



**Government of West Bengal
Irrigation & Waterways Department
Vigilance Branch
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091**

No: 1885- IE (V)

Dated: 30.06.2022

Circular

Subject: Regular & timely submission of Annual Declaration of Assets of the Government Employees excluding Group- D Employees under Irrigation and Waterways Department in a closed cover indicating Name, Designation, *HRMS ID*, Contact Number and Address of the Employee.

Whereas in terms of rule 15(4) of West Bengal Government Conduct Rules, 1959 and rule 3(6) of the West Bengal Services (Duties, Rights & Obligations of the Government Employees) Rules, 1980, as the case may be, it is obligatory on the part of a Government servant to submit annual declaration of assets of moveable and immovable properties in a sealed cover regularly and timely. Non- submission or delayed submission of annual declaration of assets, submission of incomplete and wrong information regarding assets means violation of the rules and renders the **Government Servant liable to disciplinary action.**

It is found that some Government Servants of this department do not submit respective Annual Declaration of Assets by the 30th April of every year regularly. They submit Annual Declaration of Assets all the year round, even in the month of December. Some of them submit the assets after two or three years together.

Further, the Vigilance Branch of Irrigation & Waterways Department observes that there are some employees in the same name and same designation, which creates a problem to keep the assets in a proper order and in proper place.

Hence, all the employees excluding Group-D employees of this department are requested to submit respective annual declaration of assets in a closed envelope indicating Name, Designation, Office Address, ***HRMS ID*** and Mobile Number of the Employee on the outer cover of the closed envelope, ***within the period from the 1st January to 30th April every year, observing all existing rules and formalities, mandatorily,*** with a view to avoiding **Show-Cause Notice and Departmental Proceedings** in conformity with the provisions as prescribed vide Government Circular No. 301- CAG, dated Calcutta, the 10th May 1973 & Circular No. 302- CAG (Vig), dated Calcutta, the 10th May 1973 and the rule mentioned above.

Sd/-
Joint Secretary & Vigilance Officer

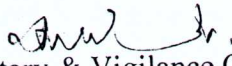
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Memo. No. 1885./1(68) –IE(V)

Dated: 30.06..2022

Copy forwarded for information and necessary action to:

- 1) The D.P. & Ex- Officio Chief Engineer, I & W Directorate, Jalasampad Bhawan, Kol-91.
- 2) The Chief Engineer & Project Director, WBMIFMP, Jalasampad Bhawan, Kol-91,
- 3) The Chief Engineer, South, I & W Directorate, Jalasampad, Kol-700091
- 4) The Chief Engineer, West, Irrigation & Waterways Directorate, P.O. – Sadhanpur (Near Polytechnic), Dist.- East Burdwan, PIN-713101.
- 5) The Chief Engineer, South-West, Irrigation & Waterways Directorate, Khusjungle, P.O.- Abas, Dist.- Paschim Medinipur, PIN-721102.
- 6) The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O.- Mokdumpur, Dist.-Malda, PIN- 732103.
- 7) The Chief Engineer (Design & Res.), I & W Directorate, Jalasampad Bhawan, Kolkata-91
- 8) The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, Sevoke Road, Siliguri, Dist.- Darjeeling, PIN- 734001.
- 9) The Chief Engineer, North East, I & Waterways Directorate, P.O- Jalpaiguri, Pin-735101.
- 10) The Chief Engineer (Mech. & Elec.), I & W Directorate, Jalasampad Bhawan, Kol-91.
- 11) The Section Officer, Establishment Branch, I & W Department, Jalasampad Bhawan, Kol-91.
- 12) The Executive Engineer, DVC Study Cell, Irrigation & Waterways Dte. 7th Floor, Jalasampad Bhawan, Kolkata-91, for uploading this circular.
- 13) Shri.....(all the 56 officers posted on deputation).


Joint Secretary & Vigilance Office