



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

Memo No. 419(8) - IB
IW/N-IB-Allot-02/2016-17

Dated, 31st March, 2016

From: Shri A. Ghosh
Deputy Secretary to the
Government of West Bengal

- To: 1. Chief Engineer (North)
Irrigation & Waterways Directorate
2. Chief Engineer (South)
Irrigation & Waterways Directorate
3. Chief Engineer (West)
Irrigation & Waterways Directorate
4. Chief Engineer (South West)
Irrigation & Waterways Directorate
5. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate
6. Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
7. Chief Engineer
Teesta Barrage Project
Irrigation & Waterways Directorate
8. Chief Engineer (North East)
Irrigation & Waterways Directorate

Sub: DDO wise average monthly requirement regarding Salary and Non-Salary items for the financial year 2016-17.

He is requested to furnish the requisite DDO-wise information as per following proforma latest by 11.04.2016.

DDO wise requirement with DDO code..... Linked Treasury /Kol PAO Code

Description (Salary & wages)	Amount (₹ in Lakh)
Requirement for Pay (01-01)	
Requirement for D.A (01-02)	
Requirement for H.R.A (01-03)	
Requirement for Bonus (01-04)	
Requirement for O.A (01-07)	

Description (Salary & wages)	Amount (₹ in Lakh)
Requirement for M.A (01-12)	
Requirement for G.P (01-14)	
Total requirement for regular salary (01-)	
Requirement for Wages (02-) (Contractual, Casual, Muster Roll & Daily Rated workers should be considered) including daily rated Computer Operator (₹ 311.00 per day)	
Requirement for Medical Reimbursement (-07)	
Requirement for T.A bills (-11)	
Requirement for WBHS-2008 (-12)	
*Requirement for Electricity (-13-01)	
*Requirement for Telephone (-13-02)	
*Requirement for POL/Maintenance of Government Vehicle only (-13-03)	
* Requirement for other office expenditure (13-04)	
Requirement for Rents, Rate & Tax (-14)	
*Requirement for professional fees of Computer Operator (-28-02) (Contractually engaged ₹ 11,000.00 per month)	
Requirement for Work Charge employee Salary (Pay, DA HRA, others)	
*Requirement for Hired vehicle only (-19-)	

*Monthly average to be considered

A copy of the same should be submitted to the Shri Moni Barik, Head Assistant, Budget Section, Irrigation & Waterways Directorate at 4th Floor at Fax 033-23215657, or through e-mail to Deputy Secretary dsw2@wbiwd.gov.in.

This may please be treated as urgent.

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(A. Ghosh)
Deputy Secretary to the
Government of West Bengal

Memo No. 419(8)/1(1)-IB

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Copy forwarded for information to:

✓ Executive Engineer
DVC Study Cell
Irrigation & Waterways Directorate

-for uploading the same in the 'Notification Menu' in the Departmental website.

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31.3.2016
(A. Ghosh)
Deputy Secretary to the
Government of West Bengal