



Government of West Bengal
Office of the Chief Engineer (South), Chief Engineer (D &R) and
Director of Personnel & Ex-Officio Chief Engineer
Irrigation & Waterways Directorate,
Jalasampad Bhawan, Bidhannagar (4th floor), Kolkata – 700 091
e-mail: directorofpersonnel@ymail.com

Memo No. 2514(110) - CIE/1E -01 / 2017

Date: 03 JAN 2023

To
The Superintending Engineer, Executive Engineer, Revenue Officer,

Sub:- Sanctioned Strength of Lower Division Clerk under Irrigation & Waterways Directorate.

In terms of this office memo no. 4182 – CIE/1E-2/12 dated 16.12.2013 and memo no. 3395 – CIE/1E-1/17 dated 06.06.2017 (copies enclosed), 140(One hundred forty) and 48(Forty eight) posts of Lower Division Clerks were distributed by conversion of same no. of different grades of Typist into Lower Division Clerks respectively among the different offices under this Directorate. It is observed that some offices did not increase the sanctioned strength of Lower Division Clerks as per the above mentioned orders.

Now, he is requested to send the information regarding sanctioned strength of Lower Division Clerks of his office as per proforma enclosed herewith within 15(fifteen) days from the issuance of this memo.

This may be treated as urgent.

Encl. : As stated.

3.1.23.

Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
Government of West Bengal

Memo No. 2514(110)/1(10) - CIE/1E -01 / 2017

Date: 03 JAN 2023

Copy along with copy of its enclosure forwarded for information and necessary action to:

The Chief Engineer,

3.1.23.

Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
Government of West Bengal

PROFORMA FOR SANCTIONED STRENGTH OF LOWER DIVISION CLERK UNDER IRRIGATION & WATERWAYS DIRECTORATE

Sanctioned Strength of Lower Division Clerk before publishing of memo no. 4182 – CIE dated 16.12.13 and 3395 – CIE dated 06.06.17 (as on 01.12.2013)	Sanctioned Strength of Lower Division Clerk after publishing of memo no. 4182 – CIE dated 16.12.13 (due to conversion)	Sanctioned Strength of Lower Division Clerk after publishing of memo no. 3395 – CIE dated 06.06.17 (due to conversion)	Sanctioned Strength of Lower Division Clerk changes in any other ground (due to introduction of 12-W/2017-18 dated 08.08.2017 of I & W Department)	Sanctioned post of Lower Division Clerk as on 01.02.2022 clearly shown in HRMS Module	Remarks (if any)
1	2	3	4		5

→
3.1.23.

Signature of CE/SE/EE/RO



Government of West Bengal
Office of the Chief Engineers,
Irrigation & Waterways Directorate,
Jalasampad Bhawan, Bidhannagar, Kolkata - 700 091

ORDER

Dated, Bidhannagar, 10th October, 2013

Total Sanctioned posts of Basic Grade Typist, Grade I Typist and Supervisory Grade Typist in different sub-ordinate offices under this Directorate are 120, 96 and 24 as per Order No. 13107 - CIE Dt. 19.11.87 of Director of Personnel & Ex-Officio Chief Engineer read with Irrigation & Waterways Department's No. 1666 - IE Dt. 28.7.92 and ratified by Finance Department vide their U. O. No. - Group - F 190 Dt. 23.7.92.

Existing vacancy of Basic Grade Typist and Grade I Typist are 120 and 20 respectively as stood on 01.08.2013.

In terms of Finance Department (Audit Branch) Memorandum No. 1583 - F (P) Dt. 21.2.12 and Irrigation & Waterways Department's No. 1665 - IE - 3M-69/12 Dt. 30.7.13 existing 120 no. vacant posts of Basic Grade Typist and 20 no. vacant posts of Grade I Typist, total 140 no. posts of different grade Typist are being converted to Lower Division Clerk by virtue of the power delegated in the above order.

The cost is chargeable to the respective budget heads under the control of the respective offices.

A list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist is enclosed herewith.

Accordingly equal no. of posts of Typist i.e. 140 no. posts of Typist are hereby abolished due to conversion of Typist to Lower Division Clerk and a list of the sanctioned strength of existing 100 no. posts of Typist in different sub-ordinate offices under this Directorate is also enclosed herewith.

Sd/- K. Chattopadhyay

Encls: As stated

Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate.
Government of West Bengal.

Memo No. 4182-C.I.E.-1E-2/12

Date: 16.12.2013

Copy with copy of list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist forwarded for information and necessary action for ratification to the Secretary, Irrigation & Waterways Department.

Shankar
24.10.13
K. Chattopadhyay 25/10/13
Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate,
Government of West Bengal.

Cont...2/

Memo No. 4182/1(130) C.I.E.- 1E- 2/12

Date: 16.12.2013.

Copy with copy of list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist forwarded for information and necessary action to :-

- 1) The Accountant General , West Bengal
18, Rabindra Sarani, Kolkata-700001.
- 2) The Accountant General (A & E), West Bengal
Treasury Building, Kolkata-700001.
- 3) The Pay and Account Office -I /II/III

- 4) The Superintending Engineer / Director

- 5) The Executive Engineer

With the direction to inform concerned Treasury Officers accordingly.

- 6) The Director of Treasury
9A, B. B. D. Bag, Kolkata-700001

Sharma
24.10.13
Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate,
Government of West Bengal.

List showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from existing vacancy of different grade of Typist as stood on 01.08.2013

Sl. No.	Name of the Office	Distribution of no. of post of L.D.C. converted from Typist
		2
1	Damodar Irrigation Circle	1
2	Damodar Canal Division	1
3	Lower Damodar Irrigation Division	1
4	Right Bank Irrigation Division	1
5	Damodar Head Works Division	1
6	Burdwan Irrigation Division	1
7	Damodar Canal Revenue Division	1
8	Damodar Irrigation Revenue Division No. I	1
9	Damodar Irrigation Revenue Division No. II	1
10	Damodar Irrigation Revenue Division No. III	2
11	Eastern Circle	1
12	Jaynagar Irrigation Division	1
13	Kakdwip Irrigation Division	1
14	Basirhat Irrigation Division	1
15	Canals Division	1
16	Advance Planning Project Evaluation & monitoring Cell	2
17	Mayurakshi Canal Circle	1
18	Mayurakshi Head Quarter Division	1
19	Mayurakshi North Canal Division	1
20	Mayurakshi South Canal Division	1
21	Mayurakshi Revenue Division No. I	1
22	Mayurakshi Revenue Division No. II	2
23	Western Circle -I	1
24	Howrah Irrigation Division	1
25	Hooghly Irrigation Division	1
26	Lower Damodar Construction Division	2
27	Western Circle -II	1
28	East Midnapore Division	1
29	West Midnapore Division	1
30	Contai Irrigation Division	1
31	Canal Revenue Division	2
32	Subarnarekha Barrage Circle	1
33	Subarnarekha Barrage Division	2
34	Subarnarekha Canal Circle	1
35	Subarnarekha Head Quarter Division	2
36	Kangsabati Circle No. I	1
37	Kangsabati Design Division	1
38	Kangsabati Canal Division No. II	1
39	Kangsabati Canal Division No. III	1
40	Kangsabati Revenue Division No. II	1
41	Bankura Irrigation Division	2
42	Kangsabati Circle No. II	1
43	K.K.B. Project	1
44	Kangsabati Canal Division No. I	1
45	Kangsabati Canal Division No. IV	1
46	Kangsabati Canal Division No. V	1
47	Kangsabati Canal Division No. VI	1

List showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from existing vacancy of different grade of Typist as stood on 01.08.2013

Sl. No.	Name of the Office	Distribution of no. of post of L.D.C. converted from Typist
48	Kangsabati Revenue Division No. I	1
49	Officer on Special Duty	1
50	Purulia Irrigation Division	1
51	Purulia Investigation & Planning Division	1
52	Purulia Construction Division	1
53	South Central Irrigation Circle	2
54	Berhampur Irrigation Division	1
55	Nadia Irrigation Division	1
56	Ganga Anti Erosion Division No. I	1
57	Ganga Anti Erosion Division No. II	1
58	North Central Irrigation Circle	2
59	Malda Irrigation Division	1
60	Mahananda Embankment Division	1
61	North Dinajpur Irrigation Division	1
62	South Dinajpur Irrigation Division	1
63	Central Design Office	1
64	Investigation & Planning Circle No. I	1
65	Investigation & Planning Division (South)	1
66	Investigation & Planning Division (Central)	1
67	North Bengal Planning Division	1
68	Investigation & Planning Circle No. II	1
69	Burdwan Investigation & Planning Division	1
70	Damodar Survey & Investigation Division	1
71	River Reserch Institute	1
72	Metropolitan Drainage Circle	2
73	Metropolitan Drainage Division No. I	1
74	Metropolitan Drainage Division No. II	1
75	Calcutta Drainage Outfall Division	1
76	Urban Drainage Division	1
77	Greater Calcutta Drainage Circle	2
78	Bidyadhari Drainage Division	1
79	Mograhat Drainage Division	1
80	Suburban Drainage Division	1
81	Mechanical & Electrical Circle	2
82	Metropolitan Drainage Mechanical Division	1
83	Metropolitan Electrical Division	1
84	Kangsabati Mechanical Division	1
85	Durgapur Electrical & Mechanical Division	1
86	North Bengal Mechanical & Electrical Circle	2
87	Teesta Mechanical Division	1
88	Teesta Barrage Electrical Division	1
89	Teesta Canal Circle	2
90	Teesta Canal Division No. III	1
91	Teesta Canal Head Quarter Division	1
92	Teesta Design Circle	1
93	Teesta Design Division No. I	1
94	Teesta Design Division No. II	1
95	Teesta Design Division No. III	1

List showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from existing vacancy of different grade of Typist as stood on 01.08.2013

Sl. No.	Name of the Office	Distribution of no. of post of L.D.C. converted from Typist
		1
96	Teesta Design Planning Division	1
97	Resources Circle	1
98	Teesta Resources Division No. I	1
99	Teesta Resources Division No. II	1
- 100	Teesta Dam Canal Investigation Circle	1
101	Teesta Dam Investigation & Design Division	1
102	Teesta Canal Investigation Division	2
103	Teesta Barrage Circle	1
104	Teesta Irrigation Division	1
105	Teesta Barrage Division	1
106	Teesta Left Bank Division	1
107	Mahananda Link Canal Division	2
108	Mahananda Barrage Circle	1
109	Mahananda Barrage Division	1
110	Mahananda Canal Division	1
111	Teesta Canal Division No. I	1
112	Teesta Canal Division No. II	1
113	Teesta Monitoring Evaluation Division	1
114	Teesta Quality Control Division	1
115	North Bengal Flood Control Commission	1
116	Member (execution)	1
117	Jalpaiguri Irrigation Division	1
118	Coochbehar Irrigation Division	1
119	Alipurduar Irrigation Division	1
120	Member (P.I.D.)	1
121	North Bengal Investigation Division	1
122	Siliguri Irrigation Division	1
	Total	140


 Director of personnel & Ex-officio Chief Engineer
 Irrigation & Waterways Directorate

Statement Showing the sanctioned strength of Typist in the sub-ordinate offices under
Irrigation & Waterways Directorate on 01.08.2013

Sl No.	Name of the Offices	No. of post sanctioned on 01.08.2013
1	Damodar Irrigation Circle	2
2	Damodar Canal Division	1
3	Lower Damodar Irrigation Division	2
4	Burdwan Irrigation Division	1
5	Eastern Circle	2
6	Jaynagar Irrigation Division	1
7	Kakdwip Irrigation Division	1
8	Basirhat Irrigation Division	1
9	Canals Division	2
10	Adv. Plan. Proj. Evaluation & M. Cell	3
11	Mayurakshi Canal Circle	1
12	Mayurakshi Head Quarter Division	1
13	Mayurakshi South Canal Division	1
14	Western Circle- I	1
15	Howrah Irrigation Division	1
16	East Midnapore Division	1
17	West Midnapore Division	1
18	Contai Irrigation Division	1
19	Subarnarekha Barrage Division	1
20	Subarnarekha Head Quarter Division	1
21	Kangsabati Circle-I	1
22	Bankura Irrigation Division	1
23	K.K.B.(Project)	1
24	Kangsabati Canal Division No.-IV	1
25	Kangsabati Canal Division No.-V	2
26	Kangsabati Revenue Division No.-I	1
27	South Central Irrigation Circle	1
28	Ganga Anti Errosion Division No.-II	1
29	North Central Irrigation Circle	1
30	Malda Irrigation Division	1
31	Mahananda Embankment Division	1
32	North Dinajpur Irrigation Division	1
33	Central Design Office	4
34	Investigation & Planning Circle No.-I	2
35	Investigation & Planning Division(Central)	1
36	North Bengal Planning Division	1
37	Investigation & Planning Circle No.-II	1
38	Damodar Survey & Investigation Division	2
39	River Research.Institute	2
40	Metropolitan Drainage Circle	2
41	Metropolitan Drainage Division No.-I	2
42	Metropolitan Drainage Division No.-II	1
43	Calcutta Drainage Outfall Division	2
44	Urban Drainage Division	2
45	Greater Calcutta Drainage Circle	2
46	Bidyadhari Drainage Division	2
47	Mograhat Drainage Division	3
48	Suburban Drainage Division	2

Statement Showing the sanctioned strength of Typist in the sub-ordinate offices under
Irrigation & Waterways Directorate on 01.08.2013

Sl No.	Name of the Offices	No. of post sanctioned on 01.08.2013
49	Mechanical & Electrical Circle	2
50	Metropolitan Drainage Mechanical Division	1
51	Metropolitan Electrical Division	1
52	Durgapur Mech. & Elec. Division	1
53	North Bengal Mech. & Elec. Circle	1
54	Teesta Mechanical Division	1
55	Teesta Barrage Electrical Division	1
56	Teesta Canal Circle	1
57	Teesta Canal Head Quarter Division	1
58	Teesta Design Circle	1
59	Teesta Design Division No.-I	1
60	Resources Circle	1
61	Teesta Resource Division No.-I	1
62	Teesta Barrage Circle	2
63	Teesta Irrigation Division	1
64	Mahananda Link Canal Division	1
65	Mahananda Barrage Circle	1
66	Mahananda Barrage Division	2
67	Teesta Canal Division No.-II	1
68	Teesta Quality Control Division	1
69	Member(Execution)	1
70	Jalpaiguri Irrigation Division	1
71	Alipurduar Irrigation Division	2
		2
72	North Bengal Investigation Division	1
73	D.V.C Study Cell	1
	Total	100


 Director of Personnel & Ex-officio Chief Engineer
 Irrigation & Waterways Directorate



**Office of the Chief Engineers
Irrigation & Waterways Directorate
Government of West Bengal
Jalasampad Bhaban, Bidhannagar, Kolkata-700091**

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ORDER

Dated, Bidhannagar, 02nd June ,2017

Total Sanctioned posts of Basic Grade Typist, Grade I Typist and Supervisory Grade Typist in different sub-ordinate offices under this Directorate were 120, 96 and 24 as per Order No. 13107 – CIE Dt. 19.11.87 of Director of Personnel & Ex-Officio Chief Engineer read with Irrigation & Waterways Department's No. 1666 – IE Dt. 28.7.92 and ratified by Finance Department vide their U.O.No. – Group – F 190 Dt. 23.7.92.

In terms of Finance Department (Audit Branch) Memorandum No. 1583 – F (P) Dt. 21.2.12 and Irrigation & Waterways Department's No. 1665 – IE – 3M-69/12 Dt. 30.7.13 existing 120 no. vacant posts of Basic Grade Typist and 20 no. vacant posts of Grade I Typist, total 140 no. posts of different grade Typist have been converted to Lower Division Clerk vide order dated 10th October,2013 communicated with this office memo no. 4182 CIE – 1E – 2/12 dated 16.12.2013.

Existing vacancy of Grade I Typists are 48 as stood on 01.01.2017.

Now, in terms of Finance Department (Audit Branch) Memorandum No. 1583 – F (P) Dt. 21.2.12 and Irrigation & Waterways Department's No. 687 – IE – 3M-69/12 Dt. 20.03.17 existing 48 nos. vacant posts of Grade I Typist, are being converted to Lower Division Clerk by virtue of the power delegated in the above order.

The cost is chargeable to the respective budget heads under the control of the respective offices.

A list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist is enclosed herewith.

Accordingly equal no. of posts of Typist i.e. 48 no. posts of Typist are hereby abolished due to conversion of Typist to Lower Division Clerk and a list of the sanctioned strength of existing 52 no. posts of Typist in different sub-ordinate offices under this Directorate is also enclosed herewith.

Sd/- Dipak Kumar Banerjee
Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate

Memo No. 3395 - C.I.E.- 1E- 1/17

Date: 06 JUN 2017

Copy with copy of list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist forwarded for information and necessary action for ratification to the Secretary , Irrigation & Waterways Department.

Banish
05.6.17
Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate

Memo No. 3395/1(120) - C.I.E.- 1E- 1/17

Date: 06 JUN 2017

Copy with copy of list showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from different grade of Typist forwarded for information and necessary action to :-

- 1) The Accountant General , West Bengal
18, Rabindra Sarani, Kolkata-700001
- 2) The Accountant General (A & E), West Bengal
Treasury Building, Kolkata-700001
- 3) The Pay and Account Office -I /II/III

-
- 4) The Superintending Engineer / Director

-
- 5) The Executive Engineer

With the direction to inform concerned Treasury Officers accordingly.

- 6) The Director of Treasury
9A, B.B.D.Bag, Kolkata-700001

Banish
05.6.17
Director of Personnel & Ex- Officio Chief Engineer
Irrigation & Waterways Directorate

AP
5.6.17

Statement Showing the sanctioned strength of Typist in the sub-ordinate offices under
Irrigation & Waterways Directorate on 01.01.2017

Sl No.	Name of the Offices	No. of post sanctioned on 01.01.2017
1	2	3
1	Damodar Irrigation Circle	1
2	Damodar Canal Revenue Division	1
3	Lower Damodar Irrigation Division	1
4	Burdwan Irrigation Division	1
5	Eastern Circle	1
6	Jaynagar Irrigation Division	1
7	Kakdwip Irrigation Division	1
8	Basirhat Irrigation Division	1
9	Adv. Plan. Proj. Evaluation & M. Cell	3
10	Mayurakshi Canal Circle	1
11	Mayurakshi Head Quarter Division	1
12	West Midnapore Division	1
13	Contai Irrigation Division	1
14	Subarnarekha Head Quarter Division <i>Jhargram</i>	1 *
15	Superintending Engineer - I, Kangsabati Circle	1
16	K.K.B.(Project) Division	1
17	Kangsabati Canal Division No.-IV	1
18	Kangsabati Canal Division No.-V	1
19	North Irrigation Circle - II	1
20	Ganga Anti Errosion Division No.-II	1
21	North Irrigation Circle - I	1
22	Central Design Office	2
23	Investigation & Planning Circle No.-I	1
24	Investigation & Planning Division(Central)	1
25	North Bengal Planning Division	1
26	Investigation & Planning Circle No.-II	1
27	Damodar Survey & Investigation Division	1
28	Metropolitan Drainage Circle	1
29	Metropolitan Drainage Division No.-I	1
30	Metropolitan Drainage Division No.-II	1
31	Calcutta Drainage Outfall Division	2
32	Urban Drainage Division	1
33	Bidyadhari Drainage Division	1
34	Mograhat Drainage Division	2
35	Suburban Drainage Division	1
36	Mechanical & Electrical Circle	1

Statement Showing the sanctioned strength of Typist in the sub-ordinate offices under
Irrigation & Waterways Directorate on 01.01.2017

Sl No.	Name of the Offices	No. of post sanctioned on 01.01.2017
1	2	3
37	Metropolitan Drainage Mechanical Division	1
38	Metropolitan Electrical Division	1
39	Durgapur Mech. & Elec. Division	1
40	North Bengal Mech. & Elec. Circle	1
41	Teesta Barrage Electrical Division	1
42	Teesta Canal Circle <i>North Dinajpur</i>	1
43	Teesta Design Division	1
44	Teesta Irrigation Division	1
45	Mahananda Barrage Division	1
46	Jalpaiguri Irrigation Division	1
47	D.V.C Study Cell	1
	Total	52

Banish
Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate

AP
5.6.17

List showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from existing vacancy of Grade - I Typist as stood on 01.01.2017

Sl. No.	Name of the Office	Distribution of no. of post of L.D.C. converted from Typist
1	2	3
1	Damodar Irrigation Circle	1
2	Damodar Canal Division	1
3	Lower Damodar Irrigation Division	1
4	Damodar Head Works Division	1
5	Eastern Circle	1
6	Jaynagar Irrigation Division	1
7	Kakdwip Irrigation Division	1
8	Basirhat Irrigation Division	1
9	Canals Division	1
10	Advance Planning Project Evaluation & monitoring Cell	1
11	Mayurakshi Canal Circle	1
12	Mayurakshi Head Quarter Division	1
13	Western Circle -I	1
14	Howrah Irrigation Division	1
15	Hooghly Irrigation Division	1
16	Lower Damodar Construction Division	1
17	Western Circle -II	1
18	East Midnapore Division	1
19	West Midnapore Division	1
20	Contai Irrigation Division	1
21	Subarnarekha Barrage Circle	1
22	Subarnarekha Canal Circle	1
23	Superintending Engineer - I, Kangsabati Circle	1
24	Officer on Special Duty	1
25	North Irrigation Circle - II	1
26	North Irrigation Circle - I	1
27	Central Design Office	1
28	Investigation & Planning Circle No. I	1
29	Investigation & Planning Circle No. II	1
30	River Reserch Institute	1
31	Metropolitan Drainage Circle	1
32	Greater Calcutta Drainage Circle	1
33	Mechanical & Electrical Circle	1
34	North Bengal Mechanical & Electrical Circle	1
35	Teesta Canal Circle	1
36	Teesta Design Circle	1
37	Resources Circle	1

List showing the name of the offices and distribution of number of posts of Lower Division Clerk which have been converted from existing vacancy of Grade - I Typist as stood on 01.01.2017

Sl. No.	Name of the Office	Distribution of no. of post of L.D.C. converted from Typist
1	2	3
38	Teesta Dam Canal Investigation Circle	1
39	Teesta Barrage Circle	1
40	Mahananda Link Canal Division	1
41	Mahananda Barrage Circle	1
42	Mahananda Barrage Division	1
43	Chief Engineer/ North East	1
44	North East Irrigation Circle - I	1
45	Jalpaiguri Irrigation Division	1
46	Coochbehar Irrigation Division	1
47	North East Irrigation Circle - II	1
48	Siliguri Irrigation Division	1
	Total	48

Banish
05.6.17.
Director of personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
APS 617