

**Government of West Bengal**  
**Irrigation & Waterways Department**  
**Jalaspad Bhawan, 3<sup>rd</sup> Floor; Western Block**  
**Salt Lake; Kolkata-700 091**

No. 1597(22)-IE-3M-50/2021

Date: 06.06.2023

**From:** The Joint Secretary to the government of West Bengal.

**To,**

1. The Executive Engineer, Alipurduar Irrigation Division, I & W Dte.
2. The Executive Engineer, Coochbehar Irrigation Division I & W Dte.
3. The Executive Engineer, South Dinajpur Irrigation Division, I & W Dte.
4. The Executive Engineer, Hooghly Irrigation Division I & W Dte.
5. The Executive Engineer, Howrah Irrigation Division I & W Dte.
6. The Executive Engineer, Jalpaiguri Irrigation Division I & W Dte.
7. The Executive Engineer, Nadia Irrigation Division I & W Dte.
8. The Executive Engineer, Bidyadhari Drainage Division I & W Dte.
9. The Executive Engineer, Asansol Irrigation Division I & W Dte.
10. The Executive Engineer & TA to Chief Engineer, West I & W Dte.
11. The Executive Engineer, North Dinajpur, Irrigation Division I & W Dte.
12. The Executive Engineer-II, Joynagar, Irrigation Division. I & W Dte.
13. The Executive Engineer & TA to Superintending Engineer, Circle -II, I & W Dte.
14. The Executive Engineer, Purulia Construction Division, I & W Dte.
15. The Executive Engineer, Contai Irrigation Division, I & W Dte.
16. The Executive Engineer, West Midnapore Division, I & W Dte.
17. The Executive Engineer & TA to Chief Engineer, South I & W Dte.
18. The Executive Engineer, Kangsabati Canal Division No.V, I & W Dte.
19. The Executive Engineer, Mahananda Link Canal Division, I & W Dte.
20. The Executive Engineer, Mayurakshi South Canal Division, I & W Dte.
21. The Executive Engineer & TA to SE, Kangsabati Circle, I & W Dte.
22. The Executive Engineer & TA to SE, North Irrigation Circle-I, I & W Dte.

**Sub.:** Circulating the Minutes of Meeting relating to the UTKARSH BANGLA-Reg.

**Ref:** - 1. Letter No. I/400628/2023 dated 29<sup>th</sup> May, 2023 and 2. Letter No. I/400803/2023 dated 29<sup>th</sup> May, 2023 of Department of Technical Education Training and Skill Development, Government of West Bengal.

The undersigned is directed to enclose herewith the above referred letter in connection with the above cited subject with a request to take necessary action in this regard and let this Department know whether there is any scope of training of the staff under your control.

This may kindly be treated as urgent.

*sdf.*  
Joint Secretary to the  
Government of West Bengal

Date: 06.06.2023

No. 1597(22)/1(5)-IE-3M-50/21

Copy forwarded for information & necessary action taken to:-

1. Pr. PS to the Principal Secretary, Irrigation & Waterways Department.
2. PA to the Secretary, Irrigation & Waterways Department.
3. All Chief Engineers, I & W Directorate.
4. Smt. Ruma Adhikari, Assistant Secretary & Nodal officer, Utkarsh Bangla Scheme, Irrigation & Waterways Department.
5. The Executive Engineer, DVC Study Cell, I & W Dte.--- with a request to upload the same in this Department's Official Website.

  
Joint Secretary to the  
Government of West Bengal

1/400803/2023

PBSSD-40/16/2023-OSD(PBSSD)-PBSSD

H.A. (E)  
1/6/23

- A.S. (10)  
1/6/23

Government of West Bengal  
Department of Technical Education Training and Skill Development  
Karigari Bhavan, Action Area III, Rajarhat, New Town, Kolkata,  
700160

Memo:

Date: 29.05.2023

To  
The Addl. Chief Secretary/Principal Secretary/Secretary  
Department (All)  
Govt. of West Bengal

Sub: Circulating the Minutes of Meeting relating to the UTKARSH BANGLA -  
Reg.

Ref:- Meeting Dated 22.05.2023

Secretary

31.5.2023

Sir/Madam,

Please refer to the State level meeting chaired by Hon'ble Chief Minister, GoWB discussing the issues relating to Utkarsh Bangla & the improving the employment opportunities to the youth of the West Bengal by establishing a better industry connect.

In this connection, as a matter of follow up, a meeting is chaired under the Chief Secretary, GoWB and another on dated 22.05.2023 is chaired by Additional Chief Secretary, Labour Department. Accordingly, the minutes of the meeting dated 22.05.2023 is enclosed herewith for your kind perusal and necessary further action.

Thanking you

Yours faithfully,

*[Signature]*

Senior Special  
Secretary  
TET&SD Department  
& Convenor of the  
Committee

1056-PS  
31.5.23

Copy forwarded for the information to:

1. The Project Director, PBSSD
2. Additional Secretary / Joint Secretary of this Department
3. The OSD to HMoS (IC), TET&SD Department
4. The P.S. to Chief Secretary, Govt. of West Bengal
5. The P.S. to Additional Chief Secretary, Home & Hill Affair Department

1/400803/2023

6. The P.S. to Additional Chief Secretary, Finance Department
7. The Sr. P. S. to Additional Chief Secretary, Labour Department
8. The Sr. P.S. to Principal Secretary, TET&SD Department
9. The P.S. to Sr. Special Secretary, TET&SD Department
10. The Directors - DIT/DTET/DVET
11. The CAO, WBSCTVE&SD
12. Office Copy



Senior Special  
Secretary  
TET&SD Department  
& Convenor of the  
Committee

**Minutes of the meeting of the Committees of the Secretaries  
created for improving employment linkage of the Utkarsh Bangla  
Scheme held on 22/05/23 in Labour Department Conference hall**

The Additional Chief Secretary, Labour Department was in chair and the Principal Secretary, Technical Education, Training and Skill Development Department (TETSD) was in co-chair.

The list of officers present is at **Annexure-I:**

After deliberations the following decisions were taken:

1. All the concerned departments may get down to the task of mobilization and registering the establishments/ organizations/ units working under their domain. For this purpose the departments are requested to organize orientation cum briefing session(s) of the officials of the department and directorate up to the district level. Team of the officials from the TETSD/ PBSSD would participate in this orientation so that the departmental officials can take up this exercise in the right earnest. (Action: Line Departments, PBSSD/ TETSD Department)
2. TETSD Department would create a SoP for the departmental officials to follow and if possible create a Do It Yourself (DIY) user manual/ audiovisual so that these officials could consult those, if required. (Action: PBSSD/ TETSD Department)
3. TETSD/ PBSSD would also nominate Liaison Officers from their side to interact with the concerned departments and help them in this process of onboarding the industry associations, industrial units and other establishments on the portal; helping them raise the demand, customize the courses if needed, helping them function as training providers (if they so desire) and monitor such trainings and monitor the post training participation in the units raising such demands. (Action: PBSSD/ TETSD Department)
4. The districts have already been advised to undertake the registration exercise in a camp mode. The Departments may advise the District Level Officials to work closely with the District Project Management Units for this purpose. (Action: Line Departments, DPMUs)
5. The concerned departments may also share the database of units/ establishments/ organizations registered under them to the TETSD Department ( in an Excel format with the fields as mentioned in the annexed document) so that the onboarding process could be monitored against these registered units. (Action: Line Departments)

The following database may be shared immediately:

- i) Labour Department: data on registered factories, shops and establishments and Contract Labour Act
- ii) MSME&T Department: the data of Udyam registered establishments/ units
- iii) ICE Department: registered units/ industrial parks' units.
- iv) Tourism Department: registered hotel restaurants and other tourism facilities and operators.
- v) Health Department: registered establishments in Swasthya Sathi/ Clinical Establishments
- vi) Transport Department: registered transport service providers, dealers etc.
- vii) PWD and other Engineering Departments: registered contract agencies .
- vii) Finance Deptt. registered agencies in e-tender databases of the state.

1/399734/2023

6. The departments' role would not be limited to providing the data and onboarding the establishments. The departments would have to get involved in the training needs assessment under their department and work with the TETSD/ PBSSD for fulfilling such training needed through Utkarsh Bangla. (Action: Line Departments)
7. Emphasis may be given on sectors where job requirement is in much demand. A few of such sectors are already identified by the Labour Department. The List of identified sectors may be shared by the Labour Commissioner. (Action: Labour Department)
8. All Nodal officers of line departments may be instructed to attend weekly review meetings on Utkarsh Bangla with DPMUs and line Departments held on every Wednesday at 3:30 PM. (Action: Line Departments)
9. TETSD Department explained the process of registration of the dept. Nodal officers, their district officials, industry chambers and associations and industry units/establishments/employers. The process involves validation of industry chambers by the department and individual units by either the department or the industry chambers. (Action: Line Departments, PBSSD/ TETSD Department)
10. Registration may be started in industrial parks and Industry Clusters in the camp mode wherein the concerned departmental officials, park officials and Utkarsh Bangla team can jointly facilitate the registration of all the establishments on the portals and brief them about the facilities available under Utkarsh Bangla and help them in availing of these facilities. (Action: Line Departments, PBSSD/ TETSD Department)
11. The issue about apprentices in all the establishments including the public sector was discussed and was decided that it should be pursued along with other activities as this is a very important methodology of imparting industry-linked training. The matter was also discussed with DMs/ SDOs and BDOs by the Chief Secretary in a VC. (Action: Line Departments, PBSSD/ TETSD Department)
12. It was also felt that the aggregators and placement agencies play an important role in terms of employment of the candidates and those should be associated with the employment linked module of the Utkarsh Bangla. (Action: PBSSD/ TETSD Department)
- ✓ 13. Various departments have engaged service providers to deliver services such as security, housekeeping and maintenance of Mela Prangan, Inspection bungalows etc. The skill training and certification of these workers may be taken up under Utkarsh Bangla. (Action: Line Departments)
14. Certain issues relating to providing flexibility in terms of attendance, number of trainees, shortening up RPL cycle, providing wage loss compensation and developing short upskilling courses were also discussed. The TETSD Department would examine these issues. (Action: PBSSD/ TETSD Department)
15. Specific problems of the Tourism Department relating to RPL certification of homestay owners, would be discussed in a bilateral meeting. (Action: PBSSD/ TETSD Department, Tourism Department)
16. Introduction of training on soft skills (Attitude / Behaviour /


- Language) may be planned, for example for Drivers working at Airport to start with. Generic courses for this purpose may be developed under the TETSD Department. These courses may be implemented as separate modules. (Action: PBSSD/ TETSD Department)
17. The issue of financial non-viability of a few STTs is discussed. It is resolved that the concerned line departments may spare additional budget provisions from their relevant budgetary provisions to make the gap-funding/to meet the additional incidental charges. (Action: Line Departments)
  18. The order relating to utilization of Directorate of Employment officers by TETSD Department for skilling and employment activities would be issued by the Labour Department. (Action: Labour Department)
  19. The Labour Department would examine and work out the process for convergence of Yuvashree under Utkarsh Bangla. Labour Department to issue necessary notification to this effect. (Action: Labour Department, PBSSD/ TETSD Department)
  20. As decided earlier the Employment Exchanges may start functioning as mobilization and counseling centers under Utkarsh Bangla. Project Director, PBSSD and Director of Employment would jointly work out the details. (Action: Labour Department, PBSSD/ TETSD Department)
  21. The integration of BHABISHYAT Credit Card Scheme with Utkarsh Bangla was also discussed. The details would be worked out by TETSD and MSMET Department. (Action: MSMET Department, TETSD Department)
  22. The partnership of TETSD and Health Department for developing para medical short term courses would also be discussed. The Health Secretary assured that approval of courses would be given by the Health Department very soon. After such approval TETSD Department would undertake fresh skilling/ certification of existing skills for health establishments. (Action: HFW Department, PBSSD/ TETSD Department)
  23. The Health Department also mentioned the need for the training of the sanitation workers on the medical waste management skills. The TETSD Deptt would take up the matter with H&FW Department for developing a module. (Action: HFW Department, PBSSD/ TETSD Department)
  25. Skilling/ up-skilling of personnel associated with Public Cleaning, Scavenging Services, Sanitary workers, Security agencies, Transport Drivers may be organized by the Department concerned with support from PBSSD. Necessary courses may be designed by the WBSCTVESD. (Action: Line Departments, PBSSD/ WBSCTVESD/ TETSD Department)
  26. The need for a strong communication strategy and social media presence, preferring the same in vernacular (Bengali) languages, was felt by the committee. It was reported that the TETSD/ PBSSD is having its presence on various social media platforms. It is also in the process of having a clear communication strategy for reaching out to the stakeholders. (Action: PBSSD/ TETSD Department)
  27. The need of involving Alumni of ITI/ Short Term Training etc., who are doing well now, for guiding the persons getting trained was strongly felt and TETSD Dept may work out a system for that. (Action: PBSSD/ TETSD Department)

1/399734/2023

28. Placement definitions may be updated to incorporate the emerging trends such as gig-work/ piece-rate outsourcing of the works. (Action: PBSSD/ TETSD Department)

29. The committee would meet at regular intervals. (Action: The committee members)

Since there is no other agenda left for discussion the meeting ended with a vote of thanks to the Chair and Co-chair.



Principal Secretary  
TETSD Department



**Annexure-I****Members:**

1. Shri Barun Kumar Ray, IAS, Additional Chief Secretary, Labour Department
2. Shri Anoop Kumar Agrawal, IAS, Principal Secretary, TETSD Department
3. Smt. Nandini Chakravorty, IAS, Principal Secretary, Tourism Department
4. Shri Rajesh Pandey, IAS Principal Secretary MSMET Department (virtually)
5. Smt. Vandana Yadav, IAS, Principal Secretary, ICE Department
6. Shri Narayan Swaroop Nigam, IAS Principal Secretary HFW Department (virtually)
7. Dr. Saumitra Mohan, IAS, Secretary, Transport Department
8. Smt Antara Acharya, IAS, Secretary, PWD Department
9. Md. Ikhlauque Islam, IAS, Senior Special Secretary, TETSD Department
10. Shri Srikanth Palli, Project Director, PBSSD

**In Attendance:**

1. Amarnath Mallick, DOE & LC, Labour Department
2. Shaon Sen, Additional Secretary, Labour Department
3. TN Sherpa, Joint Secretary, Tourism Department
4. Anupama Purakayastha, Joint Secretary, Tourism Department
5. Manjeet Yadav, IAS OSD, TETSD
6. Dipankar Chakraborty, OSD, PBSSD
7. Sourav Fouzdar, OSD, PBSSD
8. Angshujit Das, OSD, PBSSD
9. Mainak Guha, TSA, PBSSD

1/400628/2023

Sourav B.  
Sudip  
5/6/23

PBSSD-23/17/2023-VC(PBSSD)-PBSSD

Asst (E)  
02.5.23

HA (E)  
2/23

Government of West Bengal  
Department of Technical Education Training and Skill Development  
Karigari Bhavan, Action Area III, Rajarhat, New Town, Kolkata,  
700160

Date: 29.05.2023

To

1. The Addl. Chief Secretary/Principal Secretary/Secretary  
Department (All)  
Govt. of West Bengal
2. The President/Chairman/Head of Chamber Association & Industries

Secretary

31.5.2023

Sub: Circulating the Notification relating to the UTKARSH BANGLA - Reg.  
Ref:- Meeting Dated 11.05.2023

Sir/Madam,

Please refer to the State level meeting chaired by Hon'ble Chief Minister, GoWB discussing the issues relating to Utkarsh Bangla & the improving the employment opportunities to the youth of the West Bengal by establishing a better industry connect.

In this connection, a High Level Committee is constituted for suggesting the measures to be taken to assess the demand of trained human resources, its linkage with Utkarsh Bangla. Accordingly, the Notification vide no. 58-PRS/TETSD/2023 dated 26.05.2023 is enclosed herewith for your kind perusal and necessary further action.

Thanking you

Yours faithfully,

Senior Special Secretary  
TET&SD Department  
& Convener of the  
Committee

Copy forwarded for the information to:

1. The Project Director, PBSSD
2. The Additional Secretary of this Department
3. The Joint Secretary of this Department
4. The OSD to HMoS (IC), TET&SD Department
5. The P.S. to Chief Secretary, Govt. of West Bengal
6. The P.S. to Additional Chief Secretary, Home & Hill Affair Department
7. The P.S. to Additional Chief Secretary, Finance Department
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9. The Sr. P.S. to Principal Secretary, TET&SD Department
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11. The Directors - DIT/DTET/DVET
12. The CAO, WBSCTVE&SD
13. Office Copy

Senior Special Secretary  
TET&SD Department

1760-PS  
31.5.23

9170  
Government of West Bengal  
Department of Technical Education Training and Skill Development  
Karigari Bhavan, Action Area III, Rajarhat, New Town, Kolkata, 700160

**Memo No. 58-PRS/TETSD/2023**

**Date: 26.05.2023**

**NOTIFICATION**

As directed in the meeting on 11/05/2023, chaired by Hon'ble Chief Minister, Government of West Bengal, a High Level Committee is hereby constituted with the following Officers, Chambers, Associations & Industries for suggesting the measures to be taken to assess the demand of trained human resources, its linkage with Utkarsh Bangla scheme.

**Government Officials:**

1. Chief Secretary – Chairman
2. Additional Chief Secretary, Home & Hill Affairs Department - Member
3. Additional Chief Secretary, Finance Department - Member
4. Additional Chief Secretary, Labour Department - Member
5. Director General of Police, West Bengal
6. Principal Secretary, TET&SD Department— Vice- Chairman
7. Principal Secretary, Tourism Department — Member
8. Principal Secretary, MSME & Textiles Department — Member
9. Principal Secretary, Health & Family Welfare Department – Member
10. Principal Secretary, Industry Commerce and Enterprises – Member
11. Principal Secretary, IT & E Department
12. Commissioner of Police, Kolkata
13. ADG of Police (Law & Order), West Bengal
14. Secretary, L&LR and RR & R Department - Member
15. Secretary, Transport – Member
16. Secretary, PWD – Member
17. Senior Special Secretary, TETSD Department - Convener
18. Joint Secretary & Project Director, PBSSD - Co-Convener

### **Chambers, Associations & Industries:**

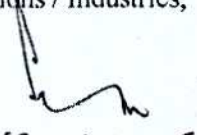
1. President, CREDAI
2. President, Bengal Chamber of Commerce & Industries
3. President, Indian Chamber of Commerce
4. State Head, Confederation of Indian Industries (CII)
5. President, FICCI West Bengal State Council
6. Chairman, ASSOCHAM Eastern Region
7. President, Federation of Small & Medium Industries (FOSMI)
8. President, Merchant Chamber of Commerce
9. Chairman-East, NASSCOM
10. President, Oriental Chamber of Commerce
11. Regional Director, Apparel Export Promotion Council
12. President, Calcutta Gems and Jewelry Welfare Association
13. President, Confederation of West Bengal Trade Associations
14. Chairman, Export Promotion Council for Handicrafts
15. President, Federation of Associations of Cottage & Small Industries (FACSI)
16. Chairman(WB), The Federation of Associations of Small Industries of India (FASII)
17. President, Foundry Clusters Dev Assn
18. General Secretary, Himalayan Hospitality & Tourism Development Network (HHTDN)
19. President, Indian Heritage Hotels Association (IHHA) & FHRAI
20. Chairman, Indian Jute Mills Association
21. President, Indian Plastic Federation
22. President, Travel Agents' Association of India (TAAI) Eastern Region
23. President, West Bengal Hosiery Association
24. President, Association of Hospitals of Eastern India
25. General Manager & Head, Corporate Centre, L&T
26. MD, Charnok Hospitals

### **The committee is entrusted with the below mentioned functions:**

1. To examine the current need of the trained HR in the State.
2. To assess the HR trained / untrained going beyond the State and connecting them with State Migrant Worker Portal

3. To guide the Industry Association / Chambers to participate in the employment linked skill development programme under Utkarsha Bangla
4. To suggest flexibility and provide handholding supports to these units/ establishments for raising demand and undertaking training, if needed.
5. To examine & resolve the issues pertaining to the mobilization and retention of the trained personnel engaged in the industry & other establishments.
6. To link the trained personnel and migrant workers working outside the state with Self Employment Schemes, i.e., Bhabishyat Credit Card etc.
7. To deliberate and guide on any incidental or connected matter.

This Committee may co-opt /invite other officials or Chambers / Industry Associations / Industries, if needed.

  
Chief Secretary  
Government of West Bengal


No. ~~58~~ PRS/TETSD/2023

Date: 19.05.2023

26.05.2023

Copy forwarded for information to:

1. Additional Chief Secretary, Labour
2. Principal Secretary, Tourism
3. Principal Secretary, Industry Commerce and Enterprises
4. Principal Secretary, MSME & Textiles
5. Principal Secretary, Health & Family Welfare Department
6. Secretary, Transport
7. Secretary, PWD
8. Sr. Special Secretary, TET&SD Dept.
9. The Project Director, PBSSD
10. President / Chairman / State Head / MD / Regional Director / General Secretary / General Manager / \_\_\_\_\_
11. PS to HMOS (IC) for the kind perusal of HMOSD (IC)
12. Sr. PS to Principal Secretary, TETSD
13. Office Copy

  
Principal Secretary  
Technical Education, Training & Skill Development