



Irrigation & Waterways Department
Vigilance Branch
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

No: 258- IE (V)-3C-04/2022

Dated: 09.06. 2022

From: Shri Debashis Halder, WBSS,
Joint Secretary & Vigilance Officer.

To:

- 1) The D.P. & Ex- Officio Chief Engineer, I & W Directorate. Jalasampad Bhawan, Kol-91.
- 2) The Chief Engineer & Project Director, WBMIFMP, Jalasampad Bhawan, Kol-91,
- 3) The Chief Engineer, South, I & W Directorate, Jalasampad, Kol-700091
- 4) The Chief Engineer, West, Irrigation & Waterways Directorate, P.O. – Sadhanpur (Near Polytechnic), Dist.- East Burdwan, PIN-713101.
- 5) The Chief Engineer, South-West, Irrigation & Waterways Directorate, Khusjungle, P.O.- Abas, Dist.- Paschim Medinipur, PIN-721102.
- 6) The Chief Engineer, North, Irrigation & Waterways Directorate, Green Park, P.O.- Mokdumpur, Dist.-Malda, PIN- 732103.
- 7) The Chief Engineer (Design & Res.), I & W Directorate, Jalasampad Bhawan, Kolkata-91
- 8) The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate, Sevoke Road, Siliguri, Dist.- Darjeeling, PIN- 734001.
- 9) The Chief Engineer, North East, I & Waterways Directorate, P.O- Jalpaiguri, Pin-735101.
- 10) The Chief Engineer (Mech. & Elec.), I & W Directorate, Jalasampad Bhawan, Kol-91.

Subject: Extension of Period for Submission of online Self Appraisal Report (SAR).

Sir,

In enclosing a copy of the Memorandum bearing No. 1878-F(Y) dated: 10.05.2022 issued by the Finance (Audit) Department relating to the subject mentioned above, I am directed to request you to circulate the aforesaid Memorandum among the entire Group –A officers under your control and direct them to submit respective online Self Appraisal Report (SAR) mandatorily in compliance of the aforesaid memorandum.

Hence, he is requested to arrange for circulation of the matter among the employees under his control with a view to ensuring online submission of SAR within the stipulated time.

Sd/-

Joint Secretary & Vigilance Officer

Memo. No 258/1(1) –IE(V)-3C-04/2022.

Dated: 09.06.2022

Copy forwarded for information and necessary action to:

- 1) The Executive Engineer, DVC Study Cell, Irrigation & Waterways Dte. 7th Floor, Jalasampad Bhawan, Kolkata-91, for uploading this Memorandum with enclosure.

Joint Secretary & Vigilance Officer

(81)

Government of West Bengal
Finance Department
Audit Branch,
NABANNA, Howrah – 711102

Memo. No. 1878 –F(Y)

Date: 10/05/2022

MEMORANDUM


Sub: Extension of the period for submission of online Self Appraisal Report

In view of the fact that the last date of submission of SAR and Asset Declaration both are 30th April but the date of Submission of is Declaration of Assets is needed to be mentioned in the SAR, the Governor is pleased to revise the last dates of processing of SAR with effect from Appraisal year '2021-22' onwards as below :-

Type of Officer	Last date of submission of SAR
Officer Reported Upon	30 th June of a year corresponding to the previous Appraisal Year
Reporting Authority	31 st August of a Year corresponding to the previous Appraisal Year
Reviewing Authority	31 st October of a Year corresponding to the previous Appraisal Year
Accepting Authority	31 st December of a Year corresponding to the previous Appraisal Year

Moreover, in partial modification of the Memo No. 1021- F(Y) dated 14/03/2022 the last dates for submission of SAR for the Appraisal Year 2020-21 are extended as below

Type of Officer	Last date of submission of SAR extended up to
Officer Reported Upon	31 st May, 2022
Reporting Officer	31 st July, 2022
Reviewing Officer	30 th September, 2022
Accepting Officer	30 th November, 2022


Joint Secretary to the
Government of West Bengal