

Office of the Chief Engineer (South), Chief Engineer (Design & Research) and Director of Personnel & Ex-Officio Chief Engineer, Irrigation & Waterways Directorate, Government of West Bengal, Jalasampad Bhawan (4<sup>th</sup> Floor), Bidhannagar, Kolkata – 700 091.  
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মুখ্য বাস্তুকারের করণ (দক্ষিণ), মুখ্য বাস্তুকার (নকশা ও গবেষণা) এবং কর্মচারীবৃন্দের অধিকর্তা ও পদাধিকার বলে মুখ্য বাস্তুকার, সেচ ও জলপথ অধিকার, পশ্চিমবঙ্গ সরকার, জলসম্পদ ভবন (পঞ্চমতল), বিধাননগর, কলকাতা-৭০০৯১।  
ফোননং : (০৩৩) ২৩২১-৫৭৫০, (০৩৩) ২৩৩৭-৮৪৭৭  
ফ্যাক্সনং : (০৩৩) ২৩২১৫৭৫০  
ইমেইল : [directorofpersonnel@ymail.com](mailto:directorofpersonnel@ymail.com)

Memo No. 3324 (৪০) CIE/7P-02/21

Date : 15.03.2022

To  
The Superintending Engineer,  
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The Executive Engineer,  
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Sub : Unwillingness to accept the promotion to the post of Head Draughtsman  
Ref : This Office Memo No. 4407(100)-CIE7P-02/21 dated 26.11.21 & Memo No. 3067(20)-CIE/7P-02/21 dated 18.01.2022

In pursuance of Order communicated with Memo No. 4407(100)-CIE dated 26.11.2021 & Memo No. 3067(20)-CIE/7P-02/21 dated 18.01.2022 all concerned Head Of Office are requested to release the Draughtsmen on promotion to Head Draughtsmen within a week, if the promotion is not denied/forgone by him. If the same is forgone, entry in the Service Book is to be made and a xerox copy of the page of Service Book of same should reach this office within ten working days for necessary verification.

This should be treated as urgent.

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15.3.22

Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate, Govt. of W. B.