



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 3rd Floor; Western Block,
Salt Lake; Kolkata-700 091

No.3408 -IE/3M-14/2012(PT-III)

Dt. 24/09/18

CIRCULAR

In pursuance of Finance Department's (Audit Br.) Memorandum No.6159-F(P) Dt.24/09/18, the undersigned is directed to inform that all the employees of this Department & Directorate and the Offices under their control should report for duty on 26th September'2018 as well as for the day preceding the Bandh day i.e 25th September, 2018 and the day following the Bandh day i.e 27th September, 2018 positively.

No leave would be granted to any employee for absence from duty on the said dates except in the following cases namely in terms of Memorandum No. 6159-F (P) Dt.24/09/18:

1. Hospitalisation of the employees
2. Bereavement in the family.
3. Severe illness and absence continuing prior to 24th September, 2018.
4. Employees who had been on Child Care Leave , Maternity Leave, Medical Leave and Earned Leave sanctioned prior to 24th September, 2018. (Specific reasons with documentary proof will have to be furnished in each case).

The absence of employees on those dates will be treated as '*dies-non*' and no salary would be admissible unless such absence is covered by the grounds as mentioned in said orders.

Sd/-
Joint Secretary to the
Government of West Bengal

No.3408/1(18) -IE/3M-14/2012(PT-III)

Dt. 24/09/18

Copy forwarded for information and necessary action to :

- 1-9. Chief Engineer, _____, Irrigation & Waterways Directorate with a request for strict compliance of Finance Department's Order.
10. P.S. to MIC, Irrigation & Waterways Department.
11. Sr. PA to the ACS, Irrigation & Waterways Department.

12. P.A. to Secretary, Irrigation & Waterways Department.
13. Director of Personnel & Ex-Officio Chief Engineer, I&W Department.
14. Joint Secretary (W) / Joint Secretary (T), I&W Department.
15. The Deputy Secretary (W)-I / Deputy Secretary (W)-II, I&W Department.
16. The Registrar, I&W Department.
17. Section Officer,Br, I&W Department.
- ✓ 18. Executive Engineer, D.V.C. Study Cell & Nodal Officer E-Governance, Jalasampad Bhavan, Salt Lake, Kolkata-700 091 with the request to upload this Order to the Department's website.



Joint Secretary to the
Government of West Bengal