR

No. 695-IE/IW-11011(99)/50/2025

Date: 17/03/2025

It has been noticed that often the important news related to Irrigation & Waterways Department published in all leading daily Newspaper of West Bengal is not reaching the Hon'ble Minister-in-Charge and office of the Additional Chief Secretary in due time.

Accordingly, for keeping the Hon'ble Minister-in-Charge and Additional Chief Secretary of this department updated regarding all important news related to Irrigation & Waterways Department published in all leading daily Newspaper throughout West Bengal, the following procedure is hereby enumerated which needs to be followed henceforth:

1. For outside of Kolkata district:

All Superintending Engineers of the different circles will collect the news related to Irrigation & Waterways Department from all the leading daily Newspaper of West Bengal being circulated under his jurisdiction and should forward the said scanned news to the Executive Engineer, DVC Study Cell within 11:000 a.m. The Executive Engineer, DVC Study Cell will place the same before the OSD to Hon'ble Minister-in-Charge and Principal Personal Secretary to Additional Chief Secretary, Irrigation & Waterways Department within 11:30 a.m.

2. For Kolkata district:

The Executive Engineer, DVC Study Cell will accumulate all the news related to Irrigation & Waterways Department from all the leading daily Newspaper of West Bengal (Kolkata Edition) and place the said news cuttings before the OSD to Hon'ble Minister-in-Charge and Principal Personal Secretary to Additional Chief Secretary, Irrigation & Waterways Department within 11:30 a.m.

All concerned are hereby being informed accordingly.

Sd/-

Joint Secretary to the Government of West Bengal

No. 695/1/6 -IE/IW-11011(99)/50/2025

Date: 17/03/2025

Copy forwarded for information and necessary action to:-

1. OSD to Hon'ble Minister-in-Charge, Irrigation & Waterways Department
2. Pr. P.S. to the Additional Chief Secretary, Irrigation & Waterways Department
3. Sr. P.A. to the Secretary, Irrigation & Waterways Department
4. All Chief Engineers, Irrigation & Waterways Directorate
5. All Superintending Engineer, Irrigation & Waterways Directorate
- ✓ 6. The Executive Engineer, DVC Study Cell, Irrigation & Waterways Directorate with a request for compliance of the same and to upload the Circular in the official website of the Irrigation & Waterways Department.

Joint Secretary to the Government of West Bengal