

Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 3rd Floor; Western Block,
Salt Lake, Kolkata-700 091

No. 216 -IE

Dt.02/02/21

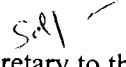
C I R C U L A R

Since a long time has passed the draft Gradation list of Junior Engineers (Civil), Irrigation & Waterways Directorate is not updated after publication of gradation List published by Director of Personnel & Ex-Officio Chief Engineer, I & W Dte. -- erstwhile cadre controlling authority of Junior Engineers (Civil), I & W Dte., vide No.1368-CIE Dt.13.01.2017, before taking over the same by Additional Chief Secretary, I & W Department in terms of this Department's Notification No.20-IE Dt.29.03.2017 read with Notification No.58-IE Dt.18.07.2017, this Department has been receiving numerous applications from Junior Engineer (Civil), regarding anomalies of date of joining, date of confirmation as well as erroneous spelling of names and surnames. Even a good no of applications are also received where the names were inadvertently not included in the Gradation List, though they are in service.

Meanwhile, a considerable no of Junior Engineers (Civil) are already promoted to the post of Assistant Engineers (Civil). So, the Department is contemplating for quite some time past, to make necessary revision of the Gradation list Junior Engineers (Civil) regarding corroboration of names , date of entry in service as well as date of confirmation, inclusion of names of Junior Engineers (Civil) who are in service but inadvertently their names are not included in the gradation list published last.

In view of the above, all Junior Engineers (Civil) are directed to send the format annexed to this circular, duly filled in and with necessary requisite documents regarding proper corroboration of names, date of entry in service, date of confirmation etc as the case may be, with proper attestation thereon by concerned authority maintaining the service records of individual employee. No individual application without necessary attestation by competent authority will be accepted. In cases where names of existing Junior Engineers (Civil), were not included earlier in the Gradation list published last, individual employee should send application for inclusion their names through their higher authority duly filled in Annexure to this circular.

The application with Annexure duly filled in along with requisite documents as stated herein above, must reach this Department within one month from the date of publication of this circular.


Joint Secretary to the
Government of West Bengal

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Copy forwarded for information and necessary action to :

1. Sr. P.A. to the Additional Chief Secretary, Irrigation & Waterways Department.
2. P.A. to the Secretary, Irrigation & Waterways Department.
3. All Chief Engineers, Irrigation & Waterways Directorate
4. All Superintending Engineers, Irrigation & Waterways Directorate.
5. All Executive Engineers, Irrigation & Waterways Directorate.
6. Executive Engineer, DVC Study Cell, Irrigation & Waterways Directorate, Jalasampad Bhavan, 7th Floor Salt Lake; Kolkata-91.
7. Guard file.


Joint Secretary to the
Government of West Bengal

ANNEXURE

Proforma for service information of Junior Engineers (Civil), I & W Dte. for necessary correction in the draft Gradation List.

1. Name of the Engineer/Officer :
(in CAPITAL LETTER) (as per entry in S/B)
2. Office presently posted :
3. Date of Birth (as per service book) :
(Copy of S/B to be enclosed)
4. Date of joining :
(Copy of S/B to be enclosed)
5. Whether confirmed or not : Yes / No.
6. If confirmed, quote Order No & date :
(Conf. Order to be attached)
7. Copy of PSC allotment/year to be attached :
(in case of inclusion of names only)
8. Attested Copy of Caste certificate :
(in case of SC/ST/OBC only)
9. Designation of concerned Officer :
Maintaining the service record

Signature of applicant with full name & designation

The above statements are found to be correct in respect with authoritative documents.
Recommended & forwarded

Signature & seal of concerned authority

- Strike out which is not applicable
- Note all the above noted information furnished are provisional only subject to validation