



Office of the Chief Engineer (South), Chief Engineer (D&R) and
Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
Jalasampad Bhaban, 4th Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

Memo No. 3737(5) - CIE - 7P - 12/11


Dated: 20-07-2020

To
The Superintending Engineer / Executive Engineer

Sub : Requirement of up to date Appraisal Performance Report and report of
submission of Assets Statement for promotion to the post of Supervisory
Grade Typist.

With reference to the above mentioned subject, he is requested to submit the up to date Appraisal Performance Report for **three consecutive years** and report of submission of Assets Statement as stood on **01.01.2020** of the following **Grade-I Typist** under his jurisdiction, at an early date, for promotion to the post of Supervisory Grade Typist.

Sl.No.	Name	Name of the Circle/ Division	Remark
1	Mrinal Kanti Patra	West Midnapore Division	
2	Biswaranjan Basak	North Irrigation Circle - I	
3	Sandip Chakraborty	Kakdwip Irrigation Division	


Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
16.7.20