



Government of West Bengal
Office of the Chief Engineers,
Irrigation & Waterways Directorate
Jalasampad Bhawan, Bidhannagar, Kolkata – 700 091.

Memo No: 5301(7) -CIE/2T-19/2015

Date: 22 NOV 2016

To

1. The Chief Engineer, South, Irrigation & Waterways Directorate
2. The Chief Engineer, Design & Research, Irrigation & Waterways Directorate
3. The Chief Engineer, North-East, Irrigation & Waterways Directorate
4. The Chief Engineer, North, Irrigation & Waterways Directorate
5. The Chief Engineer, West, Irrigation & Waterways Directorate
6. The Chief Engineer, South-West, Irrigation & Waterways Directorate
7. The Chief Engineer, Teesta Barrage Project, Irrigation & Waterways Directorate

**Subject : General Transfer of Junior Engineers under
Irrigation & Waterways Directorate for the Year 2016.**

Sir,

In terms of 'Policy for Posting & Transfer of Engineer Officers in the Department of Irrigation & Waterways, vide Memorandum No. 2009-IE-2P-03/2014 communicated vide No. 2009/1(23)-IE-2T-03/2014 of Irrigation & Waterways Department, Junior Engineers of this Directorate are liable to be transferred on completion of tenure of 4 (four) years at any particular posting. Junior Engineers who will be completing the specified tenure in December every year, will be allowed to exercise options indicating 3(three) place of posting within the purview of the policy.

In compliance with the said policy, options are hereby invited from the Junior Engineers who have completed 4(four) or more than 4(four) years of service at a particular posting, for incorporating their names for 'General Transfer of Junior Engineers for the Year 2016'. A Junior Engineer completing 4(four) or more than 4(four) years of service in any particular Circle/Division/Sub-Division/Section Office, as applicable, as on 31st December, 2016, is to submit his/her option to any 3(three) offices, as applicable, in order of preference in conformity with 'Policy for Posting & Transfer of Engineer Officers in the Department Irrigation & Waterways' as mentioned above.

As such, you are requested to direct concerned officers to obtain and furnish the consolidated statements showing the names and other particulars of the Junior Engineers liable to be transferred, working in your office (if any) including sub-ordinate offices under your control, as per Proforma - I, within 15th December, 2016. It is also requested to ensure that all the options of Junior Engineers in a particular office (office of the EE/SE/CE as applicable) should be sent to this office after compilation of the all options (using MS word or MS Excel) in a single memo both in hard copies as well as in soft copies. The original options submitted by Junior Engineers should also be sent with the same memo.

In this context, it may be mentioned here that if any Junior Engineer who is liable to be transferred, does not exercise option, then it may be assumed that the particular Junior Engineer has no option at all and he/she may be transferred anywhere in West Bengal and no objection in this respect will be entertained.

It is also requested to furnish the consolidated statement showing the latest vacancy position considering the retirement as on 31st December 2016, for the post of Junior Engineers as per Proforma - II both in hard copies as well as in soft copies, within 15th December positively. The

vacancy position of Junior Engineers in the respective offices of C.E./S.E./E.E.is required for transfer as well as for new appointment.

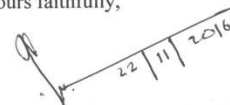
Please note that as per the policy for Posting and Transfer of Engineer Officers, every Junior-Engineer will have to serve at least 2(two) tenures in terms of completed years in 'A' or 'B' Zone in his/her entire service career. As such, it is to be clearly mentioned in column 7 of Proforma - I ,whether he/she was posted in Zone A or B during his/her tenure of service with duration.

Last date of submission option:- 15th December,2016

This may be treated as extremely urgent.

Encl. : Proforma - I & II

Yours faithfully,


Director of Personnel & Ex- Officio Chief Engineer,
T.H.D. Irrigation & Waterways Directorate
22.11.16 Government of West Bengal

Memo No: 5301/1(120) - CIE/2T-19/2015

Date: 22 NOV 2016

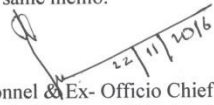
Copy along with Proforma -I & II, forwarded for information and compliance to:

1. The Superintending Engineer/Director.....
2. The Executive Engineer,.....

He/she is directed to bring it to the notice of the all of Junior Engineers under his/her control.

He/she is also directed to forward all the options of Junior Engineers submitted in his/her office after compilation of the all the options in Proforma - I (using MS word or MS Excel) in a single memo along with Proforma - II both in hard copies as well as in soft copies within stipulated period. The original options submitted by the Junior Engineers should also be sent with the same memo.

Encl- As stated



Director of Personnel & Ex- Officio Chief Engineer,
T.H.D. Irrigation & Waterways Directorate
22.11.16 Government of West Bengal

Memo No: 5301/2 - CIE/2T-19/2015

Date: 22 NOV 2016

Copy submitted for favour of kind information to:

The Secretary to the Govt. of West Bengal, I & W Department.


Director of Personnel & Ex- Officio Chief Engineer,
T.H.D. Irrigation & Waterways Directorate
22.11.16 Government of West Bengal

PROFORMA-II

[VACANCY POSITION IN THE POST JUNIOR ENGINEER]

Name of the office: Office of the EE/SE/CE.....

Name of the Division/ Circle	Total Sanctioned post of Junior Engineer	No. Of posts already filled up	Total No. Of post of Junior Engineer lying vacant along with the name of the Sub-Division/Section and address	Estimate of Vacancies to be occurred on 31-12-2015 due to superannuation	No. & Name of the Junior Engineer who are yet to be released/ yet to join as per previous transfer orders (This column must be filled up in detail)	Reason for post of Junior Engineer lying vacant
(1)	(2)	(3)	(4)	(5)	(6)	(7)

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Signature of EE/SE/CE

PROFORMA-I

(PROFORMA FOR EXERCISING OPTION FOR POSTING ON TRANSFER OF JUNIOR ENGINEERS)

Name of the office: Office of the EE/SE/CE.....

Sl. No.	Name of Sub-Assistant Engineer(C/M/E)	Date of Superannuation	Place of Posting (on last four occasions including the present one) indicating the Zone 'A'/'B'.	Duration of Posting (on last four occasions including the present one)	Options for transfer to any three (3) as applicable, in order of preference.	Place of Posting in Zone 'A' or 'B' during his/her tenure of entire service with duration.	Remarks, If any.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.			1.....to..... 2.....to..... 3.....to..... 4.....to.....	1.....to..... 2.....to..... 3.....to..... 4.....to.....	1..... 2..... 3.....	1..... 2..... 3..... 4.....	

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Signature of EE/SE/CE with Seal

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