



Government of West Bengal  
Irrigation & Waterways Directorate  
Office of the Director, Advance Planning,  
Project Evaluation & Monitoring Cell  
Jalasampad Bhavan, 2<sup>nd</sup> Floor  
Salt Lake, Kolkata 700091

**NOTICE**

The undersigned is directed to inform that a meeting will be held on **15<sup>th</sup> May, 2017 at 14.00 hours in the Training Hall of NIC at Ground Floor of Jalasampad Bhavan** to discuss on Flood Preparedness for the ensuing "Flood Season 2017".

All the Chief Engineers are requested to attend the meeting.

All Superintending Engineers are requested to make it convenient to attend the said meeting along with the Executive Engineers under their control.

**Agenda**

1. **Opening of Flood Control Rooms.**
2. **Preparation of list of Nodal Officers and Staffs.**
3. **Flood Warning System.**
4. **Collection and Transmission of daily flood data.**
5. **Uploading of flood data in the official web site of I & W Deptt.**
6. **Compilation of Daily Flood Report, Dissemination and Publication.**
7. **Supporting System for the day to day functioning of Flood Cell.**
8. **Daily Flood Report Format.**
9. **Preparation and maintenance of flood protective works.**
10. **Miscellaneous.**

**Memo No. 8-38 / 347 / 1(1)**

Copy submitted for kind information to:-

1. The P.S to Hon'ble Minister-in-Charge , Irrigation & Waterways Department.

*o/c* *S. Kumar* 27/4/17  
Director  
Advance Planning, Project  
Evaluation & Monitoring Cell  
Dated: 27.04.2017

**Memo No. 8-38 / 347 / 2(2)**

Copy submitted for kind information to:-

1. The Principal Secretary to the Govt. of West Bengal, I & W Department.
2. The Secretary to the Govt. of West Bengal, I & W Department.

*o/c* *S. Kumar* 27/4/17  
Director  
Advance Planning, Project  
Evaluation & Monitoring Cell  
Dated: 27.04.2017

*o/c* *S. Kumar* 27/4/17  
Director  
Advance Planning, Project  
Evaluation & Monitoring Cell

**Memo No. 8-38 / 347 / 3(8)**

**Dated: 27.04.2017**

Copy submitted for kind information & necessary action to:-

1. The Chief Engineer, South, I & W. Directorate, Salt Lake
2. The Director of Personnel & Ex-Officio Chief Engineer, I & W. Directorate, Salt Lake.
3. The Chief Engineer Design & Research, I & W. Directorate, Salt Lake.
4. The Chief Engineer West, I & W. Directorate, Midnapore.
5. The Chief Engineer South West, I & W. Directorate, Burdwan.
6. The Chief Engineer North, I & W. Directorate, Malda.
7. The Chief Engineer, Teesta Barrage Project, I & W. Directorate, Siliguri.
8. The Chief Engineer, North East, I & W. Directorate, Jalpaiguri.

*ofc D. Kundu 27/4/17*  
Director  
Advance Planning, Project  
Evaluation & Monitoring Cell

**Memo No. 8-38 / 347 / 4(29)**

**Dated: 27.04.2017**

Copy forwarded for information & necessary action to:-

1. The Joint Secretary, to the Govt. of West Bengal, I & W. Department.
2. The SE & PA to Chief Engineer, South, I & W Directorate.
3. The SE & PA to Director of Personnel & Ex-Officio Chief Engineer, I & W. Directorate.
4. The Director of Designs, Central Design Office, I & W. Directorate.
5. The Director, Dam Safety Organisation, I & W Directorate.
6. Project Director, Head Quarter, SERP, I & W Directorate.
7. The Superintending Engineer, Greater Calcutta Drainage Circle, I & W. Directorate.
8. The Superintending Engineer, Eastern Circle, I & W. Directorate.
9. The Superintending Engineer, Metropolitan Drainage Circle, I & W. Directorate.
10. The Superintending Engineer, Western Circle-I, I & W. Directorate.
11. The Superintending Engineer, Investigation & Planning Circle-I, I & W. Directorate.
12. The Superintending Engineer, Investigation & Planning Circle-II, I & W. Directorate.
13. The Superintending Engineer, Western Circle-II, I & W. Directorate.
14. The Superintending Engineer, North Irrigation Circle-I, I & W. Directorate.
15. The Superintending Engineer, North Irrigation Circle-II, I & W. Directorate.
16. The Superintending Engineer, Mayurakshi Canal Circle, I & W. Directorate.
17. The Superintending Engineer-I, Kangsabati Canal Circle, I & W. Directorate.
18. The Superintending Engineer-II, Kangsabati Canal Circle, I & W. Directorate.
19. The OSD, Purulia, I & W. Directorate.
20. The Superintending Engineer, Damodar Irrigation Circle, I & W. Directorate.
21. The Superintending Engineer, North East Irrigation Circle-I, I & W. Directorate.
22. The Superintending Engineer, North East Irrigation Circle-II, I & W. Directorate.
23. The Superintending Engineer, Teesta Barrage Circle, I & W. Directorate.
24. The Superintending Engineer, Mahananda Barrage Circle, I & W. Directorate.
25. The Superintending Engineer, Teesta Canal Circle, I & W. Directorate.
26. The Superintending Engineer, Mech. & Electrical Circle, I & W. Directorate.
27. The Superintending Engineer, North Bengal Mech. & Electrical Circle, I & W. Directorate.
28. The Deputy Secretary (Works – I) to the Govt. of West Bengal, I & W. Department.
29. The Deputy Secretary (Works – II) to the Govt. of West Bengal, I & W. Department.

*ofc D. Kundu 27/4/17*  
Director  
Advance Planning, Project  
Evaluation & Monitoring Cell

**Memo No. 8-38 / 347 / 5(4)**

**Dated: 27.04.2017**

Copy forwarded for information and necessary action to :-

1. The Executive Engineer, MDD- I, I & W. Directorate.
2. The Executive Engineer, DVC Study Cell, I & W. Directorate. He is requested to attend the meeting.
3. The Executive Engineer, Metropolitan Drainage & Mechanical Division, I & W. Directorate.
4. The Executive Engineer, Metropolitan Electrical Division, I & W. Directorate.

*ofc S. Kumar 27/4/17*

Director  
Advance Planning, Project  
Evaluation & Monitoring Cell

**Memo No. 8-38 / 347 / 6(7)**

**Dated: 27.04.2017**

Copy forwarded for information & necessary action to:-

1. Sri Tarun Saha, Deputy Director, Advance Planning, Project Evaluation & Monitoring Cell
2. Sri Sunil Kumar, Deputy Director, Advance Planning, Project Evaluation & Monitoring Cell.
3. Sri Subrata Mukherjee, Deputy Director, Advance Planning, Project Evaluation & Monitoring Cell.
4. Sri Sujay Saha, , Deputy Director, Advance Planning, Project Evaluation & Monitoring Cell.
5. Sri Diganta Maity, Deputy Director, Advance Planning, Project Evaluation & Monitoring Cell
6. Sri Achira Adda, Assistant Engineer, Advance Planning, Project Evaluation & Monitoring Cell
7. Sri Shibaprasad Roy, Assistant Engineer, Advance Planning, Project Evaluation & Monitoring Cell

*ofc S. Kumar 27/4/17*

Director  
Advance Planning, Project  
Evaluation & Monitoring Cell