



Government of West Bengal  
Office of the Chief Engineer (South), Chief Engineer (D&R)  
& Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate,  
Jalasampad Bhavan, Salt Lake, Kolkata - 700091

Memo No.3033(5)- CIE /2T-11/17

Date: 10 JAN 2022

To  
The Chief Engineer(West),  
The Chief Engineer(South West),  
The Chief Engineer(TBP),  
The Chief Engineer & Project Director, SPMU,  
The Chief Engineering Advisor- Deptt, of U.D. & M.A., Nirman Bhavan, Kol-91.

Sub:- Submission of option to be exercised by HA/UDA regarding posting in terms of Notification No-12-W/2017-18 dtd 8/8/17 of I & W Deptt.

Sir,  
In view of the forth-coming transfer/posting of employees of Directorate cadre, I am to send herewith the Proforma for option of HA/UDA for the following offices as per Norms stated in Annex-2 of Notification No-12-W/2017-18 dtd 8/8/17 bearing memo no-2132(3)/1(8)-IE dated 8/8/17 of I & W Deptt.

Name of the office	Number of Head Assistant	Number of Upper Division Assistant	Remarks
Office of the Chief Engineer-(South West), Midnapore	Nil	3 (Three)	Tenure of HA and 1 no of UDA has not been completed.
Office of the Chief Engineer-(West), Burdwan	1 (one)	4 (Four)	

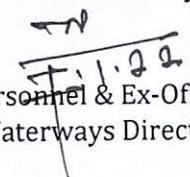
The proforma is to be filled up by all HA/UDA posted in your office mentioning their option by ID Nos (ID-A for CE(SW); ID-B for CE(W) and 'X' for no option.

The proforma for option duly filled in, is to reach this office by 21.01.2022 A.N. positively. Employees may also mail to email address:-[directorofpersonnel@ymail.com](mailto:directorofpersonnel@ymail.com).

This may be treated as extremely urgent.

Encl:-As stated.

Yours faithfully,

  
Director of Personnel & Ex-Officio Chief Engineer  
Irrigation & Waterways Directorate, Govt. of W.B.


Memo No. 3033/1- CIE /2T-11/17

Date:

Copy forwarded to:-

The Administrative Officer-Estb Cell-I.

For issuance of option proforma to HA/UDA of this office and collect the same by 21.01.2022 A.N.

  
Director of Personnel & Ex-Officio Chief Engineer,  
Irrigation & Waterways Directorate, Govt. of W.B.



PROFORMA

**Option of H.A./U.D.A./L.D.A. regarding posting  
in terms of Notification No.12-W/2017-18 dated 08.08.2017 of I.&W.  
Department**

Ref: Memo no.....dated.....of D.P&E.O.C.E., I.&W.  
Directorate.

I,  
Shri/Smt.....(Desi  
gnation),

(Address) Office of the  
.....

would like to be posted at the office with Id No. ....as per I.&W. Department's  
Notification No.12-W/2017-18 dated 08.08.2017 bearing Memo No.2132(3)/1(8)-IE dated  
08.08.2017 of I.&W. Department.

Date:  
.....

Signature

Name.....

...

Designation.....

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